

Hospitality Industry (General) Award 2020

This Fair Work Commission consolidated modern award incorporates all amendments up to and including 1 July 2025 ([PR786538](#), [PR786547](#) and [PR786711](#)).

Clause(s) affected by the most recent variation(s):

18—Minimum rates

19—Apprentice rates

21—National training wage

26—Allowances

29—Penalty rates

37—Deductions for provision of employee accommodation and meals

Schedule B—Summary of Hourly Rates of Pay

Schedule C—Summary of Monetary Allowances

Schedule E—Supported Wage System

Schedule I—Loaded Rate Arrangements

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[Varied by [PR720585](#), [PR733533](#), [PR742723](#), [PR740701](#), [PR746868](#), [PR747333](#), [PR750483](#), [PR774714](#), [PR777967](#)]

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Part 1—Application and Operation of this Award

1. Title and commencement

[Varied by [PR743406](#)]

1.1 This is the *Hospitality Industry (General) Award 2020*.

[1.2 varied by [PR743406](#) ppc 11Jul22]

1.2 This modern award commenced operation on 1 January 2010. The terms of the award have been varied since that date.

1.3 A variation to this award does not affect any right, privilege, obligation or liability that a person acquired, accrued or incurred under the award as it existed prior to that variation.

2. Definitions

[Varied by [PR733978](#), [PR750483](#), [PR774714](#), [PR777236](#)]

In this award:

accrued day off means a paid day off accrued in accordance with clause 15.1(b) and 15.1(d) that is not a rostered day off.

Act means the [Fair Work Act 2009](#) (Cth).

adult apprentice means an apprentice who is 21 years of age or over at the start of their apprenticeship.

adult employee means an employee who is 21 years of age or over.

all-purpose allowance means an allowance that is payable for all purposes in accordance with clause 26.2(a).

NOTE: Where an allowance is payable for all purposes in accordance with clause 26.2(a), the allowance forms part of the employee's ordinary hourly rate and must be added to the minimum hourly rate when calculating penalties or overtime.

appropriate level of training, in relation to an employee other than a casino gaming employee, means that the employee:

- (a) has completed an appropriate training program that meets the training and assessment requirements of a qualification or one or more appropriate units of competency forming part of a training package; or

- (b) has been assessed by a qualified skills assessor as having skills at least equivalent to those attained in an appropriate training program; or
- (c) as at 30 June 2010, had been doing the work of a particular classification for a period of at least 3 months.

NOTE 1: The minimum classification level for an employee who has completed AQF Certificate III or higher qualifications relevant to the classification in which they are employed and who makes use of skills and knowledge derived from Certificate III competencies relevant to the work undertaken is Level 4 specified in clause 18.1—Adult rates. Any dispute about an employee’s entitlement to be paid at Level 4 must be dealt with in accordance with clause 40—Dispute resolution.

NOTE 2: See Schedule A—Classification Structure and Definitions in relation to casino gaming employees.

casino means a gaming establishment holding a casino licence under relevant State or Territory legislation and does not include a gaming facility that is a part of a hospitality establishment such as a hotel or tavern operation.

[Definition of **casual employee** inserted by [PR733978](#) from 27Sep21; varied by [PR777236](#) from 27Aug24]

casual employee has the meaning given by section 15A of the [Act](#).

NOTE: Section 15A of the [Act](#) was amended with effect from 26 August 2024. Under clause 102(3) of Schedule 1 to the [Act](#), an existing employee who was a casual employee of an employer under section 15A as it was immediately before that date is taken to be a casual employee of the employer for the purposes of section 15A after that date.

catering employer means an employer whose primary business is to provide catering services.

defined benefit member has the meaning given by the *Superannuation Guarantee (Administration) Act 1992* (Cth).

employee means a national system employee as defined by section 13 of the [Act](#).

[Definition of **employee organisation** inserted by [PR774714](#) from 01Jul24]

employee organisation has the meaning given by section 12 of [Act](#).

employer means a national system employer as defined by section 14 of the [Act](#).

[Definition of **enterprise** inserted by [PR774714](#) from 01Jul24]

enterprise has the meaning given by section 12 of the [Act](#).

enterprise instrument has the meaning given by subitem 2(1) of Schedule 6 to the [Fair Work \(Transitional Provisions and Consequential Amendments\) Act 2009](#) (Cth).

exempt public sector superannuation scheme has the meaning given by the *Superannuation Industry (Supervision) Act 1993* (Cth).

Fair Work Regulations means the *Fair Work Regulations 2009* (Cth).

hospitality industry is defined in clause 4.2.

junior employee means an employee who is less than 21 years of age and who is not undertaking a nationally recognised traineeship or apprenticeship.

liquor service employee means a person employed to sell or dispense liquor in bars, bottle departments or shops and includes a cellar employee.

[Definition of **long term casual employee** deleted by [PR733978](#) from 27Sep21]

Managerial staff (Hotels) means an employee within the Managerial staff (Hotels) classification level as defined in Schedule A—Classification Structure and Definitions.

MySuper product has the meaning given by the *Superannuation Industry (Supervision) Act 1993* (Cth).

National Employment Standards, see [Part 2-2](#) of the [Act](#). Divisions 3 to 12 of Part 2-2 of the [Act](#) constitute the **National Employment Standards**. An extract of section 61 of the [Act](#) is reproduced below.

The National Employment Standards are minimum standards applying to employment of employees. The minimum standards relate to the following matters:

- (a) maximum weekly hours (Division 3);
- (b) requests for flexible working arrangements (Division 4);

[Paragraph (ba) inserted by [PR733978](#) ppc 27Sep21; varied by [PR777236](#) from 27Aug24]

- (ba) casual employment (Division 4A);
- (c) parental leave and related entitlements (Division 5);
- (d) annual leave (Division 6);

[Paragraph (e) varied by [PR750483](#) ppc 15Mar23]

- (e) personal/carer's leave, compassionate and paid family and domestic violence leave (Division 7);
- (f) community service leave (Division 8);

- (g) long service leave (Division 9);
- (h) public holidays (Division 10);
- (i) notice of termination and redundancy pay (Division 11);
- (j) Fair Work Information Statement (Division 12).

on-hire means the on-hire of an employee by their employer to a client, where the employee works under the general guidance and instruction of the client or a representative of the client.

ordinary hourly rate means the minimum hourly rate for an employee plus any all-purpose allowances to which the employee is entitled.

[Definition of **regular casual employee** inserted by [PR733978](#) from 27Sep21]

regular casual employee has the meaning given by section 12 of the [Act](#).

resort means an establishment that provides hotel services, accommodation and food and beverages together with access to recreation facilities for guests and includes an offshore island resort.

restaurant means a restaurant, reception centre, night club, cafe, roadhouse and includes any tea room operated in, or in connection with, a restaurant business.

rostered day off means a continuous 24 hour period between the end of the last ordinary shift, and the start of the next ordinary shift, on which an employee is rostered for duty.

shiftworker, see clause 30.2 (Annual leave).

[Definition of **small business employer** inserted by [PR774714](#) from 01Jul24]

small business employer has the meaning given by section 23 of the [Act](#).

spread of hours means the period between when an employee starts and finishes work within any period of 24 hours.

standard hourly rate means the minimum hourly rate for a Level 4 classification (Cook (tradesperson) grade 3) in **Table 3—Minimum rates**.

standard weekly rate means the minimum weekly rate for a Level 4 classification (Cook (tradesperson) grade 3) in **Table 3—Minimum rates**.

State reference public sector modern award has the meaning given by subitem 3(2) of Schedule 6A to the [Fair Work \(Transitional Provisions and Consequential Amendments\) Act 2009 \(Cth\)](#).

State reference public sector transitional award has the meaning given by subitem 2(1) of Schedule 6A to the [Fair Work \(Transitional Provisions and Consequential Amendments\) Act 2009 \(Cth\)](#).

Table 1—Facilitative provisions means the Table in clause 7.2.

Table 2—Entitlements to meal and rest break(s) means the Table in clause 16.2.

Table 3—Minimum rates means the Table in clause 18.1.

Table 4—Casino gaming minimum rates means the Table in clause 18.3.

Table 5—Junior employees (other than junior office employees) means the Table in clause 18.4(a).

Table 6—Junior office employees means the Table in clause 18.4(b).

Table 7—Minimum rates for junior apprentices—other than waiting apprenticeship means the Table in clause 19.1(b).

Table 8—Four year apprenticeship (nominal term) means the Table in clause 19.1(c)(i).

Table 9—Three year apprenticeship (nominal term) means the Table in clause 19.1(c)(ii).

Table 10—Minimum rates for junior apprentices—waiting apprenticeship means the Table in clause 19.2(b).

Table 11—Two year waiting apprenticeship (nominal term) means the Table in clause 19.2(c).

Table 12—Supervisory allowance means the Table in clause 26.13.

Table 13—Overtime rates means the Table in clause in clause 28.4.

Table 14—Penalty rates means the Table in clause 29.2(b).

Table 15—Employees on adult rates means the Table in clause 37.5.

Table 16—Employees on junior rates means the Table in clause 37.6.

Table 17—Period of notice means the Table in clause 41.1(b).

training agreement means the apprenticeship training arrangement, however termed, relevant to the State and Territory apprenticeship legislation entered into by an apprentice and an employer.

[Definition of **workplace delegate** inserted by [PR774714](#) from 01Jul24]

workplace delegate has the meaning given by section 350C(1) of the [Act](#).

3. The National Employment Standards and this award

- 3.1** The [National Employment Standards](#) (NES) and this award contain the minimum conditions of employment for employees covered by this award.
- 3.2** Where this award refers to a condition of employment provided for in the [NES](#), the [NES](#) definition applies.
- 3.3** The employer must ensure that copies of this award and of the [NES](#) are available to all employees to whom they apply, either on a notice board conveniently located at or near the workplace or through accessible electronic means.

4. Coverage

- 4.1** This industry award covers, to the exclusion of any other modern award:
- (a) employers in the hospitality industry throughout Australia; and
 - (b) employees (with a classification defined in Schedule A—Classification Structure and Definitions) of employers mentioned in clause 4.1(a).
- 4.2** For the purposes of clause 4.1, **hospitality industry** includes:
- (a) hotels; and
 - (b) motor inns and motels; and
 - (c) boarding establishments; and
 - (d) condominiums or similar establishments; and
 - (e) health or recreational farms; and
 - (f) private hotels, guest houses or serviced apartments; and
 - (g) caravan parks; and
 - (h) ski lodges; and
 - (i) holiday flats or units, ranches or farms; and
 - (j) hostels or any other type of residential or tourist accommodation; and
 - (k) wine saloons, wine bars or taverns; and
 - (l) liquor booths; and

- (m) resorts; and
- (n) caterers; and
- (o) restaurants operating in, or in connection with, premises owned or operated by employers otherwise covered by this award; and
- (p) casinos; and
- (q) function areas or convention or similar facilities operating in, or in connection with, premises mentioned in clauses 4.2(a) to 4.2(p).

4.3 This industry award also covers:

- (a) on-hire employees working in the hospitality industry (with a classification defined in Schedule A—Classification Structure and Definitions) and the on-hire employers of those employees; and
- (b) apprentices or trainees engaged or employed by a group training employer and hosted by an employer covered by this award to work in the hospitality industry (with a classification defined in Schedule A—Classification Structure and Definitions) and the group training employers of those apprentices or trainees.

4.4 However, this industry award does not cover any of the following:

- (a) employees excluded from award coverage by the [Act](#); or
NOTE: See section 143(7) of the [Act](#).
- (b) employees covered by a modern enterprise award or an enterprise instrument or their employers; or
- (c) employees covered by a State reference public sector modern award or a State reference public sector transitional award or their employers; or
- (d) employers in the following industries or their employees:
 - (i) clubs registered or recognised under State or Territory legislation; and
 - (ii) boarding schools or residential colleges; and
 - (iii) hospitals; and
 - (iv) orphanages; and
 - (v) councils, county councils, municipal councils, shires, shire councils or local government bodies established under State or Territory legislation; and

- (vi) catering services provided by a restaurant as an incidental business; and
- (vii) theme parks; and
- (viii) in-flight catering for airlines; and
- (ix) restaurants covered by the *Fast Food Industry Award 2010*, the *Registered and Licensed Clubs Award 2010* or the *Restaurant Industry Award 2020*; and
- (x) contract cleaning undertaken by companies not operating exclusively in the hospitality industry; and
- (xi) catering services provided by employers in the aged care industry (except where these services are provided for or within an aged care facility by employers otherwise covered by this award); and
- (xii) contract security, contract gardening or contract maintenance provided by an external provider, whose primary business falls outside the hospitality operation; and
- (xiii) businesses primarily concerned with the sale of petroleum or mixed functions involving the sale of petroleum.

4.5 If an employer is covered by more than one award, an employee of that employer is covered by the award containing the classification that is most appropriate to the work performed by the employee and the industry in which they work.

NOTE: An employee working in the hospitality industry who is not covered by this industry award may be covered by an award with occupational coverage.

5. Individual flexibility arrangements

5.1 Despite anything else in this award, an employer and an individual employee may agree to vary the application of the terms of this award relating to any of the following in order to meet the genuine needs of both the employee and the employer:

- (a) arrangements for when work is performed; or
- (b) overtime rates; or
- (c) penalty rates; or
- (d) allowances; or
- (e) annual leave loading.

5.2 An agreement must be one that is genuinely made by the employer and the individual employee without coercion or duress.

- 5.3** An agreement may only be made after the individual employee has commenced employment with the employer.
- 5.4** An employer who wishes to initiate the making of an agreement must:
- (a)** give the employee a written proposal; and
 - (b)** if the employer is aware that the employee has, or should reasonably be aware that the employee may have, limited understanding of written English, take reasonable steps (including providing a translation in an appropriate language) to ensure that the employee understands the proposal.
- 5.5** An agreement must result in the employee being better off overall at the time the agreement is made than if the agreement had not been made.
- 5.6** An agreement must do all of the following:
- (a)** state the names of the employer and the employee; and
 - (b)** identify the award term, or award terms, the application of which is to be varied; and
 - (c)** set out how the application of the award term, or each award term, is varied; and
 - (d)** set out how the agreement results in the employee being better off overall at the time the agreement is made than if the agreement had not been made; and
 - (e)** state the date the agreement is to start.
- 5.7** An agreement must be:
- (a)** in writing; and
 - (b)** signed by the employer and the employee and, if the employee is under 18 years of age, by the employee's parent or guardian.
- 5.8** Except as provided in clause 5.7(b), an agreement must not require the approval or consent of a person other than the employer and the employee.
- 5.9** The employer must keep the agreement as a time and wages record and give a copy to the employee.
- 5.10** The employer and the employee must genuinely agree, without duress or coercion to any variation of an award provided for by an agreement.
- 5.11** An agreement may be terminated:
- (a)** at any time, by written agreement between the employer and the employee; or

- (b) by the employer or employee giving 13 weeks' written notice to the other party (reduced to 4 weeks if the agreement was entered into before the first full pay period starting on or after 4 December 2013).

NOTE: If an employer and employee agree to an arrangement that purports to be an individual flexibility arrangement under this award term and the arrangement does not meet a requirement set out in section 144 of the [Act](#) then the employee or the employer may terminate the arrangement by giving written notice of not more than 28 days (see section 145 of the [Act](#)).

- 5.12 An agreement terminated as mentioned in clause 5.11(b) ceases to have effect at the end of the period of notice required under that clause.
- 5.13 The right to make an agreement under clause 5 is additional to, and does not affect, any other term of this award that provides for an agreement between an employer and an individual employee.

6. Requests for flexible working arrangements

[6 substituted by [PR763203](#) ppc 01Aug23]

Requests for flexible working arrangements are provided for in the [NES](#).

NOTE: Disputes about requests for flexible working arrangements may be dealt with under clause 40—Dispute resolution and/or under section 65B of the [Act](#).

7. Facilitative provisions

- 7.1 This award contains facilitative provisions which allow agreement between an employer and an individual employee, or the majority of employees, on how specific award provisions are to apply at the workplace.
- 7.2 The following clauses have facilitative provisions:

Table 1—Facilitative provisions

Clause	Provision	Agreement between an employer and:
15.3(b) & 15.3(c)	Catering in remote locations	the majority of employees
15.4(a)	Make-up time (introduction of system of make-up time)	the majority of employees

Clause	Provision	Agreement between an employer and:
15.4(b)	Make-up time (agreement to take make-up time)	an individual employee
23.1	Weekly or fortnightly pay periods	an individual employee
23.2	Payment of wages	the majority of employees
28.5	Time off instead of payment for overtime	an individual employee
29.4(d)	Additional provisions for work on public holidays	an individual employee
30.9	Annual leave in advance	an individual employee
30.10	Cashing out of annual leave	an individual employee
35.2	Substitution of public holidays by agreement	an individual employee

7.3 The agreement must be kept by the employer as a time and wages record.

Part 2—Types of Employment and Classifications

8. Types of employment

8.1 An employee covered by this award must be one of the following:

- (a) a full-time employee; or
- (b) a part-time employee; or
- (c) a casual employee.

8.2 At the time of engaging an employee, the employer must inform the employee of the terms of their engagement, including whether they are engaged as a full-time, part-time or casual employee.

9. Full-time employees

An employee who is engaged to work an average of 38 ordinary hours per week is a full-time employee.

NOTE: Clause 15.1 sets out work arrangement options for working the required average of 38 ordinary hours per week.

10. Part-time employees

10.1 Classifications

An employer may employ part-time employees in any classification defined in Schedule A—Classification Structure and Definitions.

10.2 Definition of part-time employee

A part-time employee is an employee who:

- (a) is engaged to work at least 8 and fewer than 38 ordinary hours per week (or, if the employer operates a roster, an average of at least 8 and fewer than 38 hours per week over the roster cycle); and
- (b) has reasonably predictable hours of work.

10.3 A part-time employee is entitled, on a proportionate basis, to the same pay and conditions as those of full-time employees who do the same kind of work.

10.4 Setting guaranteed hours and availability

At the time of engaging a part-time employee, the employer must agree in writing with the employee on all of the following:

- (a) the number of hours of work which is guaranteed to be provided and paid to the employee each week or, where the employer operates a roster, the number of hours of work which is guaranteed to be provided and paid to the employee over the roster cycle (**the guaranteed hours**); and
- (b) the days of the week on which, and the hours on those days during which, the employee is available to work the guaranteed hours (**the employee's availability**).

10.5 Any change to a part-time employee's guaranteed hours may only be made with the written consent of the employee.

10.6 Rostering

The employer may roster a part-time employee to work their guaranteed hours and any additional hours in accordance with clause 15.2—Part-time employees and clause 15.5—Rosters (Full-time and part-time employees).

10.7 However, a part-time employee:

- (a) must not be rostered to work any hours outside the employee's availability;
and
- (b) must have 2 days off each week.

10.8 Increasing guaranteed hours to match regular work pattern

If a part-time employee has regularly worked a number of ordinary hours in excess of their guaranteed hours for at least 12 months, then they may request in writing that the employer agree to increase their guaranteed hours.

10.9 If the employer agrees to a request under clause 10.8, then the employer and the part-time employee must vary the agreement made under clause 10.4 to reflect the employee's new guaranteed hours. The variation must be recorded in writing before it occurs.

10.10 The employer may only refuse a request under clause 10.8 on reasonable business grounds. The employer must notify the part-time employee in writing of a refusal and the grounds for it.

10.11 Change in employee's circumstances that changes their availability

If there is a genuine and ongoing change in the part-time employee's personal circumstances, then they may alter the times they are available by giving 14 days' written notice of the alteration to the employer.

10.12 If the employer cannot reasonably accommodate the alteration to the part-time employee's availability under clause 10.11, then (regardless of clause 10.5):

- (a) the part-time employee's guaranteed hours agreed under clause 10.4 cease to apply; and
- (b) the employer and the part-time employee must agree a new set of guaranteed hours under clause 10.4.

10.13 Payment rates

- (a) An employer must pay a part-time employee for ordinary hours worked in accordance with clause 18—Minimum rates.
- (b) An employer must pay a part-time employee at the rates prescribed in clause 28.4—Overtime rate for all time worked in excess of:

- (i) 38 hours per week or, if the employee works in accordance with a roster, an average of 38 hours per week over the roster cycle; or
- (ii) the maximum daily hours limitations specified in clause 15.2—Part-time employees; or
- (iii) the employee's rostered hours.

10.14 Pre 1 January 2018 agreed pattern of work

A part-time employee who, immediately before 1 January 2018, had a written agreement with their employer on a regular pattern of work, is entitled to continue to be rostered in accordance with that agreement but may enter into a new written agreement under clause 10.4.

11. Casual employees

[Varied by [PR733978](#), [PR777236](#)]

[11.1 deleted by [PR733978](#) from 27Sep21]

[11.2 renumbered as 11.1 by [PR733978](#) from 27Sep21]

11.1 An employer must pay a casual employee for each hour worked a loading of **25%** in addition to the ordinary hourly rate.

[11.3 renumbered as 11.2 by [PR733978](#) from 27Sep21]

11.2 A casual employee must be engaged to work:

- (a) a maximum of 12 hours per day or per shift; or
- (b) a maximum of 38 hours per week or, if the casual employee works in accordance with a roster, an average of 38 hours per week over the roster cycle (which may not exceed 4 weeks).

[11.4 renumbered as 11.3 by [PR733978](#) from 27Sep21]

11.3 A casual employee must be engaged and paid for at least 2 consecutive hours of work on each occasion they are required to attend work.

[11.5 renumbered as 11.4 by [PR733978](#) from 27Sep21]

11.4 An employer must pay a casual employee at the rates prescribed in clause 28.4—Overtime rate for all time worked in excess of the hours prescribed in clause 11.2.

[11.6 renumbered as 11.5 by [PR733978](#) from 27Sep21]

11.5 An employer must pay a casual employee at the end of each engagement unless the employer and the employee have agreed that the pay period of the employee is either weekly or fortnightly.

11.6 Changes to casual employment status

[11.7 renumbered as 11.6 and renamed and substituted by [PR733978](#); renamed and substituted by [PR777236](#) from 27Aug24]

A pathway for employees to change from casual employment to full-time or part-time employment is provided for in the [NES](#). See sections 66A to 66MA of the [Act](#).

NOTE: Disputes about changes to casual employment status may be dealt with under sections 66M and 66MA of the [Act](#) and/or under clause 40—Dispute resolution.

12. Apprentices

12.1 An employer may engage apprentices.

12.2 Any engagement must be in accordance with the law regulating apprenticeships in force in the place in which the apprentice is engaged.

12.3 This award applies to an apprentice in the same way that it applies to an employee except as otherwise expressly provided by this award.

12.4 An employer must pay an apprentice in accordance with clause 19—Apprentice rates.

12.5 An employer must not require an apprentice under the age of 18 to work overtime or shiftwork. However, an apprentice may agree to work overtime or shiftwork if requested to do so.

12.6 Except in an emergency, an employer must not require an apprentice to work overtime or shiftwork at any time that would prevent their attendance at training in accordance with their training agreement.

12.7 Training

- (a)** An employer must release an apprentice from work to attend training or any assessment in accordance with their training agreement without loss of pay or continuity of employment.
- (b)** Subject to Schedule D—School-based Apprentices, time spent by an apprentice in attending training or any assessment in accordance with their training agreement is to be regarded as time worked for the employer for the purpose of calculating the apprentice's wages and determining the apprentice's employment conditions.
- (c)** An employer must reimburse an apprentice for all fees paid by the apprentice themselves to a registered training organisation (RTO) for courses that the apprentice is required to attend, and all costs incurred by the apprentice in purchasing textbooks (not provided or otherwise made available by the

employer) that the apprentice is required to study, for the purposes of the apprenticeship.

- (d) The employer must make any reimbursement required under clause 12.7(c) by whichever of the following is the later:
 - (i) 6 months after the start of the apprenticeship; or
 - (ii) 6 months after the relevant stage of the apprenticeship; or
 - (iii) 3 months after the start of the training provided by the RTO.
- (e) Reimbursement under clause 12.7(c) is subject to the employer being satisfied that the apprentice is making satisfactory progress in the apprenticeship.

12.8 Block release training

- (a) Clause 12.8 applies to an apprentice who is required to attend block release training in accordance with their training agreement.
- (b) If the training requires an overnight stay, the employer must pay for the reasonable travel costs incurred by the apprentice in travelling to and from the training.
- (c) The employer is not obliged to pay costs under clause 12.8(b) if the apprentice could have attended training at a closer venue and attending the more distant training had not been agreed between the employer and the apprentice.
- (d) Reasonable travel costs in clause 12.8(b) include:
 - (i) the total cost of reasonable transportation (including transportation of tools, where required) to and from the training; and
 - (ii) accommodation costs; and
 - (iii) reasonable expenses, including for meals, incurred which exceed those incurred in the normal course of travelling to and from the workplace.
- (e) Reasonable costs in clause 12.8(b) do not include payment for travelling time or expenses incurred while not travelling to and from the block release training.
- (f) The amount an employer must pay under clause 12.8(b) may be reduced by any amount that the apprentice has received, or was eligible to receive, for travel costs to attend block release training under a Government apprentice assistance scheme.

- (g) The employer may only make a reduction under clause 12.8(f) for an amount that an apprentice was eligible to receive, but did not receive, if the employer advised the apprentice in writing of the availability of the assistance and the apprentice chose not to seek it.

12.9 Competency-based progression

- (a) For the purpose of competency-based wage progression in 19—Apprentice rates an apprentice will be paid at the relevant wage rate for the next stage of their apprenticeship if:
 - (i) competency has been achieved in the relevant proportion of the total units of competency specified in clause 19—Apprentice rates for that stage of the apprenticeship. The units of competency which are included in the relevant proportion must be consistent with any requirements in the training plan; and
 - (ii) any requirements of the relevant State/Territory apprenticeship authority and any additional requirements of the relevant training package with respect to the demonstration of competency and any minimum necessary work experience requirements are met; and
 - (iii) either:
 - (A) the Registered Training Organisation (RTO), the employer and the apprentice agree that the abovementioned requirements have been met; or
 - (B) the employer has been provided with written advice that the RTO has assessed that the apprentice meets the abovementioned requirements in respect to all the relevant units of competency and the employer has not advised the RTO and the apprentice of any disagreement with that assessment within 21 days of receipt of the advice.
- (b) If the employer disagrees with the assessment of the RTO referred to in clause 12.9(a)(iii)(B) above, and the dispute cannot be resolved by agreement between the RTO, the employer and the apprentice, the matter may be referred to the relevant State/Territory apprenticeship authority for determination. If the matter is not capable of being dealt with by such authority it may be dealt with in accordance with the dispute resolution clause in this award. For the avoidance of doubt, disputes concerning other apprenticeship progression provisions of this award may be dealt with in accordance with the dispute resolution clause.

- (c) For the purposes of this clause, the training package containing the qualification specified in the contract of training for the apprenticeship, sets out the assessment requirements for the attainment of the units of competency that make up the qualification. The definition of “competency” utilised for the purpose of the training packages and for the purpose of this clause is the consistent application of knowledge and skill to the standard of performance required in the workplace. It embodies the ability to transfer and apply skills and knowledge to new situations and environments.
- (d) The apprentice will be paid the wage rate referred to in clause 12.9(a) from the first full pay period to commence on or after the date on which an agreement or determination is reached in accordance with clause 12.9(a)(iii) or on a date as determined under the dispute resolution process in clause 12.9(b).
- (e) If the apprentice disagrees with the assessment of the RTO referred to in clause 12.9(a), and the dispute cannot be resolved by agreement between the RTO, the employer and the apprentice, the apprentice may refer the matter to the relevant State/Territory apprenticeship authority for determination. If the matter is not capable of being dealt with by such authority it may be dealt with in accordance with the dispute resolution clause in this award. For the avoidance of doubt, disputes concerning other apprenticeship progression provisions of this award may be dealt with in accordance with the dispute resolution clause.

13. Junior employees

NOTE: Junior employee is defined in clause 2—Definitions.

- 13.1** An employer may engage junior employees.
- 13.2** An employer must pay a junior employee in accordance with 18.4—Junior rates.
- 13.3** An employer must not require an employee under 18 years of age to work more than 10 hours in a shift.
- 13.4** Where the law permits, junior employees may work in a bar or other place where liquor is sold or dispensed.
- 13.5** Junior employees working as liquor service employees must be paid as an adult in accordance with **Table 3—Minimum rates** at the classification rate for the work being performed.

- 13.6** An employer may at any time demand that a junior employee produce a birth certificate or other satisfactory proof of age. If the employer demands a birth certificate, the employer must pay the cost of obtaining the certificate.

14. Classifications

An employer must classify an employee covered by this award in accordance with Schedule A—Classification Structure and Definitions.

NOTE: The minimum rates applicable to the classifications in this award are in clause 18—Minimum rates.

Part 3—Hours of Work

15. Ordinary hours of work and rostering arrangements

15.1 Full-time employees

- (a)** The employer and a full-time employee must agree on the arrangement for working the average of 38 ordinary hours per week required for full-time employment.
- (b)** The average of 38 hours per week is to be worked in one of the following ways:
 - (i)** a 19 day month, of 8 hours per day;
 - (ii)** 4 days of 8 hours and one day of 6 hours;
 - (iii)** 4 days of 9.5 hours per day;
 - (iv)** 5 days of 7 hours and 36 minutes per day;
 - (v)** 76 hours over a 2 week period with a minimum of 4 days off each 2 week period;
 - (vi)** 152 hours each 4 week period with a minimum of 8 days off each 4 week period;
 - (vii)** 160 hours each 4 week period with a minimum of 8 days off each 4 week period plus an accrued day off;
 - (viii)** any combination of the ways set out in clauses 15.1(b)(i) to 15.1(b)(vii).
- (c)** The arrangement agreed must adopt one of the options mentioned in clause 15.1(b) and must satisfy the following conditions:

- (i) the minimum number of ordinary hours that may be worked on any day is 6 (excluding meal breaks); and
 - (ii) the maximum number of ordinary hours that may be worked on any day is 11.5 (excluding meal breaks); and
 - (iii) an employee who is rostered to work more than 10 ordinary hours on more than 3 consecutive days is entitled to a break of at least 48 hours after the last consecutive day on which the employee works more than 10 ordinary hours; and
 - (iv) the maximum number of days on which an employee may work more than 10 ordinary hours in a 4 week cycle is 8; and
 - (v) the maximum spread of hours for an employee who works split shifts is 12; and
- (d) In addition to the conditions set out in clause 15.1(c), an arrangement that adopts the option of working 152 hours per 4 week cycle with at least 8 days off as set out in clause 15.1(b)(vi) must satisfy the following conditions:
- (i) the employer must not roster an employee to work on more than 10 consecutive days without a rostered day off; and
 - (ii) if an employer rosters an employee to work on more than 20 days in a 4 week period, the employer must pay the employee at the overtime rate for each day worked in excess of 20 in that period.
- (e) In addition to the conditions set out under clause 15.1(c), where the agreed hours of work arrangement provides for 160 hours per 4 week period with an accrued day off, the arrangement will be subject to the following:
- (i) No employee is to work more than 10 days in a row without a rostered day off.
 - (ii) Where practicable an accrued day off must be contiguous with an employee's rostered days off.
 - (iii) Accrued days may be banked, up to a maximum of 5 days.
 - (iv) An employee may elect, with the consent of the employer, to take an accrued day off in part day amounts.
 - (v) If an accrued day off falls on a public holiday then, where practicable, the next day is to be taken as the accrued day off.

- (vi) The entitlement to an accrued day off at the employee's ordinary hourly rate is subject to the following:
 - (A) each day of paid leave, except annual leave and long service leave, and any public holiday occurring during the 4 week cycle must be regarded as a day worked for accrual purposes; and
 - (B) an employee who has not worked a complete 4 week cycle in order to accrue an accrued day off must be paid a pro rata amount for credits accrued for each day worked in the cycle. The pro rata amount is 24 minutes pay for each 8 hour day worked.

15.2 Part-time employees

A part-time employee's rostered hours of work under clause 10.6 must meet the following conditions:

- (a) the minimum number of ordinary hours that may be worked on any day is 3 (excluding meal breaks); and
- (b) the maximum number of ordinary hours that may be worked on any day is 11.5 (excluding meal breaks); and
- (c) an employee who is rostered to work more than 10 ordinary hours on more than 3 consecutive days is entitled to a break of at least 48 hours after the last consecutive day on which the employee works more than 10 ordinary hours; and
- (d) the maximum number of days on which an employee may work more than 10 ordinary hours in a 4 week cycle is 8; and
- (e) the maximum spread of hours for an employee who works split shifts is 12.

15.3 Catering in remote locations

- (a) Clause 15.3 applies to employers providing catering services to clients in remote locations and their employees.
- (b) Despite clause 15.1, the employer and the majority of employees at a workplace may agree to schedule work over consecutive recurring cycles followed by consecutive non-working days.
- (c) The employer and the majority of employees at the workplace may agree to vary a schedule of work under clause 15.3(b).

- (d) The maximum number of ordinary hours that may be worked during a cycle must not exceed 40 multiplied by the number of working and non-working weeks in the cycle.
- (e) An employer who rosters an employee to work any time in excess of the total number of ordinary hours in an agreed schedule of work under clause 15.3(b) must pay the employee at the overtime rate for any time worked in excess of that total number.
- (f) An employer must pay an employee at the overtime rate for any time worked in excess of 8 hours per day.
- (g) Wages may be paid according to the average number of hours per week in a roster cycle instead of the actual number of ordinary hours worked in any particular week of the cycle.
- (h) An employee accrues days off as set out in clause 15.1(b)(vii).
- (i) An employee is not entitled to payment for non-working days other than accrued rostered days off.

15.4 Make-up time

- (a) The employer and the majority of employees at a workplace may agree to introduce an arrangement at the workplace under which an employee takes time off during the employee's ordinary hours of work and makes up that time later.
- (b) If an agreement under clause 15.4(a) has been made for a workplace, an employee may elect, with the consent of the employer, to take time off and make up that time later.
- (c) An employee working make-up time is entitled to breaks in accordance with clause 16—Breaks.
- (d) If make-up time is worked at a time when penalty rates are applicable under clause 29—Penalty rates, the employer must pay the employee in accordance with **Table 14—Penalty rates** for that time.
- (e) The employer must keep a record of make-up time arrangements as a time and wages record.

15.5 Rosters (Full-time and part-time employees)

- (a) The following rostering provisions apply to full-time and part-time employees.

- (b) The employer must prepare a roster showing for each employee their name and the times at which they start and finish work.
- (c) The employer must post the roster in a conspicuous place that is easily accessible by the employees.
- (d) The roster of an employee may be changed at any time by the employer and employee by mutual agreement or by the employer giving the employee 7 days' notice of the change.
- (e) An employee must have a minimum break of 10 hours between when the employee finishes ordinary hours on one day and starts ordinary hours on the next and a minimum break of 8 hours for a changeover of rosters.

15.6 Alteration of rosters and notice of days off

- (a) The roster may be altered by mutual consent at any time or by amendment of the roster on 7 days' notice.
- (b) Where practicable 2 weeks' notice of rostered day or days off or of accrued day or days off should be given, provided that the days off may be changed by mutual consent or through sickness or other cause over which the employer has no control.

15A. Employee right to disconnect

[15A inserted by [PR777967](#) from 26Aug24]

15A.1 Clause 15A provides for the exercise of an employee's right to disconnect under section 333M of the [Act](#).

NOTE:

- (a) Section 333M provides that, unless it is unreasonable to do so, an employee may refuse to monitor, read or respond to contact, or attempted contact, from:
 - (1) their employer outside of the employee's working hours,
 - (2) a third party if the contact or attempted contact relates to, their work and is outside of the employee's working hours.
- (b) Section 333M(3) lists matters that must be taken into account in determining whether an employee's refusal is unreasonable.

- (c) Section 333M(5) provides that an employee’s refusal will be unreasonable if the contact or attempted contact is required under a law of the Commonwealth, a State or a Territory.
- (d) Section 333N provides for the resolution of disputes about whether an employee’s refusal is unreasonable and about the operation of section 333M.
- (e) The general protections in Part 3–1 of the [Act](#) prohibit an employer taking adverse action against an employee because of the employee’s right to disconnect under section 333M of the [Act](#).

15A.2 Clause 15A applies from the following dates:

- (a) 26 August 2024—for employers that are not small business employers on this date and their employees.
- (b) 26 August 2025—for employers that are small business employers on 26 August 2024 and their employees.

15A.3 An employer must not directly or indirectly prevent an employee from exercising their right to disconnect under the [Act](#).

16. Breaks

16.1 Clause 16 deals with meal breaks and rest breaks and gives an employee an entitlement to them in specified circumstances.

16.2 Frequency of breaks

An employee who works the number of hours in any one shift specified in column 1 of **Table 2—Entitlements to meal and rest break(s)** is entitled to a break or breaks as specified in column 2.

Table 2—Entitlements to meal and rest break(s)

Column 1	Column 2
Hours worked per shift	Breaks
More than 5 hours and up to 6	Elective unpaid meal break of up to 30 minutes in accordance with clause 16.4—Request for unpaid meal break.

Column 1	Column 2
Hours worked per shift	Breaks
More than 6 hours and up to 8	An unpaid meal break of no less than 30 minutes (to be taken after the first 2 hours of work and within the first 6 hours of work).
More than 8 hours and up to 10	An unpaid meal break of no less than 30 minutes (to be taken after the first 2 hours of work and within the first 6 hours of work). One 20 minute paid rest break (may be taken as two 10 minute paid rest breaks).
More than 10 hours	An unpaid meal break of no less than 30 minutes (to be taken after the first 2 hours of work and within the first 6 hours of work). Two 20 minute paid rest breaks.

16.3 When the employer rosters an employee's breaks, they must make all reasonable efforts to ensure that breaks are spread evenly across the employee's shift.

16.4 Request for unpaid meal break

- (a) An employee working a shift of more than 5 and up to 6 hours who elects to take an unpaid meal break must request the break in writing no later than the start of their shift. The employer must not unreasonably refuse the employee's request.
- (b) A request under clause 16.4(a) applies to all shifts of more than 5 hours worked by that employee unless otherwise agreed between the employee and the employer.
- (c) The arrangement may be reviewed at any time.

16.5 Employer to pay higher rate if break not allowed

If, during an employee's shift of more than 6 hours, the employer does not allow the employee to take an unpaid meal break, then the employer must pay the employee at the rate that applies under clause 16.6:

- (a) from 6 hours after the employee started work on that shift;
- (b) until either the employee is given a break or the shift ends.

- 16.6** If an employee is not allowed to take an unpaid meal break in accordance with clause 16.2 during a shift of more than 6 hours, the employer must pay the employee **50%** of the employee's ordinary hourly rate extra from the end of 6 hours after starting work until either the employee is allowed to take the break or the shift ends.

EXAMPLE:

Mary is a full-time employee whose ordinary hourly rate is \$20.00 an hour. She is working an 8 hour shift.

Under **Table 2—Entitlements to meal and rest break(s)**, she is entitled to “an unpaid meal break of no less than 30 minutes (to be taken after the first 2 hours of work and within the first 6 hours of work)”.

If she has been working for 6 hours and has not been allowed a break, then she becomes entitled to be paid the higher rate under clauses 16.5 and 16.6.

If the shift is a normal mid-week shift on which Mary is paid her ordinary hourly rate of \$20.00, then from when she has worked 6 hours until she is allowed to take a break or her shift ends, the employer is to pay her:

- (a)** her ordinary hourly rate of \$20.00;
- (b)** plus 50% of her ordinary hourly rate, which is \$10.00.

Mary is to be paid \$30.00 an hour after she has worked for 6 hours until she is allowed to take a break or the shift ends.

If the shift is a Sunday shift on which Mary is paid 150% of her ordinary hourly rate of \$20.00, then from when she has worked 6 hours until she is allowed to take a break or her shift ends, the employer is to pay her:

- (a)** her Sunday shift rate of \$30.00 (being 150% of her ordinary hourly rate of \$20.00);
- (b)** plus 50% of her ordinary hourly rate, which is \$10.00.

Mary is to be paid \$40.00 an hour after she has worked for 6 hours until she is allowed to take a break or the shift ends.

16.7 Additional rest break

An employer must give an employee an additional paid rest break of 20 minutes if the employer requires the employee to work more than:

- (a)** 5 continuous hours after an unpaid meal break; or
- (b)** 2 hours' overtime after the employee finishes their rostered hours.

NOTE: For the purposes of clause 16.7(b) the overtime worked does not compound on the break entitlements under clause 16.2.

EXAMPLE: An employee who works a 7 hour shift, followed by 3 hours of overtime will be entitled to breaks as follows:

- (a) for the 7 hour shift, an unpaid meal break of no less than 30 minutes under clause 16.2; and
- (b) for the 3 hours of overtime, an additional 20 minute paid rest break under clause 16.7(b).

Part 4—Wages and Allowances

17. Work organisation

An employer may require an employee to perform duties across the different classification streams set out in Schedule A—Classification Structure and Definitions that they are competent to perform.

18. Minimum rates

[Varied by [PR718826](#), [PR729263](#), [PR743406](#), [PR740684](#), [PR762117](#), [PR767878](#), [PR773893](#), [PR786547](#)]

18.1 Adult rates

[18.1 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

An employer must pay an adult employee (other than an apprentice) the rate applicable to the employee classification specified in column 1 of **Table 3—Minimum rates** for ordinary hours of work as follows:

- (a) for a full-time employee, the minimum weekly rate specified in column 3; or
- (b) for a part-time employee, the minimum hourly rate specified in column 4.

NOTE 1: Adult employee is defined in clause 2—Definitions.

NOTE 2: Provisions for calculating rates for an employee aged under 21 years are at clause 18.4.

Table 3—Minimum rates

Column 1	Column 2	Column 3	Column 4
Employee classification	Employee stream and grade	Minimum weekly rate (full-time employee)	Minimum hourly rate
		\$	\$
Introductory level		922.70	24.28
Level 1	Food and beverage attendant grade 1; Guest service grade 1; Kitchen attendant grade 1	948.00	24.95
Level 2	Clerical grade 1; Cook grade 1; Door person/security officer grade 1; Food and beverage attendant grade 2; Front office grade 1; Gardener grade 1; Guest service grade 2; Kitchen attendant grade 2; Leisure attendant grade 1; Storeperson grade 1	982.40	25.85
Level 3	Clerical grade 2; Cook grade 2; Food and beverage attendant grade 3; Fork-lift driver; Front office grade 2; Gardener grade 2; Guest service grade 3; Handyperson;	1014.70	26.70

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Column 1	Column 2	Column 3	Column 4
Employee classification	Employee stream and grade	Minimum weekly rate (full-time employee)	Minimum hourly rate
		\$	\$
	Kitchen attendant grade 3; Leisure attendant grade 2; Storeperson grade 2; Timekeeper/security officer grade 2		
Level 4	Clerical grade 3; Cook (tradesperson) grade 3; Food and beverage attendant (tradesperson) grade 4; Front office grade 3; Gardener grade 3 (tradesperson); Guest service grade 4; Leisure attendant grade 3; Storeperson grade 3	1068.40	28.12
Level 5	Clerical supervisor; Cook (tradesperson) grade 4; Food and beverage supervisor; Front office supervisor; Gardener grade 4 (tradesperson); Guest service supervisor	1135.50	29.88
Level 6	Cook (tradesperson) grade 5	1165.70	30.68

NOTE 3: Provisions for calculating rates for casual employees are at clause 11—Casual employees.

NOTE 4: Schedule B—Summary of Hourly Rates of Pay contains a summary of hourly rates of pay including casual, overtime and penalty rates.

18.2 Managerial staff (Hotels)

[18.2 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

An employer must pay an employee within the Managerial Staff (Hotels) classification level as defined by Schedule A—Classification Structure and Definitions a minimum annual salary of **\$60,732**.

18.3 Casino gaming classifications

[18.3 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

An employer must pay an adult employee (other than an apprentice) the rate applicable to the employee classification specified in column 1 of **Table 4—Casino gaming minimum rates** as defined by the Casino Gaming Stream in Schedule A—Classification Structure and Definitions for ordinary hours of work as follows:

- (a) for a full-time employee, the minimum weekly rate specified in column 3; or
- (b) for a part-time employee, the minimum hourly rate specified in column 4.

Table 4—Casino gaming minimum rates

Column 1 Employee classification	Column 2 Employee stream and grade	Column 3 Minimum weekly rate (full-time employee)	Column 4 Minimum hourly rate
		\$	\$
Introductory level		948.00	24.95
Level 1	Casino electronic gaming employee grade 1	1002.60	26.38
Level 2	Casino electronic gaming employee grade 2; Casino equipment technician grade 1; Casino table gaming employee grade 1; Customer liaison officer; Gaming finance employee grade 1	1034.90	27.23

Column 1	Column 2	Column 3	Column 4
Employee classification	Employee stream and grade	Minimum weekly rate (full-time employee)	Minimum hourly rate
		\$	\$
Level 3	Casino equipment technician grade 2; Gaming finance employee grade 2; Security officer grade 1	1068.40	28.12
Level 3A	Casino table gaming employee grade 2	1118.60	29.44
Level 4	Casino equipment technician grade 3; Gaming finance employee grade 3; Security officer grade 2	1135.50	29.88
Level 5	Casino table gaming employee grade 3; Gaming finance employee grade 4	1169.20	30.77
Level 6	Casino table gaming employee grade 4; Gaming finance employee grade 5; Surveillance operator	1202.90	31.66

NOTE: Provisions for calculating rates for casual employees are at clause 11—Casual employees.

18.4 Junior rates

NOTE: Junior employee is defined in clause 2—Definitions.

[18.4(a) varied by [PR743406](#), [PR767878](#) ppc 31Dec23]

(a) Junior employees (other than junior office employees)

An employer must pay a junior employee, who is not a junior office employee, aged as specified in column 1 of **Table 5—Junior employees (other than junior office employees)** the minimum percentage specified in column 2 of the minimum rate that would otherwise be applicable under **Table 3—Minimum rates** or **Table 4—Casino gaming minimum rates**.

Table 5—Junior employees (other than junior office employees)

Column 1	Column 2
Age	% of minimum rate
Under 17 years of age	50%
17 years of age	60%
18 years of age	70%
19 years of age	85%
20 years of age	100%

(b) Junior office employees

[18.4(b) varied by [PR743406](#), [PR767878](#) ppc 31Dec23]

An employer must pay a junior office employee aged as specified in column 1 of **Table 6—Junior office employees** the minimum percentage specified in column 2 of the minimum rate that would otherwise be applicable under **Table 3—Minimum rates**.

Table 6—Junior office employees

Column 1	Column 2
Age	% of minimum rate
Under 16 years of age	45%
16 years of age	55%
17 years of age	65%
18 years of age	75%
19 years of age	90%
20 years of age	100%

19. Apprentice rates

[Varied by [PR718826](#), [PR733978](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#)]

19.1 Junior apprentices—other than waiting apprenticeship

- (a) An employer must pay an employee who has completed a full apprenticeship for which there is a trade qualified classification provided for in this award no less than the [standard hourly rate](#) for each hour worked.

[19.1(b) varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

- (b) Except where clause 19.1(c) applies, an employer must pay an apprentice (other than an adult apprentice) in a trade other than the waiting trade for their ordinary hours of work not less than the percentage of the [standard weekly rate](#) divided by 38 for each hour worked, as specified in **Table 7—Minimum rates for junior apprentices—other than waiting apprenticeship** in accordance with the year of apprenticeship specified in column 1, as follows:

Table 7—Minimum rates for junior apprentices—other than waiting apprenticeship

Column 1	Column 2	Column 3	Column 4
Year of apprenticeship	% of standard weekly rate	Minimum weekly rate (full-time employee)	Minimum hourly rate
		\$	\$
1st year	55%	587.62	15.46
2nd year	65%	694.46	18.28
3rd year	80%	854.72	22.49
4th year	95%	1014.98	26.71

NOTE 4: Schedule B—Summary of Hourly Rates of Pay contains a summary of hourly rates of pay including casual, overtime and penalty rates.

(c) Competency-based wage progression

Where the relevant apprenticeship legislation allows competency-based progression and the training contract does not specify otherwise, an employee apprenticed in a trade after 23 January 2020 will be paid the percentage of the

[standard weekly rate](#) divided by 38 for each hour worked, in accordance with the following tables:

(i) **Table 8—Four year apprenticeship (nominal term)**

Stage of apprenticeship	Minimum training requirements on entry	% of standard weekly rate
Stage 1	On commencement and prior to the attainment of the minimum training requirements specified for Stage 2	55
Stage 2	On attainment of 25% of the total competencies specified in the training plan for the relevant AQF Certificate III qualification; or 12 months after commencing the apprenticeship, whichever is the earlier	65
Stage 3	On attainment of 50% of the total competencies specified in the training plan for the relevant AQF Certificate III qualification; or 12 months after commencing Stage 2, whichever is the earlier	80
Stage 4	On attainment of 75% of the total competencies specified in the training plan for the relevant AQF Certificate III qualification; or 12 months after commencing Stage 3, whichever is the earlier.	95

(ii) **Table 9—Three year apprenticeship (nominal term)**

Stage of apprenticeship	Minimum training requirements on entry	% of standard weekly rate
Stage 1	On commencement and prior to the attainment of the minimum training requirements specified for Stage 2	55
Stage 2	On attainment of 25% of the total competencies specified in the training plan for the relevant AQF Certificate III qualification; or 9 months after commencing the apprenticeship, whichever is the earlier.	65
Stage 3	On attainment of 50% of the total competencies specified in the training plan for the relevant AQF Certificate III qualification; or 9 months or after commencing Stage 2, whichever is the earlier	80
Stage 4	On attainment of 75% of the total competencies specified in the training plan for the relevant AQF Certificate III qualification; or 9 months after commencing Stage 3, whichever is the earlier.	95

19.2 Junior apprentices—waiting apprenticeship

- (a) An employer must pay an employee who has completed a full apprenticeship as a qualified tradesperson no less than the [standard weekly rate](#) divided by 38 for each hour worked.

[19.2(b) varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

- (b) Except where clause 19.2(c) applies, employer must pay an apprentice (other than an adult apprentice) in the waiting trade for their ordinary hours of work not less than at the percentage of the [standard weekly rate](#) divided by 38 for

each hour worked, as specified in **Table 10—Minimum rates for junior apprentices—waiting apprenticeship** in accordance with the stages of the apprenticeship specified in column 1 as follows:

Table 10—Minimum rates for junior apprentices—waiting apprenticeship

Column 1 Stage of apprenticeship	Column 2 How minimum weekly rate is calculated	Column 3 Minimum weekly rate (full-time employee)	Column 4 Minimum hourly rate
		\$	\$
1st 6 months	70% of the standard weekly rate	747.88	19.68
2nd 6 months	85% of the standard weekly rate	908.14	23.90
3rd 6 months	Midway between the minimum rate prescribed for Food and beverage attendant grade 2 in Table 3—Minimum rates and the standard weekly rate	1025.40	26.98
4th 6 months	Midway between the rate specified for the 3rd 6 months and the standard weekly rate	1046.90	27.55

(c) Competency-based wage progression

Where the relevant apprenticeship legislation allows competency-based progression and the training agreement does not specify otherwise, an employee apprenticed in the waiting trade after 23 January 2020 will be paid the percentage of the [standard weekly rate](#) divided by 38 for each hour worked, in accordance with the following table:

Table 11—Two year waiting apprenticeship (nominal term)

Stage of apprenticeship	Minimum training requirements on entry	% of standard weekly rate
Stage 1	On commencement and prior to the attainment of the minimum training requirements specified for Stage 2	70
Stage 2	On attainment of 25% of the total competencies specified in the training plan for the relevant AQF Certificate III qualification; or 6 months after commencing the apprenticeship, whichever is the earlier.	85
Stage 3	On attainment of 50% of the total competencies specified in the training plan for the relevant AQF Certificate III qualification; or 6 months after commencing Stage 2, whichever is the earlier.	Midway between the total weekly rate prescribed for food and beverage attendant grade 2 (waiter) in clause 18.1 and the standard weekly rate
Stage 4	On attainment of 75% of the total competencies specified in the training plan for the relevant AQF Certificate III qualification; or 6 months after commencing Stage 3, whichever is the earlier.	Midway between the total weekly rate prescribed for stage 3, above, and the standard weekly rate

19.3 Proficiency payments—cooking trade

(a) Application

Proficiency pay as set out in clause 19.3(b) will apply to apprentices who have successfully completed their schooling in a given year.

(b) Payments

Apprentices must receive the [standard hourly rate](#) during the latter half of the 4th year of the apprenticeship where the standard of proficiency has been attained on one, 2 or 3 occasions on the following basis:

(i) one occasion only:

- for the first 9 months of the 4th year of apprenticeship, the normal 4th year rate of pay;
- thereafter, the [standard hourly rate](#).

(ii) on 2 occasions:

- for the first 6 months of the 4th year of apprenticeship, the normal 4th year rate of pay;
- thereafter, the [standard hourly rate](#).

(iii) on all 3 occasions:

- for the entire 4th year, the [standard hourly rate](#).

19.4 Proficiency payments—waiting trade

(a) Application

Proficiency pay as set out in clause 19.4(b) will apply to Level 2 apprentices who have successfully completed their schooling in the first year.

(b) Payments

Apprentices who have attained the standard of proficiency in their first year must receive the [standard hourly rate](#) for each ordinary hour worked during the latter half of the 2nd year of apprenticeship.

19.5 Adult apprentices

NOTE: Adult apprentice is defined in clause 2—Definitions.

- (a) An employer must pay an adult apprentice who commenced on or after 1 January 2014 and is in the first year of their apprenticeship at not less than whichever of the following is the greater:

- (i) 80% of the [standard weekly rate](#); or
 - (ii) the rate in either clause 19.1 or 19.2, as applicable, for the first year of the apprenticeship.
- (b) An employer must pay an adult apprentice who commenced on or after 1 January 2014 and is in the second or a subsequent year of the apprenticeship at not less than whichever of the following is the greater:
 - (i) the lowest rate in **Table 3—Minimum rates**;
 - (ii) the rate in either clause 19.1 or 19.2, as applicable, for the relevant year of the apprenticeship.

[19.5(c) varied by [PR733978](#) from 27Sep21]

- (c) A person employed by an employer under this award immediately prior to entering into a training agreement as an adult apprentice with that employer must not suffer a reduction in their minimum hourly rate by virtue of entering into the training agreement, provided that the person has been an employee in that enterprise for at least 6 months as a full-time employee or 12 months as a part-time or regular casual employee immediately prior to commencing the apprenticeship.
 - (d) For the purposes only of fixing a minimum rate in clause 19.5(c), the adult apprentice must continue to receive the minimum rate that applies to the classification specified in clause 18.1 or 18.3 in which the adult apprentice was engaged immediately prior to entering into the training agreement.

20. Supported wage system

For employees who, because of the effects of a disability, are eligible for a supported wage, see Schedule E—Supported Wage System.

21. National training wage

[Varied by [PR720159](#), [PR723829](#), [PR718826](#), [PR726419](#), [PR730832](#), [PR729263](#), [PR731022](#), [PR742740](#), [PR740684](#), [PR742741](#), [PR762117](#), [PR773893](#), [PR786547](#)]

[21.1 varied by [PR720159](#) ppc 18Jun20]

- 21.1 Schedule E to the [Miscellaneous Award 2020](#) sets out minimum wage rates and conditions for employees undertaking traineeships.

[21.2 varied by [PR720159](#), [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

- 21.2** This award incorporates the terms of Schedule E to the [Miscellaneous Award 2020](#) as at 1 July 2025. For that purpose, any reference to “this award” in Schedule E to the [Miscellaneous Award 2020](#) is to be read as referring to the *Hospitality Industry (General) Award 2020* and not the [Miscellaneous Award 2020](#).

[Note inserted by [PR723829](#) ppc 01Nov20; deleted by [PR726419](#); inserted by [PR730832](#); deleted by [PR731022](#); inserted by [PR742740](#); deleted by [PR742741](#) ppc 01Oct22]

22. Higher duties

- 22.1** An employer must pay an employee (other than an employee within the Food and beverage attendants grade 2 or 3 classification level), who performs for 2 or more hours on any particular day duties of a classification higher than the employee’s ordinary classification, the minimum hourly rate specified in column 4 of **Table 3—Minimum rates** for that higher classification for the whole of that day.
- 22.2** An employer must pay an employee (other than an employee within the Food and beverage attendants grade 2 or 3 classification level), who performs for less than 2 hours on any particular day duties of a classification higher than the employee’s ordinary classification, the minimum hourly rate specified in column 4 of **Table 3—Minimum rates** for that higher classification for the time during which those duties were performed.
- 22.3** An employer may require an employee to temporarily perform the duties of a classification lower than the employee’s ordinary classification without loss of pay.

23. Payment of wages

NOTE: Regulations 3.33(3) and 3.46(1)(g) of *Fair Work Regulations 2009* set out the requirements for pay records and the content of payslips including the requirement to separately identify any allowance paid.

- 23.1** The employer and an individual employee may agree to a weekly or fortnightly pay period. However, the employer may determine that the pay period of an employee to whom clause 24—Annualised wage arrangements or clause 25—Salaries absorption (Managerial Staff (Hotels)) applies is monthly.
- 23.2** Except on termination of employment, wages may be paid on any day of the week other than a Friday, Saturday or Sunday. However, if the employer and the majority of employees at a workplace agree, wages may be paid on the Friday of a week during which there is a public holiday.
- 23.3** The employer and an individual employee may agree to wages being paid, without cost to the employee, by cash, cheque or electronic funds transfer into a bank account nominated by the employee. However, an employer may determine to pay an employee by cash.

- 23.4** An employee paid by cash or cheque who has to wait at the workplace to be paid for more than 15 minutes is entitled to be paid at the overtime rate for any time longer than 15 minutes spent so waiting.
- 23.5** An employee paid by cash or cheque who has a rostered day off or accrued day off on a pay day must be paid, at the employee's election, before going off duty on their last day at work before their rostered day off or accrued day off.
- 23.6 Payment on termination of employment**
- (a)** Subject to clause 23.6(b), the employer must pay an employee no later than 7 days after the day on which the employee's employment terminates:
- (i)** the employee's wages under this award for any complete or incomplete pay period up to the end of the day of termination; and
 - (ii)** all other amounts that are due to the employee under this award and the [NES](#).
- (b)** Where a casual employee is paid at the end of each engagement pursuant to clause 11.5 of this Award, and that employee's employment is terminated, the employer must pay the employee their wages due under the award at the end of their last engagement.
- (c)** The requirement to pay wages and other amounts under clause 23.6(a) is subject to further order of the Commission and the employer making deductions authorised by this award or the [Act](#).

NOTE 1: Section 117(2) of the [Act](#) provides that an employer must not terminate an employee's employment unless the employer has given the employee the required minimum period of notice or "has paid" to the employee payment instead of giving notice.

NOTE 2: Clause 23.6(c) allows the Commission to make an order delaying the requirement to make a payment under clause 23.6. For example, the Commission could make an order delaying the requirement to pay redundancy pay if an employer makes an application under section 120 of the [Act](#) for the Commission to reduce the amount of redundancy pay an employee is entitled to under the [NES](#).

NOTE 3: State and Territory long service leave laws or long service leave entitlements under section 113 of the [Act](#), may require an employer to pay an employee for accrued long service leave on the day on which the employee's employment terminates or shortly after.

24. Annualised wage arrangements

[24—Annualised salary arrangements renamed and substituted by [PR740701](#) ppc 01Sep22]

24.1 Clause 24 applies to all employees other than those within the Managerial Staff (Hotels) classification level as defined by Schedule A—Classification Structure and Definitions.

24.2 Annualised wage instead of award provisions

- (a)** An employer and a full-time employee may enter into a written agreement for the employee to be paid an annualised wage of an amount that is at least 25% more than the minimum wage prescribed in clause 18 multiplied by 52 for the work being performed in satisfaction, subject to clause 24.2(a)(vi), of any or all of the following provisions of the award:
 - (i)** clause 18—Minimum rates;
 - (ii)** clause 26—Allowances;
 - (iii)** clause 28—Overtime;
 - (iv)** clause 29—Penalty rates
 - (v)** clause 30.3—Payment for annual leave loading; and
 - (vi)** clause 35.3(a)—Additional public holiday arrangements for full-time employees
- (b)** The employee must not be required by the employer in any roster cycle to work in excess of:
 - (i)** an average of 18 ordinary hours which would attract a penalty rate under clause 29.2(a) of this award per week, excluding hours worked between 7.00pm to midnight; or
 - (ii)** an average of 12 overtime hours per week in excess of ordinary hours without being entitled to an amount in excess of the annualised wage in accordance with clause 24.2(c).
- (c)** If in a roster cycle an employee works any hours in excess of either of the outer limit amounts specified in clause 24.2(b), such hours will not be covered by the annualised wage and must separately be paid for in accordance with the applicable provisions of this award.
- (d)** Where a written agreement for an annualised wage arrangement is entered into, the agreement must specify:

- (i) the annualised wage that is payable;
 - (ii) which of the provisions of this award will be satisfied by payment of the annualised wage;
 - (iii) the outer limit number of ordinary hours which would attract the payment of a penalty rate under the award and the outer limit number of overtime hours which the employee may be required to work in a roster cycle under clause 24.2(b) without being entitled to an amount in excess of the annualised wage in accordance with clause 24.2(c).
- (e) The employer must give the employee a copy of the agreement and keep the agreement as a time and wages record.
- (f) The agreement may be terminated:
 - (i) by the employer or the employee giving 12 months' notice of termination, in writing, to the other party and the agreement ceasing to operate at the end of the notice period; or
 - (ii) at any time, by written agreement between the employer and the individual employee.

24.3 Annualised wage not to disadvantage employees

- (a) The annualised wage must be no less than the amount the employee would have received under this award for the work performed over the year for which the wage is paid (or if the employment ceases or the agreement terminates earlier over such lesser period as has been worked).
- (b) The employer must each 12 months from the commencement of the annualised wage arrangement or, within any 12 month period upon the termination of employment of the employee or termination of the agreement, calculate the amount of remuneration that would have been payable to the employee under the provisions of this award over the relevant period and compare it to the amount of the annualised wage actually paid to the employee. Where the latter amount is less than the former amount, the employer shall pay the employee the amount of the shortfall within 14 days.
- (c) The employer must keep a record of the starting and finishing times of work, and any unpaid breaks taken, of each employee subject to an annualised wage arrangement agreement for the purpose of undertaking the comparison required by clause 24.3(b). This record must be signed by the employee, or acknowledged as correct in writing (including by electronic means) by the employee, each pay period or roster cycle.

24.4 Base rate of pay for employees on annualised wage arrangements

For the purposes of the [NES](#), the base rate of pay of an employee receiving an annualised wage under this clause comprises the portion of the annualised wage equivalent to the relevant rate of pay in clause 18—Minimum rates and excludes any incentive-based payments, bonuses, loadings, monetary allowances, overtime and penalties.

25. Salaries absorption (Managerial Staff (Hotels))

25.1 Clause 25 applies to all employees within the Managerial Staff (Hotels) classification level as defined by Schedule A—Classification Structure and Definitions who are paid a salary that is at least **125%** of the minimum annual salary in clause 18.2—Managerial staff (Hotels).

25.2 An employee is not entitled to the benefit of the terms and conditions within the following clauses:

- (a) Clause 10—Part-time employees;
- (b) Clause 15—Ordinary hours of work and rostering arrangements
- (c) Clause 16—Breaks;
- (d) Clause 26—Allowances;
- (e) Clause 28—Overtime;
- (f) Clause 29—Penalty rates;
- (g) Clause 30.3—Payment for annual leave loading;
- (h) Clause 35.3—Additional public holiday arrangements for full-time employees;
- (i) Clause 37—Deductions for provision of employee accommodation and meals.

25.3 An employee must be rostered to have a minimum of 8 days off duty during each 4 week cycle of work.

25.4 An employee who is required to work on a public holiday is entitled to paid time off of equal length to the time worked on the public holiday.

25.5 The paid time off mentioned in clause 25.4 must be taken within 28 days after the entitlement is accrued.

25.6 Despite the requirement to take time off within 28 days of accruing it in clause 25.5 an employee and an employer may agree to extend the period for taking the accrued time off to within 6 months of its accrual subject to the following:

- (a) The agreement is recorded in writing and retained as an employee record;

- (b) The accrued time off is taken at a time or times within the period of 6 months agreed by the employee and the employer;
- (c) If the accrued time off is not taken within the period of 6 months, the employer must pay the employee for the accrued time off in the next pay period following those 6 months; and
- (d) If, on the termination of the employee's employment, accrued time off for working on a public holiday has not been taken, the employer must pay the employee for the accrued time off.

25.7 Any calculation required to be made under this award to determine hourly amounts payable to an employee must be made by reference to the weekly equivalent of the annual salary of the employee. The weekly equivalent is determined by dividing the annual salary by 52 and rounding the result to the nearest **\$0.10**.

25.8 Subject to compliance with any reimbursement policy approved by the employer, the employer must reimburse an employee for any money reasonably spent by the employee for and on behalf of the employer.

26. Allowances

[Varied by [PR718826](#), [PR718981](#), [PR729263](#), [PR729448](#), [PR740684](#), [PR740855](#), [PR762117](#), [PR762280](#), [PR773893](#), [PR774062](#), [PR786547](#), [PR786711](#)]

NOTE: Regulations 3.33(3) and 3.46(1)(g) of *Fair Work Regulations 2009* set out the requirements for pay records and the content of payslips including the requirement to separately identify any allowance paid.

26.1 Clause 26 gives employees an entitlement to monetary allowances of specified kinds in specified circumstances.

NOTE: Schedule C—Summary of Monetary Allowances contains a summary of monetary allowances and methods of adjustment.

26.2 All-purpose allowances

- (a) Allowances paid for **all purposes** are included in the rate of pay of an employee who is entitled to the allowance, when calculating any penalties or loadings or payment while they are on annual leave.
- (b) The fork-lift driver allowance in clause 26.3 and the airport supervisory allowance in clause 26.13 are paid for all purposes under this award.

26.3 Fork-lift driver allowance

[26.3(a) varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

- (a) In addition to the minimum hourly rate set out in clause 18.1, an employer must pay an employee who is engaged to drive a fork-lift an all-purpose allowance of **\$0.42** per hour.

[26.3(b) varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

- (b) In addition to the minimum hourly rate set out in clause 18.1, a part-time or casual fork-lift driver who was employed immediately prior to 23 January 2020 must be paid an additional allowance of **\$3.21** per day up to a maximum of **\$16.03** per week.
- (c) A part-time or casual employee in receipt of the daily fork-lift driver allowance under clause 26.3(b) may elect to receive the fork-lift driver allowance under 26.3(a).

26.4 Meal allowance

- (a) Clause 26.4 applies to any full-time or part-time employee who:
 - (i) is required to work overtime of more than 2 hours; and
 - (ii) was not advised of that requirement on or before the previous day.
- (b) The employer must:

[26.4(b)(i) varied by [PR718981](#), [PR729448](#), [PR740855](#), [PR762280](#), [PR774062](#), [PR786711](#) ppc 01Jul25]

- (i) pay the employee a meal allowance of **\$16.73**; or
- (ii) supply the employee with a meal.

[26.4(c) varied by [PR718981](#), [PR729448](#), [PR740855](#), [PR762280](#), [PR774062](#), [PR786711](#) ppc 01Jul25]

- (c) The employer must pay the employee a meal allowance of **\$16.73** if all of the following apply:
 - (i) the employee is advised of a requirement to work overtime; and
 - (ii) the employee provides a meal; and
 - (iii) after providing the meal, the employee is no longer required to work overtime at all or only to work overtime of 2 hours or less.

26.5 Tool and equipment allowance

[26.5(a) varied by [PR718981](#), [PR729448](#), [PR740855](#), [PR762280](#), [PR774062](#) ppc 01Jul24]

- (a) The employer must pay a cook or apprentice cook who is required to provide and use their own tools a tool and equipment allowance of **\$2.03** per day or part day up to a maximum of **\$9.94** per week.
- (b) The employer must reimburse an employee for the cost of purchasing any towels, tools, ropes, brushes, knives, choppers, implements, utensils or other materials that the employee is required to provide and use and that are not supplied or paid for by the employer and in respect of which a tool and equipment allowance is not payable under clause 26.5(a).

26.6 Special clothing allowance

- (a) In clause 26.6 **special clothing** means any item of clothing (including waterproof or other protective clothing) that the employer requires the employee to wear or that it is necessary for the employee to wear but does not include shoes, hosiery, socks and any black and white attire (other than a dinner suit or evening dress) that is not part of a uniform or formal clothing.
- (b) The employer must reimburse an employee who is required to wear special clothing for the cost of purchasing any such clothing that is not supplied or paid for by the employer.
- (c) If the employee (other than an employee mentioned in clause 26.6(d) or 26.6(e) is responsible for laundering any special clothing that is required to be worn by them, the employer must:
 - (i) pay the employee a weekly laundry allowance of an amount agreed between the employer and the employee; or
 - (ii) in the absence of an agreement mentioned in clause 26.6(c)(i), reimburse the employee for the cost of laundering any item of special clothing. For this purpose the employer may require the employee to show evidence of that cost.
- (d) If a catering employer requires an employee (including an airport catering employee) to be responsible for laundering any special clothing that is required to be worn by them, the employer must pay the employee a laundry allowance of **\$6.00** per week for a full-time employee and **\$2.05** for each uniform for a part-time or casual employee.

- (e) If a motel employee is responsible for laundering any special clothing that is required to be worn by them, the employer must pay the employee a laundry allowance of **\$2.40** for each uniform up to **\$7.45** per week.
- (f) The employer may require an employee on commencing employment to sign a receipt for any special clothing supplied or paid for by the employer that lists it and its value.
- (g) The employer is entitled to deduct from any wages owed to the employee on the employee ceasing employment the value (as stated on the receipt but allowing for fair wear and tear) of any item of special clothing not returned to the employer unless it was damaged, lost or stolen otherwise than because of the fault of the employee.

26.7 Motor vehicle allowance

- (a) Clause 26.7 applies to an employee within the Managerial Staff (Hotels) classification level in Schedule A—Classification Structure and Definitions who is required to use their own motor vehicle in performing their duties.

[26.7(b) varied by [PR729448](#), [PR740855](#), [PR762280](#), [PR774062](#) ppc 01Jul24]

- (b) The employer must pay the employee an allowance of **\$0.99** for each kilometre authorised to be travelled in performing duties.
- (c) The employer may require the employee, as a condition of qualifying for the allowance, to keep a written record of travel for which an allowance is payable.

26.8 Working late

- (a) Clause 26.8 applies to an employee to whom all of the following apply:
 - (i) the employee finishes work at a time at which it is unreasonable for them to travel to their usual place of residence by their regular means of transport; and
 - (ii) the employee is not provided by the employer with accommodation or a means of transport to their usual place of residence at no cost to the employee.
- (b) The employer must pay the employee the reasonable cost of transport to their usual place of residence.

26.9 Working early

- (a) Clause 26.9 applies to an employee to whom all of the following apply:

- (i) the employee is required to start work before their normal starting time and at a time at which their regular means of transport is not available; and
 - (ii) the employee is not provided by the employer with a means of transport to their place of work.
- (b) The employer must pay the employee the cost of transport to their place of work.

26.10 Working away from usual place of work

- (a) Clause 26.10 applies to a full-time or part-time employee who is required to work at a place that is more than 80 kilometres from their usual place of work.
- (b) The employer must pay the employee an amount equal to the cost of fares reasonably spent by the employee on fares to travel from the employee's usual place of work to the new place of work.

26.11 Airport catering travel allowance

[26.11 varied by [PR729448](#), [PR740855](#), [PR762280](#), [PR774062](#) ppc 01Jul24]

An airport catering employer must pay an employee a travel allowance of **\$8.45** per day of work.

26.12 First aid allowance

- (a) Clause 26.12 applies to an employee who:
 - (i) has a current first aid qualification from St John Ambulance or a similar body; and
 - (ii) is appointed by the employer to perform first aid duty.
- (b) The employer must pay the employee an allowance of:

[26.12(b)(i) varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

- (i) **\$12.82** per week for a full-time employee; or

[26.12(b)(ii) varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

- (ii) **\$2.56** per day up to a maximum of **\$12.82** per week for a part-time or casual employee.

26.13 Airport catering supervisory allowance

- (a) Clause 26.13 applies to an employee of an airport catering employer who is required to supervise other employees.

[26.13(b) varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

- (b) The employer must pay the employee an all-purpose allowance per week of the amount specified in column 2 of **Table 12—Supervisory allowance** depending on the number of employees supervised as specified in column 1 of that table.

Table 12—Supervisory allowance

Column 1	Column 2
Number of employees supervised	Allowance per week
	\$
Up to 5	21.37
6 to 10	29.38
11 to 20	33.12
More than 20	55.56

26.14 Split shift allowance

- (a) Clause 26.14 applies to any full-time or part-time employee who works split shifts on any day.
- (b) The employer must pay the employee an allowance of:

[26.14(b)(i) varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

- (i) **\$3.53** per day where the period between shifts is between 2 and 3 hours; and

[26.14(b)(ii) varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

- (ii) **\$5.34** per day where the period between shifts is more than 3 hours.

26.15 Overnight stay allowance

- (a) Clause 26.15 applies to an employee who is requested to stay overnight on the employer's premises in order to provide prompt assistance to guests outside ordinary business hours.
- (b) An employer must pay the employee:

[26.15(b)(i) varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

- (i) an allowance of **\$64.10** per overnight stay; and
- (ii) at **150%** of the ordinary hourly rate of the employee under **Table 3—Minimum rates** for work performed of more than one hour in duration during an overnight stay.
- (c) Hours worked by the employee during an overnight stay do not count for the purposes of hours of work, overtime or leave accruals.

NOTE: The allowance specified in clause 26.15(b)(i) is intended to compensate for the overnight stay and for work undertaken of up to one hour's duration.

27. Superannuation

[Varied by [PR735252](#), [PR736661](#), [PR741747](#), [PR771263](#)]

27.1 Superannuation legislation

[27.1 substituted by [PR771263](#) ppc 09Apr24]

- (a) The [NES](#) and Superannuation legislation, including the *Superannuation Guarantee (Administration) Act 1992* (Cth), the *Superannuation Guarantee Charge Act 1992* (Cth), the *Superannuation Industry (Supervision) Act 1993* (Cth) and the *Superannuation (Resolution of Complaints) Act 1993* (Cth), deal with the superannuation rights and obligations of employers and employees.
- (b) The rights and obligations in clause 27 supplement those in superannuation legislation and the [NES](#).

NOTE: Under superannuation legislation:

- (a) Individual employees generally have the opportunity to choose their own superannuation fund.
- (b) If a new employee does not choose a superannuation fund, the employer must ask the Australian Taxation Office (ATO) whether the employee is an existing member of a stapled superannuation fund and, if stapled fund details are provided by the ATO, make contributions to the stapled fund.
- (c) If an employee does not choose a superannuation fund and does not have a stapled fund, the choice of superannuation fund requirements will be satisfied by contributions made to a superannuation fund nominated in the award covering the

employee, provided the fund is able to accept contributions for the benefit of the employee.

- (d) A fund may not be able to accept contributions for the benefit of an employee if the employee would be a new member of the fund's MySuper product and the MySuper product is closed to new members because it has failed the performance tests of Australian Prudential Regulation Authority (APRA) for 2 consecutive years.

27.2 Employer contributions

[27.2(a) renumbered as 27.2 by [PR741747](#) ppc 01Jul22]

An employer must make such superannuation contributions to a superannuation fund for the benefit of an employee as will avoid the employer being required to pay the superannuation guarantee charge under superannuation legislation with respect to that employee.

[27.2(b) deleted by [PR741747](#) ppc 01Jul22]

27.3 Voluntary employee contributions

- (a) Subject to the governing rules of the relevant superannuation fund, an employee may, in writing, authorise their employer to pay on behalf of the employee a specified amount from the post-taxation wages of the employee into the same superannuation fund as the employer makes the superannuation contributions provided for in clause 27.2.
- (b) An employee may adjust the amount the employee has authorised their employer to pay from the wages of the employee from the first of the month following the giving of 3 months' written notice to their employer.
- (c) The employer must pay the amount authorised under clauses 27.3(a) or 27.3(b) no later than 28 days after the end of the month in which the deduction authorised under clauses 27.3(a) or 27.3(b) was made.

27.4 Superannuation fund

[27.4 varied by [PR771263](#) ppc 09Apr24]

Unless, to comply with superannuation legislation, the employer is required to make the superannuation contributions provided for in clause 27.2 to another superannuation fund, the employer must make the superannuation contributions provided for in clause 27.2 and pay any amount authorised under clauses 27.3(a) or 27.3(b) to one of the following superannuation funds or its successor, provided that, in respect of new employees, the fund is able to accept new beneficiaries:

(a) HOST-PLUS;

(b) Sunsuper;

[27.4(c) varied by [PR736661](#) ppc 10Dec21]

(c) Hostplus;

[27.4(d) varied by [PR735252](#) ppc 01Dec21]

(d) AustralianSuper;

(e) CareSuper;

(f) Westscheme Superannuation Fund;

(g) any superannuation fund to which the employer was making superannuation contributions for the benefit of its employees before 12 September 2008, provided the superannuation fund is an eligible choice fund and is a fund that offers a MySuper product or is an exempt public sector superannuation scheme; or

(h) a superannuation fund or scheme which the employee is a defined benefit member of.

27.5 **Absence from work**

Subject to the governing rules of the relevant superannuation fund, the employer must also make the superannuation contributions provided for in clause 27.2 and pay the amount authorised under clauses 27.3(a) or 27.3(b):

(a) **Paid leave**—while the employee is on any paid leave;

(b) **Work-related injury or illness**—in respect of any employee entitled to accident pay for the period of absence from work of the employee due to work-related injury or work-related illness provided that:

(i) the employee is receiving workers compensation payments or is receiving regular payments directly from the employer in accordance with the statutory requirements; and

(ii) the employee remains employed by the employer.

Part 5—Overtime and Penalty Rates

28. Overtime

[Varied by [PR763203](#)]

28.1 Reasonable overtime

- (a) Subject to section 62 of the [Act](#) and clause 28.1, an employer may require an employee to work reasonable overtime hours at overtime rates.
- (b) An employee may refuse to work overtime hours if they are unreasonable.
- (c) In determining whether overtime hours are reasonable or unreasonable for the purpose of clause 28.1 the following must be taken into account:
 - (i) any risk to employee health and safety from working the additional hours;
 - (ii) the employee's personal circumstances, including family responsibilities;
 - (iii) the needs of the workplace or enterprise in which the employee is employed;
 - (iv) whether the employee is entitled to receive overtime payments, penalty rates or other compensation for, or a level of remuneration that reflects an expectation of, working additional hours;
 - (v) any notice given by the employer of any request or requirement to work the additional hours;
 - (vi) any notice given by the employee of his or her intention to refuse to work the additional hours;
 - (vii) the usual patterns of work in the industry, or the part of an industry, in which the employee works;
 - (viii) the nature of the employee's role, and the employee's level of responsibility;
 - (ix) whether the additional hours are in accordance with averaging terms in clause 15—Ordinary hours of work and rostering arrangements inserted pursuant to section 63 of the [Act](#), that applies to the employee; and
 - (x) any other relevant matter.

28.2 Payment of overtime

- (a) An employer must pay a full-time employee at the overtime rate for any time worked in excess of their ordinary hours.
- (b) An employer must pay a part-time employee at overtime rates in the circumstances specified in clause 10.13—Payment rates.
- (c) An employer must pay a casual employee at overtime rates in the circumstances specified in clause 11.4 (Casual employment).
- (d) An employer must pay a full-time or part-time employee at the overtime rate for any time that the employee is required to work on a rostered day off or an accrued day off.
- (e) When a full-time or part-time employee works overtime on a rostered day off or an accrued day off the employee must be paid for a minimum of 4 hours even if they work for less than 4 hours.
- (f) However, the 4 hour minimum payment does not apply if the work is part of a normal roster that began on the day before the rostered day off or accrued day off or is overtime that is continuous from the previous day's duty.

28.3 In calculating overtime payments, overtime worked on any day stands alone from overtime worked on any other day.

28.4 Overtime rate

The overtime rate mentioned in clause 28.2 is the relevant percentage specified in column 2 of **Table 13—Overtime rates** (depending on when the overtime was worked as specified in column 1) of the employee's ordinary hourly rate.

Table 13—Overtime rates

Column 1 For overtime worked on	Column 2 Overtime rate (% of ordinary hourly rate)
Monday to Friday—first 2 hours	150%
Monday to Friday—after 2 hours	200%
Midnight Friday to midnight Sunday	200%
Rostered day off	200%

NOTE 1: See clause 29.1 for work performed on a public holiday.

NOTE 2: Schedule B—Summary of Hourly Rates of Pay sets out the hourly overtime rate for all employee classifications, including junior employees and apprentices, according to when overtime is worked.

28.5 Time off instead of payment for overtime

- (a) An employee and employer may agree in writing to the employee taking time off instead of being paid for a particular amount of overtime that has been worked by the employee.
- (b) Any amount of overtime that has been worked by an employee in a particular pay period and that is to be taken as time off instead of the employee being paid for it must be the subject of a separate agreement under clause 28.5.
- (c) An agreement must state each of the following:
 - (i) the number of overtime hours to which it applies and when those hours were worked; and
 - (ii) that the employer and employee agree that the employee may take time off instead of being paid for the overtime; and
 - (iii) that, if the employee requests at any time, the employer must pay the employee, for overtime covered by the agreement but not taken as time off, at the overtime rate applicable to the overtime when worked; and
 - (iv) that any payment mentioned in clause 28.5(c)(iii) must be made in the next pay period following the request.

NOTE: An example of the type of agreement required by clause 28.5 is set out at Schedule F—Agreement for Time Off Instead of Payment for Overtime.

There is no requirement to use the form of agreement set out at Schedule F—Agreement for Time Off Instead of Payment for Overtime. An agreement under clause 28.5 can be made by an exchange of emails between the employee and employer, or by other electronic means.

- (d) The period of time off that an employee is entitled to take is the same as the number of overtime hours worked.

EXAMPLE: By making an agreement under clause 28.5 an employee who worked 2 overtime hours is entitled to 2 hours' time off.

- (e) Time off must be taken:
 - (i) within the period of 6 months after the overtime is worked; and

- (ii) at a time or times within that period of 6 months agreed by the employee and employer.
- (f) If the employee requests at any time to be paid for overtime covered by an agreement under clause 28.5 but not taken as time off, the employer must pay the employee for the overtime, in the next pay period following the request, at the overtime rate applicable to the overtime when worked.
- (g) If time off for overtime that has been worked is not taken within the period of 6 months mentioned in clause 28.5(e), the employer must pay the employee for the overtime, in the next pay period following those 6 months, at the overtime rate applicable to the overtime when worked.
- (h) The employer must keep a copy of any agreement under clause 28.5 as an employee record.
- (i) An employer must not exert undue influence or undue pressure on an employee in relation to a decision by the employee to make, or not make, an agreement to take time off instead of payment for overtime.
- (j) An employee may, under section 65 of the [Act](#), request to take time off, at a time or times specified in the request or to be subsequently agreed by the employer and the employee, instead of being paid for overtime worked by the employee. If the employer agrees to the request then clause 28.5 will apply, including the requirement for separate written agreements under clause 28.5(b), in relation to overtime that has been worked.

[Note varied by [PR763203](#) ppc 01Aug23]

NOTE: If an employee makes a request under section 65 of the [Act](#) for a change in working arrangements, the employer may only refuse that request on reasonable business grounds (see section 65A(3) of the [Act](#)).

- (k) If, on the termination of the employee's employment, time off for overtime worked by the employee to which clause 28.5 applies has not been taken, the employer must pay the employee for the overtime at the overtime rate applicable to the overtime when worked.

NOTE: Under section 345(1) of the [Act](#), a person must not knowingly or recklessly make a false or misleading representation about the workplace rights of another person under clause 28.5.

29. Penalty rates

[Varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#)]

29.1 Clause 29 sets out penalty rates for hours worked at specified times or on specified days that are not required to be paid at the overtime rate mentioned in clause 28.4—Overtime rate.

[29.2 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

29.2 An employer must pay an employee as follows for hours worked by the employee during a period, or on a day, specified in column 1 of **Table 14—Penalty rates**:

- (a) for a full-time or part-time employee, at the percentage specified in column 2 of that Table of the ordinary hourly rate of the employee under **Table 3—Minimum rates** plus the additional amount specified in that column for hours worked between 7.00 pm and 7.00 am on a Monday to Friday; or
- (b) for a casual employee, at the percentage specified in column 3 of that Table of the ordinary hourly rate of the employee under **Table 3—Minimum rates** plus the additional amount specified in that column for hours worked between 7.00 pm and 7.00 am on a Monday to Friday.

Table 14—Penalty rates

Column 1 Time of ordinary hours worked	Column 2 Full-time and part-time employees	Column 3 Casual employees
	% of ordinary hourly rate	% of ordinary hourly rate (inclusive of casual loading)
Monday to Friday – 7.00 am to 7.00 pm	100%	125%
Monday to Friday – 7.00 pm to midnight	100% plus \$2.81 per hour or part of an hour	125% plus \$2.81 per hour or part of an hour
Monday to Friday—midnight to 7.00 am	100% plus \$4.22 per hour or part of an hour	125% plus \$4.22 per hour or part of an hour
Saturday	125%	150%
Sunday	150%	175%
Public holiday	225%	250%

NOTE: Schedule B—Summary of Hourly Rates of Pay sets out the hourly penalty rate for all employee classifications, including junior employees and apprentices.

29.3 Penalty rates not cumulative

- (a) Clause 29.3 applies where more than one penalty rate would be payable for hours worked at a particular time.
- (b) Subject to clause 29.3(c), where more than one penalty rate would be payable for hours worked at a particular time, the employer must pay the employee the highest applicable penalty rate, but no other applicable penalty rate is payable.
- (c) Where applicable, the penalty payable under clause 16—Breaks is payable in addition to the penalty rate payable in accordance with clause 29.3(b).

29.4 Additional provisions for work on public holidays

- (a) A full-time or part-time employee who works on a public holiday will be paid for a minimum of 4 hours' work even if the employee works for a shorter time.
- (b) A casual employee who works on a public holiday will be paid for a minimum of 2 hours' work even if the employee works for a shorter time.
- (c) Hours of work performed on the day immediately before a public holiday, or immediately after a public holiday, that form part of one continuous shift, are counted as part the minimum hours worked for the purposes of this clause.
- (d) An employer and a full-time or part-time employee may agree that, instead of the employee being paid at **225%** of the ordinary hourly rate of the employee under **Table 3—Minimum rates** for hours worked on a public holiday, the following arrangements are to apply:
 - (i) the employee is to be paid at **125%** of the ordinary hourly rate of the employee under **Table 3—Minimum rates** for hours worked on the public holiday; and
 - (ii) an amount of paid time equivalent to the hours worked on the public holiday is to be added to the employee's annual leave or the employee is to be allowed to take a day off during the week in which the public holiday falls or within a period of 28 days after the public holiday.
- (e) Despite the requirement to take time off within 28 days of accruing it in clause 29.4(d) an employee and an employer may agree to extend the period

for taking the accrued time off to within 6 months of its accrual subject to the following:

- (i) The agreement is recorded in writing and retained as an employee record;
 - (ii) The accrued time off is taken at a time or times within the period of 6 months agreed by the employee and the employer;
 - (iii) If the accrued time off is not taken within the period of 6 months, the employer must pay the employee for the accrued time off in the next pay period following those 6 months; and
 - (iv) If, on the termination of the employee's employment, accrued time off for working on a public holiday has not been taken, the employer must pay the employee for the accrued time off.
- (f) Clause 29.4(g) applies to a full-time or part-time employee who is required to work on Christmas Day when it falls on a weekend and is not a public holiday.
- (g) The employer must pay the employee at **125%** of the employee's ordinary hourly rate for hours worked on Christmas Day and also allow the employee to take a substitute day off.

Part 6—Leave and Public Holidays

30. Annual leave

[Varied by [PR751035](#)]

NOTE: Where an employee is receiving over-award payments resulting in the employee's base rate of pay being higher than the rate specified under this award, the employee is entitled to receive the higher rate while on a period of paid annual leave (see sections 16 and 90 of the [Act](#)).

30.1 Annual leave is provided for in the [NES](#). It does not apply to casual employees.

30.2 Additional paid annual leave for certain shiftworkers

- (a) Clause 30.2 applies to an employee who is a 7 day shiftworker regularly rostered to work on Sundays and public holidays in a business in which shifts are continuously rostered 24 hours a day for 7 days a week.
- (b) The employee is a shiftworker for the purposes of the [NES](#) (entitlement to an additional week of paid annual leave).

30.3 Payment for annual leave loading

An employer must pay an employee a loading of **17.5%** on the amount payable to the employee under the [NES](#) for a period of paid annual leave, including a period of untaken paid annual leave when the employment of the employee ends.

30.4 Direction to take annual leave during shutdown

[30.4 renamed and substituted by [PR751035](#) ppc 01May23]

- (a) Clause 30.4 applies if an employer:
 - (i) intends to shut down all or part of its operation for a particular period (**temporary shutdown period**); and
 - (ii) wishes to require affected employees to take paid annual leave during that period.
- (b) The employer must give the affected employees 28 days' written notice of a temporary shutdown period, or any shorter period agreed between the employer and the majority of relevant employees.
- (c) The employer must give written notice of a temporary shutdown period to any employee who is engaged after the notice is given under clause 30.4(b) and who will be affected by that period, as soon as reasonably practicable after the employee is engaged.
- (d) The employer may direct the employee to take a period of paid annual leave to which the employee has accrued an entitlement during a temporary shutdown period.
- (e) A direction by the employer under clause 30.4(d):
 - (i) must be in writing; and
 - (ii) must be reasonable.
- (f) The employee must take paid annual leave in accordance with a direction under clause 30.4(d).
- (g) In respect of any part of a temporary shutdown period which is not the subject of a direction under clause 30.4(d), an employer and an employee may agree, in writing, for the employee to take leave without pay during that part of the temporary shutdown period.
- (h) An employee may take annual leave in advance during a temporary shutdown period in accordance with an agreement under clause 30.9.

- (i) In determining the amount of paid annual leave to which an employee has accrued an entitlement, any period of paid annual leave taken in advance by the employee, in accordance with an agreement under clause 30.9, to which an entitlement has not been accrued, is to be taken into account.
- (j) Clauses 30.6 to 30.8 do not apply to a period of annual leave that an employee is required to take during a temporary shutdown period in accordance with clause 30.4.

30.5 Special leave without pay arrangements for certain catering employees

- (a) Clause 30.5 applies to an employee who is employed at or in connection with catering functions in primary or secondary boarding schools or residential colleges associated with tertiary educational institutions.
- (b) The employer may require an employee to take a period of leave without pay during all or part of a term break, semester break or the Christmas/summer vacation.
- (c) The employer must give the affected employees at least one week's notice in writing of a requirement to take leave without pay and the period for which that leave is to be taken.
- (d) The period of leave without pay may be varied by agreement between the employee and employer.
- (e) An employee may take accrued annual leave or long service leave instead of leave without pay during a period of leave required to be taken under clause 30.5(b).
- (f) All leave without pay taken under clause 30.5 counts for the purposes of accruing annual leave, long service leave and personal/carer's leave.
- (g) An employer must offer work to an employee during an unpaid leave period if appropriate work is available. For this purpose, work is appropriate if the employee is able to perform it and it is within the employee's skills and experience.
- (h) If the employee accepts an offer of appropriate work, the employer must pay the employee at the rate applicable to the work performed.
- (i) An employer must not terminate the employment of an employee because the employee is not able to accept an offer of appropriate work.

30.6 Excessive leave accruals: general provision

NOTE: Clauses 30.6 to 30.8 contain provisions, additional to the [NES](#), about the taking of paid annual leave as a way of dealing with the accrual of excessive paid annual leave. See Part 2.2, Division 6 of the [Act](#).

- (a) An employee has an **excessive leave accrual** if the employee has accrued more than 8 weeks' paid annual leave (or 10 weeks' paid annual leave for a shiftworker, as defined by clause 30.2).
- (b) If an employee has an excessive leave accrual, the employer or the employee may seek to confer with the other and genuinely try to reach agreement on how to reduce or eliminate the excessive leave accrual.
- (c) Clause 30.7 sets out how an employer may direct an employee who has an excessive leave accrual to take paid annual leave.
- (d) Clause 30.8 sets out how an employee who has an excessive leave accrual may require an employer to grant paid annual leave requested by the employee.

30.7 Excessive leave accruals: direction by employer that leave be taken

- (a) If an employer has genuinely tried to reach agreement with an employee under clause 30.6(b) but agreement is not reached (including because the employee refuses to confer), the employer may direct the employee in writing to take one or more periods of paid annual leave.
- (b) However, a direction by the employer under clause 30.7(a):
 - (i) is of no effect if it would result at any time in the employee's remaining accrued entitlement to paid annual leave being less than 6 weeks when any other paid annual leave arrangements (whether made under clause 30.6, 30.7 or 30.8 or otherwise agreed by the employer and employee) are taken into account; and
 - (ii) must not require the employee to take any period of paid annual leave of less than one week; and
 - (iii) must not require the employee to take a period of paid annual leave beginning less than 8 weeks, or more than 12 months, after the direction is given; and
 - (iv) must not be inconsistent with any leave arrangement agreed by the employer and employee.
- (c) The employee must take paid annual leave in accordance with a direction under clause 30.7(a) that is in effect.

- (d) An employee to whom a direction has been given under clause 30.7(a) may request to take a period of paid annual leave as if the direction had not been given.

NOTE 1: Paid annual leave arising from a request mentioned in clause 30.7(d) may result in the direction ceasing to have effect. See clause 30.7(b)(i).

NOTE 2: Under section 88(2) of the [Act](#), the employer must not unreasonably refuse to agree to a request by the employee to take paid annual leave.

30.8 Excessive leave accruals: request by employee for leave

- (a) If an employee has genuinely tried to reach agreement with an employer under clause 30.6(b) but agreement is not reached (including because the employer refuses to confer), the employee may give a written notice to the employer requesting to take one or more periods of paid annual leave.
- (b) However, an employee may only give a notice to the employer under clause 30.8(a) if:
 - (i) the employee has had an excessive leave accrual for more than 6 months at the time of giving the notice; and
 - (ii) the employee has not been given a direction under clause 30.7(a) that, when any other paid annual leave arrangements (whether made under clause 30.6, 30.7 or 30.8 or otherwise agreed by the employer and employee) are taken into account, would eliminate the employee's excessive leave accrual.
- (c) A notice given by an employee under clause 30.8(a) must not:
 - (i) if granted, result in the employee's remaining accrued entitlement to paid annual leave being at any time less than 6 weeks when any other paid annual leave arrangements (whether made under clause 30.6, 30.7 or 30.8 or otherwise agreed by the employer and employee) are taken into account; or
 - (ii) provide for the employee to take any period of paid annual leave of less than one week; or
 - (iii) provide for the employee to take a period of paid annual leave beginning less than 8 weeks, or more than 12 months, after the notice is given; or
 - (iv) be inconsistent with any leave arrangement agreed by the employer and employee.

- (d) An employee is not entitled to request by a notice under clause 30.8(a) more than 4 weeks' paid annual leave (or 5 weeks' paid annual leave for a shiftworker as defined by clause 30.2) in any period of 12 months.
- (e) The employer must grant paid annual leave requested by a notice under clause 30.8(a).

30.9 Annual leave in advance

- (a) An employer and employee may agree in writing to the employee taking a period of paid annual leave before the employee has accrued an entitlement to the leave.
- (b) An agreement must:
 - (i) state the amount of leave to be taken in advance and the date on which leave is to commence; and
 - (ii) be signed by the employer and employee and, if the employee is under 18 years of age, by the employee's parent or guardian.

NOTE: An example of the type of agreement required by clause 30.9 is set out at Schedule G—Agreement to Take Annual Leave in Advance There is no requirement to use the form of agreement set out at Schedule G—Agreement to Take Annual Leave in Advance

- (c) The employer must keep a copy of any agreement under clause 30.9 as an employee record.
- (d) If, on the termination of the employee's employment, the employee has not accrued an entitlement to all of a period of paid annual leave already taken in accordance with an agreement under clause 30.9, the employer may deduct from any money due to the employee on termination an amount equal to the amount that was paid to the employee in respect of any part of the period of annual leave taken in advance to which an entitlement has not been accrued.

30.10 Cashing out of annual leave

- (a) Paid annual leave must not be cashed out except in accordance with an agreement under clause 30.10(c).
- (b) Each cashing out of a particular amount of paid annual leave must be the subject of a separate agreement under clause 30.10(c).
- (c) An employer and an employee may agree in writing to the cashing out of a particular amount of accrued paid annual leave by the employee.

- (d) An agreement under clause 30.10(c) must state:
 - (i) the amount of leave to be cashed out and the payment to be made to the employee for it; and
 - (ii) the date on which the payment is to be made.
- (e) An agreement under clause 30.10(c) must be signed by the employer and employee and, if the employee is under 18 years of age, by the employee's parent or guardian.
- (f) The payment must not be less than the amount that would have been payable had the employee taken the leave at the time the payment is made.
- (g) An agreement must not result in the employee's remaining accrued entitlement to paid annual leave being less than 4 weeks.
- (h) The maximum amount of accrued paid annual leave that may be cashed out in any period of 12 months is 2 weeks.
- (i) The employer must keep a copy of any agreement under clause 30.10(c) as an employee record.

NOTE 1: Under section 344 of the [Act](#), an employer must not exert undue influence or undue pressure on an employee to make, or not make, an agreement under clause 30.10(c).

NOTE 2: Under section 345(1) of the [Act](#), a person must not knowingly or recklessly make a false or misleading representation about the workplace rights of another person under clause 30.10.

NOTE 3: An example of the type of agreement required by clause 30.10(c) is set out at Schedule H—Agreement to Cash Out Annual Leave. There is no requirement to use the form of agreement set out at Schedule H—Agreement to Cash Out Annual Leave.

31. Personal/carer's leave and compassionate leave

Personal/carer's leave and compassionate leave are provided for in the [NES](#).

32. Parental leave and related entitlements

[32 varied by [PR763203](#) ppc 01Aug23]

Parental leave and related entitlements are provided for in the [NES](#).

NOTE: Disputes about requests for extensions to unpaid parental leave may be dealt with under clause 40—Dispute resolution and/or under section 76B of the [Act](#).

33. Community service leave

Community service leave is provided for in the [NES](#).

34. Family and domestic violence leave

[34—Unpaid family and domestic violence leave renamed and substituted by [PR750483](#) ppc 15Mar23]

Family and domestic violence leave is provided for in the [NES](#).

NOTE 1: Information provided to employers concerning an employee's experience of family and domestic violence is sensitive and if mishandled can have adverse consequences for the employee. Employers are subject to confidentiality requirements regarding the handling of this information under section 106C of the [Act](#) and requirements as to what can be reported on payslips pursuant to regulations 3.47 and 3.48 of the Fair Work Regulations.

NOTE 2: Depending upon the circumstances, evidence that would satisfy a reasonable person of the employee's need to take family and domestic violence leave may include a document issued by the police service, a court or family violence support service, or a statutory declaration.

35. Public holidays

[Varied by [PR747333](#)]

35.1 Public holiday entitlements are provided for in the [NES](#).

35.2 Substitution of public holidays by agreement

- (a) An employer and employee may agree to substitute another day for a day that would otherwise be a public holiday under the [NES](#).
- (b) An employer and employee may agree to substitute another part-day for a part-day that would otherwise be a part-day public holiday under the [NES](#).

35.3 Additional public holiday arrangements for full-time employees

[35.3 substituted by [PR747333](#) ppc 14Nov22]

- (a) An employer must, if the rostered day off or accrued day off of a full-time employee falls on a public holiday, do one of the following:
 - (i) pay the employee an extra day's pay; or
 - (ii) give the employee an alternative day off within 28 days; or

(iii) give the employee an additional day's annual leave.

(b) If a public holiday is a part-day public holiday, then clause 35.3(a) applies on a pro-rata basis for the number of ordinary hours on the part-day public holiday.

35.4 Public holiday arrangements for part-time employees

(a) Clause 35.4 applies if under an agreement under clause 10.5, as varied under clause 10.6, a part-time employee is to work on a day that is a public holiday.

(b) The part-time employee is entitled to be absent from their employment on that day.

(c) If the part-time employee is absent in accordance with clause 35.4(b), the employer must pay the employee for the ordinary hours that the employee was to work that day.

(d) A part-time employee who works on that day must be paid in accordance with clause 35.

[35.5 deleted by [PR747333](#) ppc 14Nov22]

Part 7—Industry Specific Provisions

36. Deductions for breakages or cashiering underings

36.1 Right to make deductions

Subject to clauses 36.2 and 36.3, an employer must not deduct any sum from the wages due to an employee under this award in respect of breakages or cashiering underings except in the case of wilful misconduct.

36.2 Deductions to be reasonable and proportionate

Any deduction made under clause 36 must be reasonable in the circumstances and proportionate to the loss suffered by the employer.

36.3 Deductions for employees under 18 years of age

Deductions must not be made under clause 36 from the wages of an employee who is under 18 years of age unless the deductions have been agreed to in writing by the employee's parent or guardian.

37. Deductions for provision of employee accommodation and meals

[Varied by [PR718826](#), [PR718981](#), [PR729263](#), [PR729448](#), [PR740684](#), [PR740855](#), [PR762117](#), [PR762280](#), [PR773893](#), [PR774062](#), [PR786547](#), [PR786711](#)]

NOTE: Schedule C—Summary of Monetary Allowances contains a summary of the deductions in **Table 15—Employees on adult rates** and **Table 16—Employees on junior rates**.

37.1 Right to make deductions

Subject to clauses 37.2 and 37.3, an employer may deduct an amount from the wages of an employee for the provision of either meals or accommodation or both.

37.2 Deductions not to be unreasonable

Any deduction made under clause 37 must not be unreasonable in the circumstances.

37.3 Deductions for employees under 18 years of age

Deductions must not be made under clause 37 from the wages of an employee who is under 18 years of age unless the deductions have been agreed to in writing by the employee's parent or guardian.

37.4 Deductions for meals

An employer may only deduct an amount from an employee's wages for providing the employee with a meal if:

- (a) the employee does not live in accommodation provided by the employer; and
- (b) the meal is provided during the employee's normal working hours; and
- (c) the employee has been informed of the amount that will be deducted from the employee's wages for the meal and has consented to the meal being provided.

37.5 Deductions for accommodation or accommodation and meals—employees on adult rates

[37.5 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

An employer may deduct from the wages of an adult employee, or the wages of a junior employee on adult rates, the amount specified in column 2 of **Table 15—Employees on adult rates** for the service specified in column 1 provided by the employer:

Table 15—Employees on adult rates

Column 1	Column 2	Column 3
Service provided by employer	Deduction	Payable
	\$	
Single room and 3 meals a day	267.10	per week
Shared room and 3 meals a day	260.42	per week
Single room only, no meals	253.75	per week
Shared room only, no meals	247.07	per week

NOTE: The 'Single room and 3 meals a day' amount is calculated at 25% of the [standard weekly rate](#). Schedule C—Summary of Monetary Allowances contains the relationship between the amount deducted for services provided by the employer and the [standard weekly rate](#).

37.6 Deductions for accommodation or accommodation and meals—employees on junior rates

[37.6 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

An employer may deduct from the wages of a junior employee on junior rates, aged as specified in column 2 of **Table 16—Employees on junior rates**, the amount specified in column 4 for the service specified provided by the employer in column 1.

NOTE: The deduction for the service provided by the employer is based on the percentage of the adult rate in **Table 15—Employees on adult rates**. Schedule C—Summary of Monetary Allowances contains the percentage of deduction of the adult rate for each service provided by the employer and age of the junior employee.

Table 16—Employees on junior rates

Column 1	Column 2	Column 3	Payable
Service provided by employer	Age	Deduction	
		\$	
Single room and 3 meals a day	15 years of age and under	120.20	per week
	16 years of age	146.91	per week
	17 years of age	186.97	per week
	18 years of age	213.68	per week
	19 years of age	240.39	per week
Shared room and 3 meals a day	15 years of age and under	117.19	per week
	16 years of age	143.23	per week
	17 years of age	182.29	per week
	18 years of age	208.34	per week
	19 years of age	234.38	per week
Single room only; no meals	15 years of age and under	114.19	per week
	16 years of age	139.56	per week
	17 years of age	177.63	per week
	18 years of age	203.00	per week
	19 years of age	228.38	per week

Column 1	Column 2	Column 3	Payable
Service provided by employer	Age	Deduction	
		\$	
Shared room only; no meals	15 years of age and under	111.18	per week
	16 years of age	135.89	per week
	17 years of age	172.95	per week
	18 years of age	197.66	per week
	19 years of age	222.36	per week

37.7 Amount of deduction for meals only

[37.7 varied by [PR718981](#), [PR729448](#), [PR740855](#), [PR762280](#), [PR774062](#), [PR786711](#) ppc 01Jul25]

An employer may deduct an amount of **\$10.13** per meal from an employee's wages for providing the employee with a meal.

37.8 Adjustment of amount of deduction for meals only

At the time of any adjustment to the [standard rate](#), the amount specified in clause 37.7 (or that amount as increased under this clause) will be increased by an adjustment factor, as set out in Schedule C—Summary of Monetary Allowances.

Part 8—Workplace Delegates, Consultation and Dispute Resolution

[Part 8—Consultation and Dispute Resolution renamed by [PR774714](#) from 01Jul24]

37A. Workplace delegates' rights

[37A inserted by [PR774714](#) from 01Jul24]

37A.1 Clause 37A provides for the exercise of the rights of workplace delegates set out in section 350C of the [Act](#).

NOTE: Under section 350C(4) of the [Act](#), the employer is taken to have afforded a workplace delegate the rights mentioned in section 350C(3) if the employer has complied with clause 37A.

37A.2 In clause 37A:

- (a) **employer** means the employer of the workplace delegate;
- (b) **delegate's organisation** means the employee organisation in accordance with the rules of which the workplace delegate was appointed or elected; and
- (c) **eligible employees** means members and persons eligible to be members of the delegate's organisation who are employed by the employer in the enterprise.

37A.3 Before exercising entitlements under clause 37A, a workplace delegate must give the employer written notice of their appointment or election as a workplace delegate. If requested, the workplace delegate must provide the employer with evidence that would satisfy a reasonable person of their appointment or election.

37A.4 An employee who ceases to be a workplace delegate must give written notice to the employer within 14 days.

37A.5 Right of representation

A workplace delegate may represent the industrial interests of eligible employees who wish to be represented by the workplace delegate in matters including:

- (a) consultation about major workplace change;
- (b) consultation about changes to rosters or hours of work;
- (c) resolution of disputes;
- (d) disciplinary processes;
- (e) enterprise bargaining where the workplace delegate has been appointed as a bargaining representative under section 176 of the [Act](#) or is assisting the delegate's organisation with enterprise bargaining; and
- (f) any process or procedure within an award, enterprise agreement or policy of the employer under which eligible employees are entitled to be represented and which concerns their industrial interests.

37A.6 Entitlement to reasonable communication

- (a) A workplace delegate may communicate with eligible employees for the purpose of representing their industrial interests under clause 37A.5. This includes discussing membership of the delegate's organisation and representation with eligible employees.
- (b) A workplace delegate may communicate with eligible employees during working hours or work breaks, or before or after work.

37A.7 Entitlement to reasonable access to the workplace and workplace facilities

- (a) The employer must provide a workplace delegate with access to or use of the following workplace facilities:
 - (i) a room or area to hold discussions that is fit for purpose, private and accessible by the workplace delegate and eligible employees;
 - (ii) a physical or electronic noticeboard;
 - (iii) electronic means of communication ordinarily used in the workplace by the employer to communicate with eligible employees and by eligible employees to communicate with each other, including access to Wi-Fi;
 - (iv) a lockable filing cabinet or other secure document storage area; and
 - (v) office facilities and equipment including printers, scanners and photocopiers.
- (b) The employer is not required to provide access to or use of a workplace facility under clause 37A.7(a) if:
 - (i) the workplace does not have the facility;
 - (ii) due to operational requirements, it is impractical to provide access to or use of the facility at the time or in the manner it is sought; or
 - (iii) the employer does not have access to the facility at the enterprise and is unable to obtain access after taking reasonable steps.

37A.8 Entitlement to reasonable access to training

Unless the employer is a small business employer, the employer must provide a workplace delegate with access to up to 5 days of paid time during normal working hours for initial training and at least one day each subsequent year, to attend training related to representation of the industrial interests of eligible employees, subject to the following conditions:

- (a) In each year commencing 1 July, the employer is not required to provide access to paid time for training to more than one workplace delegate per 50 eligible employees.
- (b) The number of eligible employees will be determined on the day a delegate requests paid time to attend training, as the number of eligible employees who are:
 - (i) full-time or part-time employees; or
 - (ii) regular casual employees.

- (c) Payment for a day of paid time during normal working hours is payment of the amount the workplace delegate would have been paid for the hours the workplace delegate would have been rostered or required to work on that day if the delegate had not been absent from work to attend the training.
- (d) The workplace delegate must give the employer not less than 5 weeks' notice (unless the employer and delegate agree to a shorter period of notice) of the dates, subject matter, the daily start and finish times of the training, and the name of the training provider.
- (e) If requested by the employer, the workplace delegate must provide the employer with an outline of the training content.
- (f) The employer must advise the workplace delegate not less than 2 weeks from the day on which the training is scheduled to commence, whether the workplace delegate's access to paid time during normal working hours to attend the training has been approved. Such approval must not be unreasonably withheld.
- (g) The workplace delegate must, within 7 days after the day on which the training ends, provide the employer with evidence that would satisfy a reasonable person of their attendance at the training.

37A.9 Exercise of entitlements under clause 37A

- (a) A workplace delegate's entitlements under clause 37A are subject to the conditions that the workplace delegate must, when exercising those entitlements:
 - (i) comply with their duties and obligations as an employee;
 - (ii) comply with the reasonable policies and procedures of the employer, including reasonable codes of conduct and requirements in relation to occupational health and safety and acceptable use of ICT resources;
 - (iii) not hinder, obstruct or prevent the normal performance of work; and
 - (iv) not hinder, obstruct or prevent eligible employees exercising their rights to freedom of association.
- (b) Clause 37A does not require the employer to provide a workplace delegate with access to electronic means of communication in a way that provides individual contact details for eligible employees.
- (c) Clause 37A does not require an eligible employee to be represented by a workplace delegate without the employee's agreement.

NOTE: Under section 350A of the [Act](#), the employer must not:

- (a) unreasonably fail or refuse to deal with a workplace delegate; or
- (b) knowingly or recklessly make a false or misleading representation to a workplace delegate; or
- (c) unreasonably hinder, obstruct or prevent the exercise of the rights of a workplace delegate under the [Act](#) or clause 37A.

38. Consultation about major workplace change

38.1 If an employer makes a definite decision to make major changes in production, program, organisation, structure or technology that are likely to have significant effects on employees, the employer must:

- (a) give notice of the changes to all employees who may be affected by them and their representatives (if any); and
- (b) discuss with affected employees and their representatives (if any):
 - (i) the introduction of the changes; and
 - (ii) their likely effect on employees; and
 - (iii) measures to avoid or reduce the adverse effects of the changes on employees; and
- (c) commence discussions as soon as practicable after a definite decision has been made.

38.2 For the purposes of the discussion under clause 38.1(b), the employer must give in writing to the affected employees and their representatives (if any) all relevant information about the changes including:

- (a) their nature; and
- (b) their expected effect on employees; and
- (c) any other matters likely to affect employees.

38.3 Clause 38.2 does not require an employer to disclose any confidential information if its disclosure would be contrary to the employer's interests.

38.4 The employer must promptly consider any matters raised by the employees or their representatives about the changes in the course of the discussion under clause 38.1(b).

38.5 In clause 38 **significant effects**, on employees, includes any of the following:

- (a) termination of employment; or

- (b) major changes in the composition, operation or size of the employer's workforce or in the skills required; or
- (c) loss of, or reduction in, job or promotion opportunities; or
- (d) loss of, or reduction in, job tenure; or
- (e) alteration of hours of work; or
- (f) the need for employees to be retrained or transferred to other work or locations; or
- (g) job restructuring.

38.6 Where this award makes provision for alteration of any of the matters defined at clause 38.5, such alteration is taken not to have significant effect.

39. Consultation about changes to rosters or hours of work

39.1 Clause 39 applies if an employer proposes to change the regular roster or ordinary hours of work of an employee, other than an employee whose working hours are irregular, sporadic or unpredictable.

39.2 The employer must consult with any employees affected by the proposed change and their representatives (if any).

39.3 For the purpose of the consultation, the employer must:

- (a) provide to the employees and representatives mentioned in clause 39.2 information about the proposed change (for example, information about the nature of the change and when it is to begin); and
- (b) invite the employees to give their views about the impact of the proposed change on them (including any impact on their family or caring responsibilities) and also invite their representative (if any) to give their views about that impact.

39.4 The employer must consider any views given under clause 39.3(b).

39.5 Clause 39 is to be read in conjunction with any other provisions of this award concerning the scheduling of work or the giving of notice.

40. Dispute resolution

[Varied by [PR763203](#), [PR777236](#), [PR777967](#)]

40.1 Clause 40 sets out the procedures to be followed if a dispute arises about a matter under this award or in relation to the [NES](#).

- 40.2** The parties to the dispute must first try to resolve the dispute at the workplace through discussion between the employee or employees concerned and the relevant supervisor.
- 40.3** If the dispute is not resolved through discussion as mentioned in clause 40.2, the parties to the dispute must then try to resolve it in a timely manner at the workplace through discussion between the employee or employees concerned and more senior levels of management, as appropriate.
- 40.4** If the dispute is unable to be resolved at the workplace and all appropriate steps have been taken under clauses 40.2 and 40.3, a party to the dispute may refer it to the Fair Work Commission.
- 40.5** The parties may agree on the process to be followed by the Fair Work Commission in dealing with the dispute, including mediation, conciliation and consent arbitration.
- 40.6** If the dispute remains unresolved, the Fair Work Commission may use any method of dispute resolution that it is permitted by the [Act](#) to use and that it considers appropriate for resolving the dispute.
- 40.7** A party to the dispute may appoint a person, organisation or association to support and/or represent them in any discussion or process under clause 40.
- 40.8** While procedures are being followed under clause 40 in relation to a dispute:
- (a) work must continue in accordance with this award and the [Act](#); and
 - (b) an employee must not unreasonably fail to comply with any direction given by the employer about performing work, whether at the same or another workplace, that is safe and appropriate for the employee to perform.
- 40.9** Clause 40.8 is subject to any applicable work health and safety legislation.

[Note 1 and Note 2 inserted by [PR763203](#); deleted by [PR777967](#) from 26Aug24]

[Note inserted by [PR777967](#) from 26Aug24; varied by [PR777236](#) from 27Aug24]

NOTE: In addition to clause 40, the [Act](#) contains dispute resolution procedures as follows:

For a dispute about rights under the Act to	Section
Request flexible working arrangements	65B
Change casual employment status	66M
Request an extension to unpaid parental leave	76B
Exercise an employee's right to disconnect	333N

Part 9—Termination of Employment and Redundancy

41. Termination of employment

NOTE: The [NES](#) sets out requirements for notice of termination by an employer. See sections 117 and 123 of the [Act](#).

41.1 Notice of termination by an employee

- (a) Clause 41 applies to all employees except those identified in sections 123(1) and 123(3) of the [Act](#).
- (b) An employee must give the employer notice of termination in accordance with **Table 17—Period of notice** of at least the period specified in column 2 according to the period of continuous service of the employee specified in column 1.

Table 17—Period of notice

Column 1 Employee's period of continuous service with the employer at the end of the day the notice is given	Column 2 Period of notice
Not more than 1 year	1 week
More than 1 year but not more than 3 years	2 weeks
More than 3 years but not more than 5 years	3 weeks
More than 5 years	4 weeks

NOTE: The notice of termination required to be given by an employee is the same as that required of an employer except that the employee does not have to give additional notice based on the age of the employee.

- (c) In clause 41.1(b) **continuous service** has the same meaning as in section 117 of the [Act](#).
- (d) If an employee who is at least 18 years old does not give the period of notice required under clause 41.1(b), then the employer may deduct from wages due to the employee under this award an amount that is no more than one week's wages for the employee.

- (e) If the employer has agreed to a shorter period of notice than that required under clause 41.1(b), then no deduction can be made under clause 41.1(d).
- (f) Any deduction made under clause 41.1(d) must not be unreasonable in the circumstances.
- (g) If an employee gives notice of termination in accordance with clause 41.1(b), the employer may, at its discretion, elect to make a payment instead of the employee working for all or part of the notice period. The payment must be equivalent to the amount the employer would have been otherwise required to make pursuant to section 117 of the Act had the employer terminated the employee's employment.

41.2 Job search entitlement

- (a) Where an employer has given notice of termination to an employee, the employee must be allowed time off without loss of pay of up to one day for the purpose of seeking other employment.
- (b) The time off under clause 41.2 is to be taken at times that are convenient to the employee after consultation with the employer.

42. Redundancy

NOTE: Redundancy pay is provided for in the [NES](#). See sections 119 to 123 of the [Act](#).

42.1 Transfer to lower paid duties on redundancy

- (a) Clause 42.1 applies if, because of redundancy, an employee is transferred to new duties to which a lower ordinary rate of pay applies.
- (b) The employer may:
 - (i) give the employee notice of the transfer of at least the same length as the employee would be entitled to under section 117 of the [Act](#) as if it were a notice of termination given by the employer; or
 - (ii) transfer the employee to the new duties without giving notice of transfer or before the expiry of a notice of transfer, provided that the employer pays the employee as set out in clause 42.1(c).
- (c) If the employer acts as mentioned in clause 42.1(b)(ii), the employee is entitled to a payment of an amount equal to the difference between the ordinary rate of pay of the employee (inclusive of all-purpose allowances, shift rates and penalty rates applicable to ordinary hours) for the hours of work the employee would have worked in the first role, and the ordinary rate of pay

(also inclusive of all-purpose allowances, shift rates and penalty rates applicable to ordinary hours) of the employee in the second role for the period for which notice was not given.

42.2 Employee leaving during redundancy notice period

- (a) An employee given notice of termination in circumstances of redundancy may terminate their employment during the minimum period of notice prescribed by section 117(3) of the [Act](#).
- (b) The employee is entitled to receive the benefits and payments they would have received under clause 42 or under sections 119 to 123 of the [Act](#) had they remained in employment until the expiry of the notice.
- (c) However, the employee is not entitled to be paid for any part of the period of notice remaining after the employee ceased to be employed.

42.3 Job search entitlement

- (a) Where an employer has given notice of termination to an employee in circumstances of redundancy, the employee must be allowed time off without loss of pay of up to one day each week of the minimum period of notice prescribed by section 117(3) of the [Act](#) for the purpose of seeking other employment.
- (b) If an employee is allowed time off without loss of pay of more than one day under clause 42.3(a), the employee must, at the request of the employer, produce proof of attendance at an interview.
- (c) A statutory declaration is sufficient for the purpose of clause 42.3(b).
- (d) An employee who fails to produce proof when required under clause 42.3(b) is not entitled to be paid for the time off.
- (e) This entitlement applies instead of clause 41.2.

Schedule A—Classification Structure and Definitions

A.1 Introductory level

Introductory level is for an employee who enters the hospitality industry and does not demonstrate the competency requirements of level 1. The employee remains at Introductory level for up to 3 months while undertaking appropriate training and being assessed for competency to move to level 1. At the end of that period, the employee moves to level 1 unless the employee and the employer mutually agree that further training of up to 3 months is required for the employee to achieve the necessary competency.

NOTE: Any disagreement arising from this provision must be dealt with in accordance with clause 40—Dispute resolution.

A.2 General classification definitions

A.2.1 Food and beverage stream

(a) Food and beverage attendant grade 1 (wage level 1) means an employee who is engaged in any of the following:

- picking up glasses;
- emptying ashtrays;
- providing general assistance to food and beverage attendants of a higher classification not including service to customers;
- removing food plates;
- setting and wiping down tables;
- cleaning and tidying associated areas.

(b) Food and beverage attendant grade 2 (wage level 2) means an employee who has not achieved the appropriate level of training and who is engaged in any of the following:

- supplying, dispensing and mixing liquor, including selling liquor from the bottle department;
- assisting in the cellar or bottle department;
- undertaking general waiting duties for food or beverages or both, including cleaning tables;
- receiving money;
- attending a snack bar;

- performing delivery duties; and
- taking reservations, greeting and seating guests.

(c) Food and beverage attendant grade 3 (wage level 3) means an employee who, in addition to the tasks performed by a **Food and beverage attendant grade 2**, is engaged in any of the following:

- operating a mechanical lifting device;
- attending a wagering terminal, electronic gaming terminal or similar terminal;
- having full control of a cellar or liquor store (including the receipt, delivery and recording of goods within such an area);
- mixing a range of sophisticated drinks;
- training food and beverage attendants of a lower grade; and
- supervising food and beverage attendants of a lower grade.

(d) Food and beverage attendant grade 4 (tradesperson) (wage level 4) means an employee who has completed an apprenticeship in waiting or has passed the appropriate trade test and who carries out specialised skilled duties in a fine dining room or a restaurant.

(e) Food and beverage supervisor (wage level 5) means an employee who has the appropriate level of training, including a supervisory course, and who has responsibility for the supervision, training and co-ordination of food and beverage staff or for stock control for one or more bars.

A.2.2 Kitchen stream

(a) Kitchen attendant grade 1 (wage level 1) means an employee engaged in any of the following:

- general cleaning duties within a kitchen or food preparation area or scullery, including cleaning cooking and general utensils used in a kitchen or restaurant;
- assisting employees who are cooking;
- assembling and preparing ingredients for cooking;
- general pantry duties.

- (b) **Kitchen attendant grade 2 (wage level 2)** means an employee who has the appropriate level of training, and who is engaged in specialised non-cooking duties in a kitchen or food preparation area or in supervising kitchen attendants.
- (c) **Kitchen attendant grade 3 (wage level 3)** means an employee who has the appropriate level of training, including a supervisory course, and has responsibility for the supervision, training and co-ordination of kitchen attendants of a lower classification.
- (d) **Cook grade 1 (wage level 2)** means an employee who is engaged in cooking breakfasts and snacks, baking, pastry cooking or butchering.
- (e) **Cook grade 2 (wage level 3)** means an employee who has the appropriate level of training and who performs cooking duties such as baking, pastry cooking or butchering.
- (f) **Cook grade 3 (tradesperson) (wage level 4)** means a commi chef or equivalent who has completed an apprenticeship or passed the appropriate trade test and who is engaged in cooking, baking, pastry cooking or butchering duties.
- (g) **Cook grade 4 (tradesperson) (wage level 5)** means a demi chef or equivalent who has completed an apprenticeship or passed the appropriate trade test and who is engaged to perform general or specialised cooking, butchering, baking or pastry cooking duties or supervises and trains other cooks and kitchen employees.
- (h) **Cook grade 5 (tradesperson) (wage level 6)** means a chef de partie or equivalent who has completed an apprenticeship or passed the appropriate trade test in cooking, butchering, baking or pastry cooking and who performs any of the following:
 - general and specialised duties, including supervision or training of kitchen employees; or
 - ordering and stock control; or
 - supervising kitchen employees in a single kitchen establishment.

A.2.3 Guest services stream

- (a) **Guest service grade 1 (wage level 1)** means an employee who is engaged in any of the following:

- performing laundry or linen duties including carrying out minor repairs to linen or clothing (for example, buttons, zips or seams) and working with flat materials;
- collecting and delivering guests' personal dry cleaning and laundry, linen and associated materials to and from accommodation areas;
- performing general cleaning duties;
- parking guests' motor vehicles.

(b) Guest service grade 2 (wage level 2) means an employee who has not achieved the appropriate level of training and who is engaged in any of the following:

- servicing and cleaning accommodation areas;
- receiving and assisting guests at the entrance to the establishment;
- driving a passenger vehicle or courtesy bus;
- transferring guests' baggage to and from rooms;
- assisting in the dry cleaning process;
- performing cleaning duties using specialised equipment and chemicals;
- providing butler services such as food, beverage and personalised guest service.

(c) Guest service grade 3 (wage level 3) means an employee who has the appropriate level of training and who is engaged in any of the following:

- supervising guest service employees of a lower classification;
- providing butler services such as food, beverage and personalised guest service;
- carrying out major repairs to linen or clothing including basic tailoring and major alterations and refitting;
- dry cleaning.

(d) Guest service grade 4 (wage level 4) means an employee who has completed an apprenticeship or passed the appropriate trade test or otherwise has the appropriate level of training to perform the work of a tradesperson in dry cleaning or tailoring or as a butler.

- (e) **Guest service supervisor (wage level 5)** means an employee who has the appropriate level of training, including a supervisory course, and has responsibility for the supervision, training and co-ordination of employees engaged in a housekeeping department.
- (f) **Front office grade 1 (wage level 2)** means an employee who is engaged as an assistant in front office duties including night auditing, performing duties as a telephonist, receptionist or cashier, providing information services or making reservations.
- (g) **Front office grade 2 (wage level 3)** means an employee who has the appropriate level of training and is in the front office engaged in performing duties including as a telephonist, receptionist or cashier, providing information services or making reservations.
- (h) **Front office grade 3 (wage level 4)** means an employee who has the appropriate level of training and is in the front office engaged in duties including assisting in training and supervising front office employees of a lower classification.
- (i) **Front office supervisor (wage level 5)** means an employee who has the appropriate level of training, including a supervisory course, and has responsibility for the supervision, training and co-ordination of front office employees.

A.2.4 Administration stream

- (a) **Clerical grade 1 (wage level 2)** means an employee who is required to perform basic clerical and routine office duties such as collating, filing, photocopying and delivering messages.
- (b) **Clerical grade 2 (wage level 3)** means an employee who is engaged in general clerical or office duties, such as typing, filing, basic data entry and calculating functions.
- (c) **Clerical grade 3 (wage level 4)** means an employee who has the appropriate level of training and who performs any of the following duties:
 - operates a switchboard, paging system and office equipment;
 - uses knowledge of keyboard and function keys to enter and retrieve data through a computer terminal;
 - copy types at 25 words per minute with at least **98%** accuracy;

- maintains mail register and records;
- maintains established paper-based filing or records systems in accordance with set procedures including creating and indexing new files, distributing files within the organisation as requested and monitoring file locations;
- transcribes information into records, completes forms and takes telephone messages;
- acquires and applies a working knowledge of office or sectional operating procedures and requirements;
- acquires and applies a working knowledge of the organisation's structure and personnel in order to deal with inquiries at first instance, locates appropriate staff in different sections, relays internal information, responds to or redirects inquiries and greets visitors;
- keeps appropriate records;
- sorts, processes and records original source financial documents (for example, invoices, cheques and correspondence) on a daily basis; maintains and records petty cash; prepares bank deposits and withdrawals and does banking;

and who has the appropriate level of training and also performs any of the following:

- operates computerised radio telephone equipment, micro/personal computer, printing devices attached to a personal computer or dictaphone equipment;
- produces documents and correspondence using knowledge of standard formats, touch types at 40 words per minute with at least **98%** accuracy or audio types;
- uses one or more software application packages developed for a micro/personal computer to operate and populate a database, spreadsheet or worksheet so as to achieve a desired result; graphs previously prepared spreadsheets; uses simple menu utilities of a personal computer;
- follows standard procedures or template for the preceding functions using existing models or fields of information;
- creates, maintains and generates simple reports;
- uses a central computer resource to an equivalent standard;

- uses one or more software packages to create, format, edit, proof read, spell check, correct, print or save text documents, for example, standard correspondence and business documents;
 - takes shorthand notes at 70 wpm and transcribes with at least 95% accuracy;
 - arranges travel bookings and itineraries, makes appointments, screens telephone calls, follows visitor protocol procedures, establishes telephone contact on behalf of an executive;
 - applies a working knowledge of the organisation's products or services, functions, locations and clients;
 - responds to and acts on most internal or external inquiries in their own function area;
 - uses and maintains a computer-based record management system to identify, access and extract information from internal sources; maintains circulation, indexing and filing systems for publications, reviews files, closes files or archives files;
 - maintains financial records and journals, collects and prepares time and wage records; prepares accounts queries from debtors; posts transactions to ledger.
- (d) **Clerical supervisor (wage level 5)** means an employee who has the appropriate level of training, including a supervisory course, and who co-ordinates other clerical staff.

A.2.5 Security stream

- (a) **Doorperson/security officer grade 1 (wage level 2)** means a person who assists in the maintenance of dress standards and good order at an establishment.
- (b) **Timekeeper/security officer grade 2 (wage level 3)** means a person who is responsible for the timekeeping of employees, for the security of keys, for the checking in and out of delivery vehicles or the supervision of doorperson/security officer grade 1 employees.

A.2.6 Leisure activities stream

- (a) Leisure attendant grade 1 (wage level 2)** means a person who acts as an assistant instructor or pool attendant or is responsible for the setting up, distribution and care of equipment and the taking of bookings.
- (b) Leisure attendant grade 2 (wage level 3)** means a person who has the appropriate level of training and takes classes or directs leisure activities such as sporting areas, health clubs and swimming pools.
- (c) Leisure attendant grade 3 (wage level 4)** means a person who has the appropriate level of training and who plans and co-ordinates leisure activities for guests and may supervise other leisure attendants.

A.2.7 Stores stream

- (a) Storeperson grade 1 (wage level 2)** means an employee who receives and stores general and perishable goods and cleans the store area.
- (b) Storeperson grade 2 (wage level 3)** means an employee who, in addition to the duties for a storeperson grade 1, may also operate mechanical lifting equipment such as a fork-lift or who may perform duties of a more complex nature.
- (c) Storeperson grade 3 (wage level 4)** means an employee who has the appropriate level of training and who:
 - implements quality control techniques and procedures;
 - understands and is responsible for a stores or warehouse area or a large section of such an area;
 - has a highly developed level of interpersonal and communications skills;
 - is able to supervise and provide direction and guidance to other employees, including the ability to assist in the provision of on-the-job training and induction;
 - may exercise skills attained through the successful completion of an appropriate warehousing certificate;
 - may perform indicative tasks at this level such as:
 - liaising with management, suppliers and customers with respect to stores operations; and

- detailing and co-ordinating activities of other storepersons and acting in a leading hand capacity for more than 10 storepersons;
- maintaining control registers including inventory control and being responsible for the preparation and reconciliation of regular reports on matters such as stock movements or dispatches;
- supervising the receipt and delivery of goods, recording outgoing goods or being responsible for the contents of a store.

A.2.8 Maintenance and trades—other than the cooking trade

- (a) **Handyperson (wage level 3)** means a person who is not a tradesperson and whose duties include performing routine repair work and maintenance in and about the employer's premises.
- (b) **Fork-lift driver (wage level 3)** means an employee who has a recognised fork-lift licence and who is engaged solely to drive a fork-lift vehicle.

NOTE: Employees who operate a fork-lift as only part of their duties will be paid at the level 3 classification rate in clause 18—Minimum rates.

- (c) **Gardener grade 1 (wage level 2)** means an employee primarily engaged in the following activities:
- keeping areas clean and tidy;
 - weeding and watering;
 - trimming or mowing surrounds or similar areas with hand implements;
 - assisting in preparing areas for play;
 - assisting in course or green maintenance and construction;
 - operating a limited range of vehicles, including motor vehicles;
 - performing non-trade tasks incidental to the employee's work.
- (d) **Gardener grade 2 (wage level 3)** means an employee who is engaged in any of the following activities in addition to the work of grade 1:
- operating and carrying out minor maintenance of motorised equipment under supervision, other than machinery or equipment requiring the holding of specialised licences;
 - assisting in the maintenance, renovation and reconstruction of greens and fairways, or the maintenance of playing surfaces, including mowing, rolling,

top dressing, seeding, turfing and sprigging, fertilising under supervision, planting and maintenance of trees or pruning under supervision;

- applying fertilisers, fungicides, herbicides and insecticides under general supervision;
- performing gardening duties including planting and trimming trees, sowing, planting and cutting grass, and watering plants, gardens, trees, lawns and displays;
- carrying out routine maintenance of turf, synthetic, artificial or other surfaces for play;
- completing basic records;
- assisting in the construction and installation of facilities and systems;
- performing tasks incidental to the employee's work;
- handyperson duties;
- supervising gardeners of a lower classification.

(e) Gardener grade 3 (tradesperson) (wage level 4) means an employee who has completed trade or equivalent qualifications and undertakes one or more of the following duties (including non-trade tasks incidental to the employee's work):

- operating, maintaining and adjusting machinery as appropriate;
- cleaning machinery and inspecting machinery after each use and reporting any problems to a management employee;
- applying fertilisers, fungicides, herbicides and insecticides as directed by a management employee;
- preparing turf, synthetic, artificial or other surfaces for play;
- maintaining and repairing vehicles or motor engines;
- carrying out repairs and minor renovation work;
- the formation and maintenance of all gardens, lawns and greens;
- the planting, maintenance and care of trees;
- training and supervision of employees of a lower classification, including apprentices.

(f) **Gardener grade 4 (tradesperson) (wage level 5)** means an employee who has satisfactorily attained the appropriate level of training at trade or the equivalent level, together with the additional requirements in supervision or other appropriate specialist modules. In addition to the duties of levels 1 to 3, the employee is also engaged in the following activities:

- supervising and training employees of a lower classification, including tradespersons;
- presenting written or oral reports, including budgets;
- carrying out general liaison with management;
- performing activities requiring application of specialist skills.

A.2.9 Managerial staff (Hotels)

For the purpose of this classification:

hotels means hotels, resorts, casinos, taverns, wine saloons, wine and spirit merchants retailing to the general public and other retail licensed establishments in or in connection with accommodation, with the selling of drinks, preparing and serving food and drinks, cleaning and attending to the premises and all other associated services.

hotel manager means an employee (however designated) who:

- under the direction of senior management is required to manage and co-ordinate the activities of a relevant area or areas of the hotel; and
- directs staff to ensure they carry out their duties in the relevant area or areas of the hotel; and
- implements policies, procedures and operating systems for the hotel;

but excludes an employee who is employed to undertake the duties of senior management or is responsible for a significant area of the operations of one or more hotels. Indicative position titles for such an employee include:

- company secretary;
- chief accountant;
- personnel or human resources manager;
- financial controller;
- industrial relations manager;

- venue manager;
- general/hotel manager;
- executive assistant manager;
- regional manager; or
- a manager to whom any of those positions report or are responsible.

An employee appointed as a Manager must have completed an appropriate level of training in business management or have relevant industry experience, including in supervising employees in one or more areas of a hotel.

NOTE: In a General Hotel, this classification is commonly known as an assistant manager. In an Accommodation Hotel, this classification may include any of the following positions: duty manager; assistant food and beverage manager; assistant rooms division manager; assistant front office manager or equivalent position.

This additional classification does not apply to:

- a hotel manager who is an employee of a proprietary or private company (within the meaning of the Corporations Law) and who holds a sufficient number of shares to entitle them to voting control at general meetings of the company; or
- a hotel manager who is the senior partner of a partnership or who has at least **49%** of that partnership; or
- a parent, spouse or de facto partner, son or daughter of a hotel manager excluded from the additional classification by clause A.2.9.

A.3 Casino Gaming Stream

A.3.1 General

For the purposes of the casino gaming stream:

Appropriate level of training in relation to a casino gaming employee, means that the employee:

- has completed an appropriate training program accredited by the AQF; or
- has completed training to a level or standard imposed by a statutory gaming licensing authority; or
- has been assessed by a qualified skills assessor as having skills at least equivalent to those attained through training referred to in clause A.3.1; or

at 1 January 2010, had been doing the work of a particular classification for a period of at least 3 months.'

cage function includes:

- front window cashier duties including exchanging gaming chips for currency, controlling a float, recording transactions and reconciliation duties; and
- bank cashiering including Fill Bank duties such as receiving, disbursing, reconciling and controlling receipt and issue of gaming chips to gaming tables from the Cage and Main Bank duties; and
- Premium Group settlements and buy-in.

cashier function includes supervising employees of a lower classification when required.

casino table game means a casino game played under the control and direction of a table game employee, including games that are normally played at a table and games that include electronic aids to play the game such as Rapid Roulette.

major game means a table game that requires a table game employee to undertake a minimum of 80 hours formal training to learn the game rules and competently deal the game in accordance with the minimum standards of the employer and the relevant casino regulatory authority.

A.3.2 Casino table gaming

- (a) **Casino table gaming employee grade 1 (wage level 2)** means an employee who has the appropriate level of training and deals one major game offered by the casino.
- (b) **Casino table gaming employee grade 2 (wage level 3A)** means an employee who has the appropriate level of training and deals 2 major games offered by the casino.
- (c) **Casino table gaming employee grade 3 (wage level 5)** means an employee who has the appropriate level of training and deals 3 major games offered by the casino.
- (d) **Casino table gaming employee grade 4 (wage level 6)** means an employee (other than a managerial employee) who undertakes table game inspection duties, including ensuring that correct procedures and standards are observed by table game employees of a lower classification.

NOTE: Clause 22—Higher duties applies to a casino table game employee who has not been appointed as a Casino table gaming employee grade 4 but is required to perform any duties of that classification.

A.3.3 Casino electronic gaming

- (a) **Casino electronic gaming employee grade 1 (wage level 1)** means an employee in a casino who has the appropriate level of training and is engaged in any of the following:
- providing information on customer loyalty programs, electronic gaming promotions or services and facilities within a gaming machine area; or
 - explaining to patrons the playing of gaming machines.
- (b) **Casino electronic gaming employee grade 2 (wage level 2)** means an employee in a casino who has the appropriate level of training and is engaged in any of the following:
- explaining to patrons the playing of gaming machines and providing pay-outs and rectifying minor malfunctions; or
 - selling and redeeming network gaming games such as Keno, TAB or other network games; or
 - conducting network games; or
 - explaining to patrons the playing of gaming machines.

A.3.4 Casino Finance stream

- (a) **Gaming finance employee grade 1 (wage level 2)** means an employee engaged to undertake any Count functions including:
- hard or soft count; and
 - shuffling and preparation of playing cards for table games; and
 - destruction of playing cards, dice or similar items for table games.
- (b) **Gaming finance employee grade 2 (wage level 3)** means an employee engaged to undertake any Change Booth functions including:
- limited supervision of gaming finance grade 1 employees; and
 - counting of change and associated change booth duties; and
 - sale and redemption of electronic gaming tickets.

- (c) **Gaming finance employee grade 3 (wage level 4)** means an employee engaged to undertake all grade 2 change functions including supervision of employees of a lower classification when required plus any of the following:
- assisting with the verification of floats and change machines; or
 - training employees in duties and functions of a lower classification; or
 - undertaking one cage function.
- (d) **Gaming finance employee grade 4 (wage level 5)** means an employee engaged to undertake:
- 2 cage cashier functions; or
 - gaming finance revenue audit clerk functions.
- (e) **Gaming finance employee grade 5 (wage level 6)** means an employee engaged to undertake more than 2 cage cashier functions.

A.3.5 Casino equipment technicians

- (a) **Casino equipment technician grade 1 (wage level 2)** means an employee who has the appropriate level of training and who is competent at performing repairs, servicing and installation of non-electronic gaming and associated equipment as well as assisting Casino equipment technicians of a higher grade.
- (b) **Casino equipment technician grade 2 (wage level 3)** means an employee including a tradesperson who has the appropriate level of training and who is competent at performing repairs, servicing and installation of electronic gaming and associated equipment under supervision.
- (c) **Casino equipment technician grade 3 (wage level 4)** means an employee appointed as such who has the appropriate level of training and who without supervision applies technical knowledge and skills to the tasks of installing, repairing, maintaining, servicing, modifying, commissioning, testing, fault finding and diagnosing various forms of video and other electronically or mechanically-controlled gaming equipment. This level also includes an employee required to supervise or check the work of Casino equipment technicians of lower grades.

A.3.6 Casino security

- (a) Customer liaison officer (wage level 2)** means an employee in a casino who holds appropriate licences and who is engaged to work as an area or door attendant to enforce dress, behaviour and entry requirements at the casino.
- (b) Security officer grade 1 (wage level 3)** means an employee in a casino who holds appropriate licences and is required to carry out routine security functions throughout the Casino complex, including the duties of securing, watching, guarding or protecting the premises including responding to alarm signals and incidents.
- (c) Security officer grade 2 (wage level 4)** means an employee in a casino who performs work as required above and beyond the skills of an employee at grade 1 to the level of their training. At this level an employee is required to perform cash escort and soft drop duties. This level also includes a security employee who, in the opinion of the employer, has no previous relevant experience at this level, and is undertaking the tasks of a surveillance officer while undergoing training and gaining experience during the first 6 months of employment as such.
- (d) Surveillance operator (wage level 6)** means an employee in a casino required to monitor, observe and report on the operations of the casino by means of visual or remote observation, including the use of electronic surveillance and recording systems as follows:

 - input information or react to signals and instruments related to electronic surveillance;
 - keyboard operation to alter the parameters within an integrated security surveillance system;
 - co-ordinate, monitor or record the activities of Security officers utilising a verbal communications system.

Schedule B—Summary of Hourly Rates of Pay

[Varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR767878](#), [PR773893](#), [PR786547](#)]

See also Part 4—Wages and Allowances and Part 5—Overtime and Penalty Rates.

B.1 Ordinary hourly rate

B.1.1 Ordinary hourly rate means the minimum hourly rate of pay for an employee plus any all-purpose allowances to which the employee is entitled.

NOTE: Where an allowance is payable for all purposes in accordance with clause 26.2, the allowance forms part of the employee's ordinary hourly rate and must be added to the minimum hourly rate when calculating penalties or overtime.

B.1.2 The rates in the tables below are based on the **minimum hourly rates** in accordance with clause 18—Minimum rates. Consistent with clause B.1.1, all-purpose allowances need to be added to the rates in the table where they are applicable.

B.2 Adult employees

NOTE: Schedule B.2 does not apply to Managerial staff (Hotels) employees or casino gaming employees.

B.2.1 Adult full-time and part-time employees—ordinary and penalty rates

[B.2.1 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of ordinary hourly rate ²			
	100%	125%	150%	225%
	\$	\$	\$	\$
Introductory level	24.28	30.35	36.42	54.63
Level 1	24.95	31.19	37.43	56.14
Level 2	25.85	32.31	38.78	58.16
Level 3	26.70	33.38	40.05	60.08

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of ordinary hourly rate ²			
	100%	125%	150%	225%
	\$	\$	\$	\$
Level 4	28.12	35.15	42.18	63.27
Level 5	29.88	37.35	44.82	67.23
Level 6	30.68	38.35	46.02	69.03

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

B.2.2 Adult full-time and part-time employees—overtime rates

[B.2.2 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of ordinary hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
Introductory level	36.42	48.56	48.56	54.63
Level 1	37.43	49.90	49.90	56.14
Level 2	38.78	51.70	51.70	58.16
Level 3	40.05	53.40	53.40	60.08
Level 4	42.18	56.24	56.24	63.27

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	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of ordinary hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
Level 5	44.82	59.76	59.76	67.23
Level 6	46.02	61.36	61.36	69.03

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Clause 28.5—Time off instead of payment for overtime allows employees and employers to agree in writing to the employee taking time off instead of being paid for overtime.

B.2.3 Adult casual employees—ordinary and penalty rates

[B.2.3 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of ordinary hourly rate ²			
	125%	150%	175%	250%
	\$	\$	\$	\$
Introductory level	30.35	36.42	42.49	60.70
Level 1	31.19	37.43	43.66	62.38
Level 2	32.31	38.78	45.24	64.63
Level 3	33.38	40.05	46.73	66.75
Level 4	35.15	42.18	49.21	70.30

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	Ordinary hours¹	Saturday	Sunday	Public holiday
	% of ordinary hourly rate²			
	125%	150%	175%	250%
	\$	\$	\$	\$
Level 5	37.35	44.82	52.29	74.70
Level 6	38.35	46.02	53.69	76.70

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

B.2.4 Adult casual employees—overtime rates

[B.2.4 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends	Public holiday
	First 2 hours	After 2 hours		
	% of ordinary hourly rate ¹			
	150%	200%	200%	250%
	\$	\$	\$	\$
Introductory level	36.42	48.56	48.56	60.70
Level 1	37.43	49.90	49.90	62.38
Level 2	38.78	51.70	51.70	64.63
Level 3	40.05	53.40	53.40	66.75
Level 4	42.18	56.24	56.24	70.30
Level 5	44.82	59.76	59.76	74.70

Hospitality Industry (General) Award 2020

	Monday to Friday		Weekends	Public holiday
	First 2 hours	After 2 hours		
	% of ordinary hourly rate ¹			
	150%	200%	200%	250%
	\$	\$	\$	\$
Level 6	46.02	61.36	61.36	76.70

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Clause 28.5—Time off instead of payment for overtime allows employees and employers to agree in writing to the employee taking time off instead of being paid for overtime.

B.3 Junior employees

B.3.1 NOTE: Schedule B.3 does not apply to junior office employees or junior casino gaming employees. The **junior hourly rate** is based on a percentage of the appropriate adult rate in accordance with clause 18.4—Junior rates. Adult rates apply from 21 years of age in accordance with clause 18.1—Adult rates.

B.3.2 Junior full-time and part-time employees (other than junior office employees)—ordinary and penalty rates

[B.3.2 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR767878](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of junior hourly rate ²			
	100%	125%	150%	225%
	\$	\$	\$	\$
Introductory Level				

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	Ordinary hours¹	Saturday	Sunday	Public holiday
	% of junior hourly rate²			
	100%	125%	150%	225%
	\$	\$	\$	\$
Under 17 years of age	12.14	15.18	18.21	27.32
17 years of age	14.57	18.21	21.86	32.78
18 years of age	17.00	21.25	25.50	38.25
19 years of age	20.64	25.80	30.96	46.44
20 years of age	24.28	30.35	36.42	54.63
Level 1				
Under 17 years of age	12.48	15.60	18.72	28.08
17 years of age	14.97	18.71	22.46	33.68
18 years of age	17.47	21.84	26.21	39.31
19 years of age	21.21	26.51	31.82	47.72
20 years of age	24.95	31.19	37.43	56.14
Level 2				
Under 17 years of age	12.93	16.16	19.40	29.09
17 years of age	15.51	19.39	23.27	34.90
18 years of age	18.10	22.63	27.15	40.73
19 years of age	21.97	27.46	32.96	49.43

Hospitality Industry (General) Award 2020

	Ordinary hours¹	Saturday	Sunday	Public holiday
	% of junior hourly rate²			
	100%	125%	150%	225%
	\$	\$	\$	\$
20 years of age	25.85	32.31	38.78	58.16
Level 3				
Under 17 years of age	13.35	16.69	20.03	30.04
17 years of age	16.02	20.03	24.03	36.05
18 years of age	18.69	23.36	28.04	42.05
19 years of age	22.70	28.38	34.05	51.08
20 years of age	26.70	33.38	40.05	60.08
Level 4				
Under 17 years of age	14.06	17.58	21.09	31.64
17 years of age	16.87	21.09	25.31	37.96
18 years of age	19.68	24.60	29.52	44.28
19 years of age	23.90	29.88	35.85	53.78
20 years of age	28.12	35.15	42.18	63.27
Level 5				
Under 17 years of age	14.94	18.68	22.41	33.62
17 years of age	17.93	22.41	26.90	40.34

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	Ordinary hours¹	Saturday	Sunday	Public holiday
	% of junior hourly rate²			
	100%	125%	150%	225%
	\$	\$	\$	\$
18 years of age	20.92	26.15	31.38	47.07
19 years of age	25.40	31.75	38.10	57.15
20 years of age	29.88	37.35	44.82	67.23

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

B.3.3 Junior full-time and part-time employees (other than junior office employees)—overtime rates

[B.3.3 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR767878](#) ppc 31Dec23, [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
Introductory Level				
Under 17 years of age	18.21	24.28	24.28	27.32
17 years of age	21.86	29.14	29.14	32.78
18 years of age	25.50	34.00	34.00	38.25

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	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
19 years of age	30.96	41.28	41.28	46.44
20 years of age	36.42	48.56	48.56	54.63
Level 1				
Under 17 years of age	18.72	24.96	24.96	28.08
17 years of age	22.46	29.94	29.94	33.68
18 years of age	26.21	34.94	34.94	39.31
19 years of age	31.82	42.42	42.42	47.72
20 years of age	37.43	49.90	49.90	56.14
Level 2				
Under 17 years of age	19.40	25.86	25.86	29.09
17 years of age	23.27	31.02	31.02	34.90
18 years of age	27.15	36.20	36.20	40.73
19 years of age	32.96	43.94	43.94	49.43
20 years of age	38.78	51.70	51.70	58.16
Level 3				
Under 17 years of age	20.03	26.70	26.70	30.04

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	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
17 years of age	24.03	32.04	32.04	36.05
18 years of age	28.04	37.38	37.38	42.05
19 years of age	34.05	45.40	45.40	51.08
20 years of age	40.05	53.40	53.40	60.08
Level 4				
Under 17 years of age	21.09	28.12	28.12	31.64
17 years of age	25.31	33.74	33.74	37.96
18 years of age	29.52	39.36	39.36	44.28
19 years of age	35.85	47.80	47.80	53.78
20 years of age	42.18	56.24	56.24	63.27
Level 5				
Under 17 years of age	22.41	29.88	29.88	33.62
17 years of age	26.90	35.86	35.86	40.34
18 years of age	31.38	41.84	41.84	47.07
19 years of age	38.10	50.80	50.80	57.15
20 years of age	44.82	59.76	59.76	67.23

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Clause 28.5—Time off instead of payment for overtime allows employees and employers to agree in writing to the employee taking time off instead of being paid for overtime.

B.3.4 Junior casual employees (other than junior office employees)—ordinary and penalty rates

[B.3.4 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR767878](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of junior hourly rate ²			
	125%	150%	175%	250%
	\$	\$	\$	\$
Introductory Level				
Under 17 years of age	15.18	18.21	21.25	30.35
17 years of age	18.21	21.86	25.50	36.43
18 years of age	21.25	25.50	29.75	42.50
19 years of age	25.80	30.96	36.12	51.60
20 years of age	30.35	36.42	42.49	60.70
Level 1				
Under 17 years of age	15.60	18.72	21.84	31.20
17 years of age	18.71	22.46	26.20	37.43
18 years of age	21.84	26.21	30.57	43.68
19 years of age	26.51	31.82	37.12	53.03

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	Ordinary hours¹	Saturday	Sunday	Public holiday
	% of junior hourly rate²			
	125%	150%	175%	250%
	\$	\$	\$	\$
20 years of age	31.19	37.43	43.66	62.38
Level 2				
Under 17 years of age	16.16	19.40	22.63	32.33
17 years of age	19.39	23.27	27.14	38.78
18 years of age	22.63	27.15	31.68	45.25
19 years of age	27.46	32.96	38.45	54.93
20 years of age	32.31	38.78	45.24	64.63
Level 3				
Under 17 years of age	16.69	20.03	23.36	33.38
17 years of age	20.03	24.03	28.04	40.05
18 years of age	23.36	28.04	32.71	46.73
19 years of age	28.38	34.05	39.73	56.75
20 years of age	33.38	40.05	46.73	66.75
Level 4				
Under 17 years of age	17.58	21.09	24.61	35.15
17 years of age	21.09	25.31	29.52	42.18

Hospitality Industry (General) Award 2020

	Ordinary hours¹	Saturday	Sunday	Public holiday
	% of junior hourly rate²			
	125%	150%	175%	250%
	\$	\$	\$	\$
18 years of age	24.60	29.52	34.44	49.20
19 years of age	29.88	35.85	41.83	59.75
20 years of age	35.15	42.18	49.21	70.30
Level 5				
Under 17 years of age	18.68	22.41	26.15	37.35
17 years of age	22.41	26.90	31.38	44.83
18 years of age	26.15	31.38	36.61	52.30
19 years of age	31.75	38.10	44.45	63.50
20 years of age	37.35	44.82	52.29	74.70

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

B.3.5 Junior casual employees (other than junior office employees)—overtime rates

[B.3.5 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR767878](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	250%
	\$	\$	\$	\$
Introductory Level				
Under 17 years of age	18.21	24.28	24.28	30.35
17 years of age	21.86	29.14	29.14	36.43
18 years of age	25.50	34.00	34.00	42.50
19 years of age	30.96	41.28	41.28	51.60
20 years of age	36.42	48.56	48.56	60.70
Level 1				
Under 17 years of age	18.72	24.96	24.96	31.20
17 years of age	22.46	29.94	29.94	37.43
18 years of age	26.21	34.94	34.94	43.68
19 years of age	31.82	42.42	42.42	53.03
20 years of age	37.43	49.90	49.90	62.38
Level 2				
Under 17 years of age	19.40	25.86	25.86	32.33

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	Monday to Friday		Weekends	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	250%
	\$	\$	\$	\$
17 years of age	23.27	31.02	31.02	38.78
18 years of age	27.15	36.20	36.20	45.25
19 years of age	32.96	43.94	43.94	54.93
20 years of age	38.78	51.70	51.70	64.63
Level 3				
Under 17 years of age	20.03	26.70	26.70	33.38
17 years of age	24.03	32.04	32.04	40.05
18 years of age	28.04	37.38	37.38	46.73
19 years of age	34.05	45.40	45.40	56.75
20 years of age	40.05	53.40	53.40	66.75
Level 4				
Under 17 years of age	21.09	28.12	28.12	35.15
17 years of age	25.31	33.74	33.74	42.18
18 years of age	29.52	39.36	39.36	49.20
19 years of age	35.85	47.80	47.80	59.75
20 years of age	42.18	56.24	56.24	70.30

	Monday to Friday		Weekends	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	250%
	\$	\$	\$	\$
Level 5				
Under 17 years of age	22.41	29.88	29.88	37.35
17 years of age	26.90	35.86	35.86	44.83
18 years of age	31.38	41.84	41.84	52.30
19 years of age	38.10	50.80	50.80	63.50
20 years of age	44.82	59.76	59.76	74.70

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Clause 28.5—Time off instead of payment for overtime allows employees and employers to agree in writing to the employee taking time off instead of being paid for overtime.

B.4 Junior office employees

B.4.1 Junior hourly rate is based on a percentage of the appropriate adult rate in accordance with clause 18.4—Junior rates. Adult rates apply from 21 years of age in accordance with clause 18.1—Adult rates.

B.4.2 Junior full-time and part-time office employees—ordinary and penalty rates

[B.4.2 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR767878](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of junior hourly rate ²			
	100%	125%	150%	225%
	\$	\$	\$	\$
Introductory Level				
Under 16 years of age	10.93	13.66	16.40	24.59
16 years of age	13.35	16.69	20.03	30.04
17 years of age	15.78	19.73	23.67	35.51
18 years of age	18.21	22.76	27.32	40.97
19 years of age	21.85	27.31	32.78	49.16
20 years of age	24.28	30.35	36.42	54.63
Level 2				
Under 16 years of age	11.63	14.54	17.45	26.17
16 years of age	14.22	17.78	21.33	32.00
17 years of age	16.80	21.00	25.20	37.80
18 years of age	19.39	24.24	29.09	43.63
19 years of age	23.27	29.09	34.91	52.36
20 years of age	25.85	32.31	38.78	58.16
Level 3				

Hospitality Industry (General) Award 2020

	Ordinary hours¹	Saturday	Sunday	Public holiday
	% of junior hourly rate²			
	100%	125%	150%	225%
	\$	\$	\$	\$
Under 16 years of age	12.02	15.03	18.03	27.05
16 years of age	14.69	18.36	22.04	33.05
17 years of age	17.36	21.70	26.04	39.06
18 years of age	20.03	25.04	30.05	45.07
19 years of age	24.03	30.04	36.05	54.07
20 years of age	26.70	33.38	40.05	60.08
Level 4				
Under 16 years of age	12.65	15.81	18.98	28.46
16 years of age	15.47	19.34	23.21	34.81
17 years of age	18.28	22.85	27.42	41.13
18 years of age	21.09	26.36	31.64	47.45
19 years of age	25.31	31.64	37.97	56.95
20 years of age	28.12	35.15	42.18	63.27
Level 5				
Under 16 years of age	13.45	16.81	20.18	30.26
16 years of age	16.43	20.54	24.65	36.97

Hospitality Industry (General) Award 2020

	Ordinary hours¹	Saturday	Sunday	Public holiday
	% of junior hourly rate²			
	100%	125%	150%	225%
	\$	\$	\$	\$
17 years of age	19.42	24.28	29.13	43.70
18 years of age	22.41	28.01	33.62	50.42
19 years of age	26.89	33.61	40.34	60.50
20 years of age	29.88	37.35	44.82	67.23

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

B.4.3 Junior full-time and part-time office employees—overtime rates

[B.4.3 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR767878](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
Introductory Level				
Under 16 years of age	16.40	21.86	21.86	24.59
16 years of age	20.03	26.70	26.70	30.04
17 years of age	23.67	31.56	31.56	35.51

Hospitality Industry (General) Award 2020

	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
18 years of age	27.32	36.42	36.42	40.97
19 years of age	32.78	43.70	43.70	49.16
20 years of age	36.42	48.56	48.56	54.63
Level 2				
Under 16 years of age	17.45	23.26	23.26	26.17
16 years of age	21.33	28.44	28.44	32.00
17 years of age	25.20	33.60	33.60	37.80
18 years of age	29.09	38.78	38.78	43.63
19 years of age	34.91	46.54	46.54	52.36
20 years of age	38.78	51.70	51.70	58.16
Level 3				
Under 16 years of age	18.03	24.04	24.04	27.05
16 years of age	22.04	29.38	29.38	33.05
17 years of age	26.04	34.72	34.72	39.06
18 years of age	30.05	40.06	40.06	45.07
19 years of age	36.05	48.06	48.06	54.07

Hospitality Industry (General) Award 2020

	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
20 years of age	40.05	53.40	53.40	60.08
Level 4				
Under 16 years of age	18.98	25.30	25.30	28.46
16 years of age	23.21	30.94	30.94	34.81
17 years of age	27.42	36.56	36.56	41.13
18 years of age	31.64	42.18	42.18	47.45
19 years of age	37.97	50.62	50.62	56.95
20 years of age	42.18	56.24	56.24	63.27
Level 5				
Under 16 years of age	20.18	26.90	26.90	30.26
16 years of age	24.65	32.86	32.86	36.97
17 years of age	29.13	38.84	38.84	43.70
18 years of age	33.62	44.82	44.82	50.42
19 years of age	40.34	53.78	53.78	60.50
20 years of age	44.82	59.76	59.76	67.23

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Clause 28.5—Time off instead of payment for overtime allows employees and employers to agree in writing to the employee taking time off instead of being paid for overtime.

B.4.4 Junior casual office employees—ordinary and penalty rates

[B.4.4 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR767878](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of junior hourly rate ²			
	125%	150%	175%	250%
	\$	\$	\$	\$
Introductory Level				
Under 16 years of age	13.66	16.40	19.13	27.33
16 years of age	16.69	20.03	23.36	33.38
17 years of age	19.73	23.67	27.62	39.45
18 years of age	22.76	27.32	31.87	45.53
19 years of age	27.31	32.78	38.24	54.63
20 years of age	30.35	36.42	42.49	60.70
Level 2				
Under 16 years of age	14.54	17.45	20.35	29.08
16 years of age	17.78	21.33	24.89	35.55
17 years of age	21.00	25.20	29.40	42.00
18 years of age	24.24	29.09	33.93	48.48
19 years of age	29.09	34.91	40.72	58.18

Hospitality Industry (General) Award 2020

	Ordinary hours¹	Saturday	Sunday	Public holiday
	% of junior hourly rate²			
	125%	150%	175%	250%
	\$	\$	\$	\$
20 years of age	32.31	38.78	45.24	64.63
Level 3				
Under 16 years of age	15.03	18.03	21.04	30.05
16 years of age	18.36	22.04	25.71	36.73
17 years of age	21.70	26.04	30.38	43.40
18 years of age	25.04	30.05	35.05	50.08
19 years of age	30.04	36.05	42.05	60.08
20 years of age	33.38	40.05	46.73	66.75
Level 4				
Under 16 years of age	15.81	18.98	22.14	31.63
16 years of age	19.34	23.21	27.07	38.68
17 years of age	22.85	27.42	31.99	45.70
18 years of age	26.36	31.64	36.91	52.73
19 years of age	31.64	37.97	44.29	63.28
20 years of age	35.15	42.18	49.21	70.30
Level 5				

Hospitality Industry (General) Award 2020

	Ordinary hours¹	Saturday	Sunday	Public holiday
	% of junior hourly rate²			
	125%	150%	175%	250%
	\$	\$	\$	\$
Under 16 years of age	16.81	20.18	23.54	33.63
16 years of age	20.54	24.65	28.75	41.08
17 years of age	24.28	29.13	33.99	48.55
18 years of age	28.01	33.62	39.22	56.03
19 years of age	33.61	40.34	47.06	67.23
20 years of age	37.35	44.82	52.29	74.70

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

B.4.5 Junior casual office employees—overtime rates

[B.4.5 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR767878](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	250%
	\$	\$	\$	\$
Introductory Level				
Under 16 years of age	16.40	21.86	21.86	27.33

Hospitality Industry (General) Award 2020

	Monday to Friday		Weekends	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	250%
	\$	\$	\$	\$
16 years of age	20.03	26.70	26.70	33.38
17 years of age	23.67	31.56	31.56	39.45
18 years of age	27.32	36.42	36.42	45.53
19 years of age	32.78	43.70	43.70	54.63
20 years of age	36.42	48.56	48.56	60.70
Level 2				
Under 16 years of age	17.45	23.26	23.26	29.08
16 years of age	21.33	28.44	28.44	35.55
17 years of age	25.20	33.60	33.60	42.00
18 years of age	29.09	38.78	38.78	48.48
19 years of age	34.91	46.54	46.54	58.18
20 years of age	38.78	51.70	51.70	64.63
Level 3				
Under 16 years of age	18.03	24.04	24.04	30.05
16 years of age	22.04	29.38	29.38	36.73
17 years of age	26.04	34.72	34.72	43.40

Hospitality Industry (General) Award 2020

	Monday to Friday		Weekends	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	250%
	\$	\$	\$	\$
18 years of age	30.05	40.06	40.06	50.08
19 years of age	36.05	48.06	48.06	60.08
20 years of age	40.05	53.40	53.40	66.75
Level 4				
Under 16 years of age	18.98	25.30	25.30	31.63
16 years of age	23.21	30.94	30.94	38.68
17 years of age	27.42	36.56	36.56	45.70
18 years of age	31.64	42.18	42.18	52.73
19 years of age	37.97	50.62	50.62	63.28
20 years of age	42.18	56.24	56.24	70.30
Level 5				
Under 16 years of age	20.18	26.90	26.90	33.63
16 years of age	24.65	32.86	32.86	41.08
17 years of age	29.13	38.84	38.84	48.55
18 years of age	33.62	44.82	44.82	56.03
19 years of age	40.34	53.78	53.78	67.23

	Monday to Friday		Weekends	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	250%
	\$	\$	\$	\$
20 years of age	44.82	59.76	59.76	74.70

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Clause 28.5—Time off instead of payment for overtime allows employees and employers to agree in writing to the employee taking time off instead of being paid for overtime.

B.5 Managerial staff (Hotels) employees

B.5.1 Full-time and part-time managerial staff (Hotels) employees—ordinary and penalty rates

[B.5.1 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of ordinary hourly rate ²			
	100%	125%	150%	225%
	\$	\$	\$	\$
Managerial staff (Hotels)	30.73	38.41	46.10	69.14

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Overtime and penalty rates are not payable to an employee to whom clause 25—Salaries absorption (Managerial Staff (Hotels)) applies.

B.5.2 Full-time and part-time managerial staff (Hotels) employees—overtime rates

[B.5.2 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of ordinary hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
Managerial staff (Hotels)	46.10	61.46	61.46	69.14

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Overtime and penalty rates are not payable to an employee to whom clause 25—Salaries absorption (Managerial Staff (Hotels)) applies.

B.5.3 Casual managerial staff (Hotels) employees—ordinary and penalty rates

[B.5.3 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of ordinary hourly rate ²			
	125%	150%	175%	250%
	\$	\$	\$	\$
Managerial staff (Hotels)	38.41	46.10	53.78	76.83

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

B.5.4 Casual managerial staff (Hotels) employees—overtime rates

[B.5.4 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends	Public holiday
	First 2 hours	After 2 hours		
	% of ordinary hourly rate ¹			
	150%	200%	200%	250%
	\$	\$	\$	\$
Managerial staff (Hotels)	46.10	61.46	61.46	76.83

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Overtime and penalty rates are not payable to an employee to whom clause 25—Salaries absorption (Managerial Staff (Hotels)) applies.

B.6 Adult casino gaming employees

B.6.1 Adult full-time and part-time casino gaming employees—ordinary and penalty rates

[B.6.1 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of ordinary hourly rate ²			
	100%	125%	150%	225%
	\$	\$	\$	\$
Introductory level	24.95	31.19	37.43	56.14
Level 1	26.38	32.98	39.57	59.36
Level 2	27.23	34.04	40.85	61.27
Level 3	28.12	35.15	42.18	63.27
Level 3A	29.44	36.80	44.16	66.24
Level 4	29.88	37.35	44.82	67.23
Level 5	30.77	38.46	46.16	69.23
Level 6	31.66	39.58	47.49	71.24

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

B.6.2 Adult full-time and part-time casino gaming employees—overtime rates

[B.6.2 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of ordinary hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
Introductory level	37.43	49.90	49.90	56.14
Level 1	39.57	52.76	52.76	59.36
Level 2	40.85	54.46	54.46	61.27
Level 3	42.18	56.24	56.24	63.27
Level 3A	44.16	58.88	58.88	66.24
Level 4	44.82	59.76	59.76	67.23
Level 5	46.16	61.54	61.54	69.23
Level 6	47.49	63.32	63.32	71.24

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Clause 28.5—Time off instead of payment for overtime allows employees and employers to agree in writing to the employee taking time off instead of being paid for overtime.

B.6.3 Adult casual casino gaming employees—ordinary and penalty rates

[B.6.3 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of ordinary hourly rate ²			
	125%	150%	175%	250%
	\$	\$	\$	\$
Introductory level	31.19	37.43	43.66	62.38
Level 1	32.98	39.57	46.17	65.95
Level 2	34.04	40.85	47.65	68.08
Level 3	35.15	42.18	49.21	70.30
Level 3A	36.80	44.16	51.52	73.60
Level 4	37.35	44.82	52.29	74.70
Level 5	38.46	46.16	53.85	76.93
Level 6	39.58	47.49	55.41	79.15

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

B.6.4 Adult casual casino gaming employees—overtime rates

[B.6.4 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends	Public holiday
	First 2 hours	After 2 hours		
	% of ordinary hourly rate ¹			
	150%	200%	200%	250%
	\$	\$	\$	\$
Introductory level	37.43	49.90	49.90	62.38
Level 1	39.57	52.76	52.76	65.95
Level 2	40.85	54.46	54.46	68.08
Level 3	42.18	56.24	56.24	70.30
Level 3A	44.16	58.88	58.88	73.60
Level 4	44.82	59.76	59.76	74.70
Level 5	46.16	61.54	61.54	76.93
Level 6	47.49	63.32	63.32	79.15

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Clause 28.5—Time off instead of payment for overtime allows employees and employers to agree in writing to the employee taking time off instead of being paid for overtime.

B.7 Junior casino gaming employees

B.7.1 Junior hourly rate is based on a percentage of the appropriate adult rate in accordance with clause 18.4—Junior rates. Adult rates apply from 21 years of age in accordance with clause 18.1—Adult rates.

B.7.2 Junior full-time and part-time casino gaming employees—ordinary and penalty rates

[B.7.2 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of junior hourly rate ²			
	100%	125%	150%	225%
	\$	\$	\$	\$
Introductory Level				
18 years of age	17.47	21.84	26.21	39.31
19 years of age	21.21	26.51	31.82	47.72
20 years of age	24.95	31.19	37.43	56.14
Level 1				
18 years of age	18.47	23.09	27.71	41.56
19 years of age	22.42	28.03	33.63	50.45
20 years of age	26.38	32.98	39.57	59.36
Level 2				
18 years of age	19.06	23.83	28.59	42.89
19 years of age	23.15	28.94	34.73	52.09
20 years of age	27.23	34.04	40.85	61.27
Level 3				
18 years of age	19.68	24.60	29.52	44.28

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	Ordinary hours¹	Saturday	Sunday	Public holiday
	% of junior hourly rate²			
	100%	125%	150%	225%
	\$	\$	\$	\$
19 years of age	23.90	29.88	35.85	53.78
20 years of age	28.12	35.15	42.18	63.27
Level 3A				
18 years of age	20.61	25.76	30.92	46.37
19 years of age	25.02	31.28	37.53	56.30
20 years of age	29.44	36.80	44.16	66.24
Level 4				
18 years of age	20.92	26.15	31.38	47.07
19 years of age	25.40	31.75	38.10	57.15
20 years of age	29.88	37.35	44.82	67.23
Level 5				
18 years of age	21.54	26.93	32.31	48.47
19 years of age	26.15	32.69	39.23	58.84
20 years of age	30.77	38.46	46.16	69.23
Level 6				
18 years of age	22.16	27.70	33.24	49.86

Hospitality Industry (General) Award 2020

	Ordinary hours¹	Saturday	Sunday	Public holiday
	% of junior hourly rate²			
	100%	125%	150%	225%
	\$	\$	\$	\$
19 years of age	26.91	33.64	40.37	60.55
20 years of age	31.66	39.58	47.49	71.24

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

B.7.3 Junior full-time and part-time casino gaming employees—overtime rates

[B.7.3 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
Introductory Level				
18 years of age	26.21	34.94	34.94	39.31
19 years of age	31.82	42.42	42.42	47.72
20 years of age	37.43	49.90	49.90	56.14
Level 1				
18 years of age	27.71	36.94	36.94	41.56

Hospitality Industry (General) Award 2020

	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
19 years of age	33.63	44.84	44.84	50.45
20 years of age	39.57	52.76	52.76	59.36
Level 2				
18 years of age	28.59	38.12	38.12	42.89
19 years of age	34.73	46.30	46.30	52.09
20 years of age	40.85	54.46	54.46	61.27
Level 3				
18 years of age	29.52	39.36	39.36	44.28
19 years of age	35.85	47.80	47.80	53.78
20 years of age	42.18	56.24	56.24	63.27
Level 3A				
18 years of age	30.92	41.22	41.22	46.37
19 years of age	37.53	50.04	50.04	56.30
20 years of age	44.16	58.88	58.88	66.24
Level 4				
18 years of age	31.38	41.84	41.84	47.07

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	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
19 years of age	38.10	50.80	50.80	57.15
20 years of age	44.82	59.76	59.76	67.23
Level 5				
18 years of age	32.31	43.08	43.08	48.47
19 years of age	39.23	52.30	52.30	58.84
20 years of age	46.16	61.54	61.54	69.23
Level 6				
18 years of age	33.24	44.32	44.32	49.86
19 years of age	40.37	53.82	53.82	60.55
20 years of age	47.49	63.32	63.32	71.24

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Clause 28.5—Time off instead of payment for overtime allows employees and employers to agree in writing to the employee taking time off instead of being paid for overtime.

B.7.4 Junior casual casino gaming employees—ordinary and penalty rates

[B.7.4 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of junior hourly rate ²			
	125%	150%	175%	250%
	\$	\$	\$	\$
Introductory Level				
18 years of age	21.84	26.21	30.57	43.68
19 years of age	26.51	31.82	37.12	53.03
20 years of age	31.19	37.43	43.66	62.38
Level 1				
18 years of age	23.09	27.71	32.32	46.18
19 years of age	28.03	33.63	39.24	56.05
20 years of age	32.98	39.57	46.17	65.95
Level 2				
18 years of age	23.83	28.59	33.36	47.65
19 years of age	28.94	34.73	40.51	57.88
20 years of age	34.04	40.85	47.65	68.08
Level 3				
18 years of age	24.60	29.52	34.44	49.20
19 years of age	29.88	35.85	41.83	59.75

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	Ordinary hours¹	Saturday	Sunday	Public holiday
	% of junior hourly rate²			
	125%	150%	175%	250%
	\$	\$	\$	\$
20 years of age	35.15	42.18	49.21	70.30
Level 3A				
18 years of age	25.76	30.92	36.07	51.53
19 years of age	31.28	37.53	43.79	62.55
20 years of age	36.80	44.16	51.52	73.60
Level 4				
18 years of age	26.15	31.38	36.61	52.30
19 years of age	31.75	38.10	44.45	63.50
20 years of age	37.35	44.82	52.29	74.70
Level 5				
18 years of age	26.93	32.31	37.70	53.85
19 years of age	32.69	39.23	45.76	65.38
20 years of age	38.46	46.16	53.85	76.93
Level 6				
18 years of age	27.70	33.24	38.78	55.40
19 years of age	33.64	40.37	47.09	67.28

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	Ordinary hours¹	Saturday	Sunday	Public holiday
	% of junior hourly rate²			
	125%	150%	175%	250%
	\$	\$	\$	\$
20 years of age	39.58	47.49	55.41	79.15

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

B.7.5 Junior casual casino gaming employees—overtime rates

[B.7.5 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	250%
	\$	\$	\$	\$
Introductory Level				
18 years of age	26.21	34.94	34.94	43.68
19 years of age	31.82	42.42	42.42	53.03
20 years of age	37.43	49.90	49.90	62.38
Level 1				
18 years of age	27.71	36.94	36.94	46.18
19 years of age	33.63	44.84	44.84	56.05

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	Monday to Friday		Weekends	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	250%
	\$	\$	\$	\$
20 years of age	39.57	52.76	52.76	65.95
Level 2				
18 years of age	28.59	38.12	38.12	47.65
19 years of age	34.73	46.30	46.30	57.88
20 years of age	40.85	54.46	54.46	68.08
Level 3				
18 years of age	29.52	39.36	39.36	49.20
19 years of age	35.85	47.80	47.80	59.75
20 years of age	42.18	56.24	56.24	70.30
Level 3A				
18 years of age	30.92	41.22	41.22	51.53
19 years of age	37.53	50.04	50.04	62.55
20 years of age	44.16	58.88	58.88	73.60
Level 4				
18 years of age	31.38	41.84	41.84	52.30
19 years of age	38.10	50.80	50.80	63.50

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	Monday to Friday		Weekends	Public holiday
	First 2 hours	After 2 hours		
	% of junior hourly rate ¹			
	150%	200%	200%	250%
	\$	\$	\$	\$
20 years of age	44.82	59.76	59.76	74.70
Level 5				
18 years of age	32.31	43.08	43.08	53.85
19 years of age	39.23	52.30	52.30	65.38
20 years of age	46.16	61.54	61.54	76.93
Level 6				
18 years of age	33.24	44.32	44.32	55.40
19 years of age	40.37	53.82	53.82	67.28
20 years of age	47.49	63.32	63.32	79.15

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Clause 28.5—Time off instead of payment for overtime allows employees and employers to agree in writing to the employee taking time off instead of being paid for overtime.

B.8 Junior apprentices

B.8.1 The **junior apprentice hourly rate** is based on a percentage of the Level 4 adult rate in accordance with clause 18.1—Adult rates.

B.8.2 Full-time and part-time junior apprentices—other than waiting apprenticeship—ordinary and penalty rates

[B.8.2 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of junior apprentice hourly rate ²			
	100%	125%	150%	225%
	\$	\$	\$	\$
1st year	15.46	19.33	23.19	34.79
2nd year	18.28	22.85	27.42	41.13
3rd year	22.49	28.11	33.74	50.60
4th year – not attained standard of proficiency	26.71	33.39	40.07	60.10
4th year – attained standard of proficiency	28.12	35.15	42.18	63.27

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

**B.8.3 Full-time and part-time junior apprentices—other than waiting apprenticeship—
overtime rates**

[B.8.3 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of junior apprentice hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
1st year	23.19	30.92	30.92	34.79
2nd year	27.42	36.56	36.56	41.13
3rd year	33.74	44.98	44.98	50.60
4th year – not attained standard of proficiency	40.07	53.42	53.42	60.10
4th year – attained standard of proficiency	42.18	56.24	56.24	63.27

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Clause 28.5—Time off instead of payment for overtime allows employees and employers to agree in writing to the employee taking time off instead of being paid for overtime.

B.8.4 Full-time and part-time junior apprentices—waiting apprenticeship—ordinary and penalty rates

[B.8.4 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of junior apprentice hourly rate ²			
	100%	125%	150%	225%
	\$	\$	\$	\$
1st 6 months	19.68	24.60	29.52	44.28
2nd 6 months	23.90	29.88	35.85	53.78
3rd 6 months	26.98	33.73	40.47	60.71
4th 6 months – not attained standard of proficiency	27.55	34.44	41.33	61.99
4th 6 months – attained standard of proficiency	28.12	35.15	42.18	63.27

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

B.8.5 Full-time and part-time junior apprentices—waiting apprenticeship—overtime rates

[B.8.5 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of junior apprentice hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
1st 6 months	29.52	39.36	39.36	44.28
2nd 6 months	35.85	47.80	47.80	53.78
3rd 6 months	40.47	53.96	53.96	60.71
4th 6 months – not attained standard of proficiency	41.33	55.10	55.10	61.99
4th 6 months – attained standard of proficiency	42.18	56.24	56.24	63.27

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Clause 28.5—Time off instead of payment for overtime allows employees and employers to agree in writing to the employee taking time off instead of being paid for overtime.

B.9 Full-time and part-time adult apprentices

NOTE: The adult apprentice rate applies only to adult apprentices who started their apprenticeship on or after 1 January 2014. Adult apprentices who started their apprenticeship before 1 January 2014 are not entitled to the adult apprentice rates.

B.9.1 The **adult apprentice hourly rate** is calculated in accordance with clause 19.5—Adult apprentices.

B.9.2 Full-time and part-time adult apprentices—other than waiting apprenticeship—ordinary and penalty rates

[B.9.2 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of adult apprentice hourly rate ²			
	100%	125%	150%	225%
	\$	\$	\$	\$
1st year	22.49	28.11	33.74	50.60
2nd year	24.28	30.35	36.42	54.63
3rd year	24.28	30.35	36.42	54.63
4th year – not attained standard of proficiency	26.71	33.39	40.07	60.10
4th year – attained standard of proficiency	28.12	35.15	42.18	63.27

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

**B.9.3 Full-time and part-time adult apprentices—other than waiting apprenticeship—
overtime rates**

[B.9.3 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of adult apprentice hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
1st year	33.74	44.98	44.98	50.60
2nd year	36.42	48.56	48.56	54.63
3rd year	36.42	48.56	48.56	54.63
4th year – not attained standard of proficiency	40.07	53.42	53.42	60.10
4th year – attained standard of proficiency	42.18	56.24	56.24	63.27

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Clause 28.5—Time off instead of payment for overtime allows employees and employers to agree in writing to the employee taking time off instead of being paid for overtime.

B.9.4 Full-time and part-time adult apprentices—waiting apprenticeship—ordinary and penalty rates

[B.9.4 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Ordinary hours ¹	Saturday	Sunday	Public holiday
	% of adult apprentice hourly rate ²			
	100%	125%	150%	225%
	\$	\$	\$	\$
1st 6 months	22.49	28.11	33.74	50.60
2nd 6 months	23.90	29.88	35.85	53.78
3rd 6 months	26.98	33.73	40.47	60.71
4th 6 months – not attained standard of proficiency	27.55	34.44	41.33	61.99
4th 6 months – attained standard of proficiency	28.12	35.15	42.18	63.27

¹ Additional shift penalties apply in accordance with **Table 14—Penalty rates**.

² Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

B.9.5 Full-time and part-time adult apprentices—waiting apprenticeship—overtime rates

[B.9.5 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

	Monday to Friday		Weekends and rostered days off	Public holiday
	First 2 hours	After 2 hours		
	% of adult apprentice hourly rate ¹			
	150%	200%	200%	225%
	\$	\$	\$	\$
1st 6 months	33.74	44.98	44.98	50.60
2nd 6 months	35.85	47.80	47.80	53.78
3rd 6 months	40.47	53.96	53.96	60.71
4th 6 months – not attained standard of proficiency	41.33	55.10	55.10	61.99
4th 6 months – attained standard of proficiency	42.18	56.24	56.24	63.27

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

NOTE: Clause 28.5—Time off instead of payment for overtime allows employees and employers to agree in writing to the employee taking time off instead of being paid for overtime.

Schedule C—Summary of Monetary Allowances

[Varied by [PR718826](#), [PR718981](#); corrected by [PR726381](#); varied by [PR729263](#), [PR729448](#), [PR740684](#), [PR740855](#), [PR750758](#), [PR762117](#), [PR762280](#), [PR773893](#), [PR774062](#), [PR786547](#), [PR786711](#)]

See clause 26—Allowances for full details of allowances payable under this award.

C.1 Wage-related allowances

C.1.1 Weekly wage-related allowances

[C.1.1 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

The following wage-related allowances are based on the [standard weekly rate](#) as defined in clause 2—Definitions as the minimum weekly rate for a Level 4 classification (Cook (tradesperson) grade 3) in clause 18.1—Adult rates = **\$1068.40**.

Allowance	Clause	% of standard weekly rate	\$	Payable
Fork-lift driver allowance—Part-time or casual fork-lift driver—prior to 23 January 2020 (see C.1.2 for the rate from 23 January 2020) ¹	26.3(b)	0.3	3.21	per day
Fork-lift driver allowance—Part-time or casual maximum payment—prior to 23 January 2020 (see C.1.2 for the rate from 23 January 2020) ¹	26.3(b)	1.5	16.03	per week
First aid allowance—Full-time employee	26.12(b)(i)	1.2	12.82	per week
First aid allowance—Part-time or casual employee	26.12(b)(ii)	0.24	2.56	per day
First aid allowance—Part-time or casual maximum payment	26.12(b)(ii)	1.2	12.82	per week

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Allowance	Clause	% of standard weekly rate	\$	Payable
Airport catering—supervisory allowance—Up to 5 employees	26.13(b)	2.0	21.37	per week
Airport catering—supervisory allowance—6 to 10 employees	26.13(b)	2.75	29.38	per week
Airport catering—supervisory allowance—11 to 20 employees	26.13(b)	3.1	33.12	per week
Airport catering—supervisory allowance—More than 20 employees	26.13(b)	5.2	55.56	per week
Split shift allowance—2 hours and up to 3 hours	26.14(b)(i)	0.33	3.53	per day
Split shift allowance—More than 3 hours	26.14(b)(ii)	0.5	5.34	per day
Overnight stay allowance—outside ordinary business operating hours	26.15(b)(i)	6.0	64.10	per overnight stay period

¹This allowance applies for all purposes of this award.

C.1.2 Hourly wage-related allowances

[C.1.2 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

The following wage-related allowances in this award are based on the [standard hourly rate](#) as defined in clause 2—Definitions as the minimum hourly rate for a Level 4 classification (Cook (tradesperson) grade 3) in clause 18.1 = **\$28.12**.

Allowance	Clause	% of standard hourly rate	\$	Payable
Fork-lift driver allowance ¹	26.3(a)	1.5	0.42	per hour

¹ This allowance applies for all purposes of this award.

C.1.3 Automatic adjustment of wage-related allowances

[C.1.3 renamed and substituted by [PR750758](#) ppc 15Mar23]

The amount of each wage-related allowance is the percentage of the [standard rate](#) specified for the allowance and will automatically adjust to reflect the specified percentage when the [standard rate](#) is varied.

C.2 Expense-related allowances

[C.2.1 varied by [PR718981](#), [PR729448](#), [PR740855](#), [PR762280](#), [PR774062](#), [PR786711](#) ppc 01Jul25]

C.2.1 The expense-related allowances in this award will be adjusted by reference to the Consumer Price Index (CPI) as per the following:

Allowance	Clause	\$	Payable
Meal allowance—overtime of more than 2 hours without required notice	26.4(b)(i)	16.73	per occasion
Meal allowance—overtime of 2 hours or less and employee provides meal	26.4(c)	16.73	per occasion
Clothing, equipment and tools—where a cook or apprentice cook is required to use their own tools—Per day or part day	26.5(a)	2.03	per day or part day
Clothing, equipment and tools—where a cook or apprentice cook is required to use their own tools—Per week (maximum)	26.5(a)	9.94	per week
Uniform/laundry allowance—catering employees, including airport catering employees—Full-time employees	26.6(d)	6.00	per week

Allowance	Clause	\$	Payable
Uniform/laundry allowance—catering employees, including airport catering employees—Part-time and casual employees	26.6(d)	2.05	per uniform laundered
Laundry allowance—motel employees—Per uniform	26.6(e)	2.40	per uniform laundered
Laundry allowance—motel employees—Per week (maximum)	26.6(e)	7.45	per week
Motor vehicle allowance	26.7(b)	0.99	per km
Travel allowance—airport catering employees	26.11	8.45	per day of attendance

C.2.2 Adjustment of expense-related allowances

- (a) At the time of any adjustment to the standard rate, each expense-related allowance will be increased by the relevant adjustment factor. The relevant adjustment factor for this purpose is the percentage movement in the applicable index figure most recently published by the Australian Bureau of Statistics since the allowance was last adjusted.
- (b) The applicable index figure is the index figure published by the Australian Bureau of Statistics for the Eight Capitals Consumer Price Index (Cat No. 6401.0), as follows:

Allowance	Applicable Consumer Price Index Figure
Meal allowance	Take away and fast foods sub-group
Clothing allowance	Clothing and footwear group
Equipment and tools allowance	Tools and equipment for house and garden component of the household appliances, utensils and tools sub-group
Vehicle/travel allowance	Private motoring sub-group

C.3 Penalty rates

[C.3 varied by [PR718826](#), [PR729263](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

The additional hourly rate component of the penalty rates in this award for ordinary hours worked Monday to Friday—7.00 pm to 7.00 am is based on the [standard hourly rate](#) as defined in clause 2—Definitions as the minimum hourly rate for a Level 4 classification (Cook (tradesperson) grade 3) in clause 18.1 = **\$28.12**.

NOTE: Penalty rates are not payable to an employee to whom clause 25—Salaries absorption (Managerial Staff (Hotels)) applies and may not be payable to an employee to whom clause 24—Annualised wage arrangements applies.

Penalty	Clause	% of standard hourly rate	\$	Payable
Monday to Friday— 7.00 pm to midnight	29.2	10.0	2.81	per hour or part thereof
Monday to Friday— midnight to 7.00 am	29.2	15.0	4.22	per hour or part thereof

C.4 Deductions for provision of employee accommodation and meals

NOTE 1: Clause 37—Deductions for provision of employee accommodation and meals sets out full details on deductions for provision of employee accommodation and meals.

NOTE 2: Deductions are not applicable to an employee to whom clause 25—Salaries absorption (Managerial Staff (Hotels)) applies.

C.4.1 Employees on adult rates

[C.4.1 varied by [PR718826](#); [PR718981](#); corrected by [PR726381](#); varied by [PR729263](#), [PR729448](#), [PR740684](#), [PR740855](#), [PR762117](#), [PR762280](#), [PR773893](#), [PR774062](#), [PR786547](#), [PR786711](#) ppc 01Jul25]

An employer may deduct from the wages of an adult employee, or the wages of a junior employee on adult rates, the amount specified in column 3 of the table in C.4.1 for the service specified in column 1 provided by the employer. The amount in column 3 is determined in accordance with column 2.

NOTE: Column 2 sets out the relationship between the amount deducted and the [standard weekly rate](#):

Column 1	Column 2	Column 3	Column 4
Service provided by employer	% of standard weekly rate	Deduction	Payable
		\$	
Single room and 3 meals a day	25% of standard weekly rate	267.10	per week
Shared room and 3 meals a day	97.5% of 25% of standard weekly rate	260.42	per week
Single room only, no meals	95% of 25% of standard weekly rate	253.75	per week
Shared room only, no meals	92.5% of 25% of standard weekly rate	247.07	per week
A meal	—	10.13	per meal

C.4.2 Employees on junior rates

[C.4.2 varied by [PR718826](#), [PR718981](#); corrected by [PR726381](#); varied by [PR729263](#), [PR729448](#), [PR740684](#), [PR740855](#), [PR762117](#), [PR762280](#), [PR773893](#), [PR774062](#), [PR786547](#), [PR786711](#) ppc 01Jul25]

An employer may deduct from the wages of a junior employee on junior rates aged as specified in column 2 of the table in C.4.2 the percentage specified in column 3 of the amount per week that would be deducted if the employee were on adult rates for the service specified in column 1 provided by the employer. Column 4 contains the dollar amounts that may be deducted, calculated in accordance with column 3.

Column 1	Column 2	Column 3	Column 4	Column 5
Service provided by employer	Age	% of deduction of adult rate	Deduction	Payable
			\$	
Single room and 3 meals a day	15 years of age and under	45%	120.20	per week

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Column 1	Column 2	Column 3	Column 4	Column 5
Service provided by employer	Age	% of deduction of adult rate	Deduction	Payable
	16 years of age	55%	146.91	per week
	17 years of age	70%	186.97	per week
	18 years of age	80%	213.68	per week
	19 years of age	90%	240.39	per week
Shared room and 3 meals a day	15 years of age and under	45%	117.19	per week
	16 years of age	55%	143.23	per week
	17 years of age	70%	182.29	per week
	18 years of age	80%	208.34	per week
	19 years of age	90%	234.38	per week
Single room only; no meals	15 years of age and under	45%	114.19	per week
	16 years of age	55%	139.56	per week
	17 years of age	70%	177.63	per week
	18 years of age	80%	203.00	per week
	19 years of age	90%	228.38	per week
Shared room only; no meals	15 years of age and under	45%	111.18	per week
	16 years of age	55%	135.89	per week
	17 years of age	70%	172.95	per week

Column 1	Column 2	Column 3	Column 4	Column 5
Service provided by employer	Age	% of deduction of adult rate	Deduction	Payable
	18 years of age	80%	197.66	per week
	19 years of age	90%	222.36	per week
A meal	Same rate all ages	–	10.13	per meal

C.4.3 Adjustment of amount of deduction for meals only

The adjustment factor for the amount of deduction for meals in clause 37.7 is the percentage movement in the consumer price index figure for the Take away and fast foods expenditure class most recently published by the Australian Bureau of Statistics for the Eight Capitals Consumer Price Index (Cat No. 6401.0):

- (f) for the first increase, since 23 January 2020; and
- (g) for any subsequent increase, since the amount was last increased under this clause.

Schedule D—School-based Apprentices

D.1 In this Schedule:

D.1.1 **off-the-job training** is structured training delivered by a Registered Training Organisation separate from normal work duties or general supervised practice undertaken on the job; and

D.1.2 **school-based apprentice** is a person who is undertaking an apprenticeship in accordance with this schedule while also undertaking a course of secondary education.

D.2 A school-based apprenticeship may be undertaken in the trades covered by this award under a training agreement for an apprentice declared or recognised by the relevant State or Territory authority.

D.3 The relevant minimum hourly rates for full-time junior and adult apprentices provided for in this award apply to school-based apprentices for total hours worked, including time taken to be spent in off-the-job training.

D.4 Where an apprentice is a full-time school student, the time spent in off-the-job training, for which the apprentice must be paid, is **25%** of the actual hours worked each week on-the-job. The wages paid for time spent in training may be averaged over the semester or year.

D.5 A school-based apprentice must be allowed, over the duration of the apprenticeship, the same amount of time to attend off-the-job training as an equivalent full-time apprentice.

D.6 The duration of the apprenticeship must be as specified in the training agreement for each apprentice but must not exceed 6 years.

D.7 School-based apprentices progress through the relevant wage scale at the rate of 12 months' progression for each 2 years of employment as an apprentice or at the rate of competency-based progression if provided for in this award.

D.8 The apprentice wage scales are based on a standard full-time apprenticeship of 4 years (unless the apprenticeship is of 3 years' duration) or stages of competency-based progression (if provided for in this award).

NOTE: The rate of progression reflects the average rate of skill acquisition expected from the typical combination of work and training for a school-based apprentice undertaking the applicable apprenticeship.

D.9 If an apprentice converts from school-based to full-time, the successful completion of competencies (if provided for in this award) and all time spent as a full-time

apprentice will count for the purposes of progression through the relevant wage scale in addition to the progression achieved as a school-based apprentice.

- D.10** School-based apprentices are entitled to all of the other conditions in this award on a proportionate basis.

Schedule E—Supported Wage System

[Varied by [PR719661](#), [PR729672](#), [PR742256](#), [PR762969](#), [PR774051](#), [PR786538](#)]

E.1 This schedule defines the conditions which will apply to employees who because of the effects of a disability are eligible for a supported wage under the terms of this award.

E.2 In this schedule:

approved assessor means a person accredited by the management unit established by the Commonwealth under the supported wage system to perform assessments of an individual's productive capacity within the supported wage system.

assessment instrument means the tool provided for under the supported wage system that records the assessment of the productive capacity of the person to be employed under the supported wage system.

disability support pension means the Commonwealth pension scheme to provide income security for persons with a disability as provided under the *Social Security Act 1991*, as amended from time to time, or any successor to that scheme.

relevant minimum wage means the minimum wage prescribed in this award for the class of work for which an employee is engaged.

supported wage system means the Commonwealth Government system to promote employment for people who cannot work at full award wages because of a disability, as documented in the Supported Wage System Handbook. The Handbook is available from the following website: www.jobaccess.gov.au.

SWS wage assessment agreement means the document in the form required by the Department of Social Services that records the employee's productive capacity and agreed wage rate.

E.3 Eligibility criteria

E.3.1 Employees covered by this schedule will be those who are unable to perform the range of duties to the competence level required within the class of work for which the employee is engaged under this award, because of the effects of a disability on their productive capacity and who meet the impairment criteria for receipt of a disability support pension.

E.3.2 This schedule does not apply to any existing employee who has a claim against the employer which is subject to the provisions of workers compensation legislation or any provision of this award relating to the rehabilitation of employees who are injured in the course of their employment.

E.4 Supported wage rates

E.4.1 Employees to whom this schedule applies will be paid the applicable percentage of the relevant minimum wage according to the following schedule:

Assessed capacity (clause E.5)	Relevant minimum wage
%	%
10	10
20	20
30	30
40	40
50	50
60	60
70	70
80	80
90	90

[E.4.2 varied by [PR719661](#), [PR729672](#), [PR742256](#), [PR762969](#), [PR774051](#), [PR786538](#) ppc 01Jul25]

E.4.2 Provided that the minimum amount payable must be not less than **\$109** per week.

E.4.3 Where an employee's assessed capacity is 10%, they must receive a high degree of assistance and support.

E.5 Assessment of capacity

E.5.1 For the purpose of establishing the percentage of the relevant minimum wage, the productive capacity of the employee will be assessed in accordance with the SWS by an approved assessor, having consulted the employer and employee and, if the employee so desires, a union which the employee is eligible to join.

E.5.2 All assessments made under this schedule must be documented in an SWS wage assessment agreement, and retained by the employer as a time and wages record in accordance with the [Act](#).

E.6 Lodgement of SWS wage assessment agreement

- E.6.1** All SWS wage assessment agreements under the conditions of this schedule, including the appropriate percentage of the relevant minimum wage to be paid to the employee, must be lodged by the employer with the Fair Work Commission.
- E.6.2** All SWS wage assessment agreements must be agreed and signed by the employee and employer parties to the assessment. Where a union which has an interest in the award is not a party to the assessment, the assessment will be referred by the Fair Work Commission to the union by certified mail and the agreement will take effect unless an objection is notified to the Fair Work Commission within 10 working days.

E.7 Review of assessment

The assessment of the applicable percentage should be subject to annual or more frequent review on the basis of a reasonable request for such a review. The process of review must be in accordance with the procedures for assessing capacity under the SWS.

E.8 Other terms and conditions of employment

Where an assessment has been made, the applicable percentage will apply to the relevant minimum wage only. Employees covered by the provisions of this schedule will be entitled to the same terms and conditions of employment as other workers covered by this award on a pro rata basis.

E.9 Workplace adjustment

An employer wishing to employ a person under the provisions of this schedule must take reasonable steps to make changes in the workplace to enhance the employee's capacity to do the job. Changes may involve re-design of job duties, working time arrangements and work organisation in consultation with other workers in the area.

E.10 Trial period

- E.10.1** In order for an adequate assessment of the employee's capacity to be made, an employer may employ a person under the provisions of this schedule for a trial period not exceeding 12 weeks, except that in some cases additional work adjustment time (not exceeding 4 weeks) may be needed.
- E.10.2** During that trial period the assessment of capacity will be undertaken and the percentage of the relevant minimum wage for a continuing employment relationship will be determined.

[E.10.3 varied by [PR719661](#), [PR729672](#), [PR742256](#), [PR762969](#), [PR774051](#), [PR786538](#) ppc 01Jul25]

- E.10.3** The minimum amount payable to the employee during the trial period must be no less than **\$109** per week.
- E.10.4** Work trials should include induction or training as appropriate to the job being trialled.
- E.10.5** Where the employer and employee wish to establish a continuing employment relationship following the completion of the trial period, a further contract of employment will be entered into based on the outcome of assessment under clause E.5.

Schedule F—Agreement for Time Off Instead of Payment for Overtime

Link to PDF copy of [Agreement for Time Off Instead of Payment for Overtime](#).

Name of employee: _____

Name of employer: _____

The employer and employee agree that the employee may take time off instead of being paid for the following amount of overtime that has been worked by the employee:

Date and time overtime started: ____/____/20____ am/pm

Date and time overtime ended: ____/____/20____ am/pm

Amount of overtime worked: _____ hours and _____ minutes

The employer and employee further agree that, if requested by the employee at any time, the employer must pay the employee for overtime covered by this agreement but not taken as time off. Payment must be made at the overtime rate applying to the overtime when worked and must be made in the next pay period following the request.

Signature of employee: _____

Date signed: ____/____/20____

Name of employer
representative: _____

Signature of employer
representative: _____

Date signed: ____/____/20____

Schedule G—Agreement to Take Annual Leave in Advance

Link to PDF copy of [Agreement to Take Annual Leave in Advance](#).

Name of employee: _____

Name of employer: _____

The employer and employee agree that the employee will take a period of paid annual leave before the employee has accrued an entitlement to the leave:

The amount of leave to be taken in advance is: ____ hours/days

The leave in advance will commence on: ____/____/20____

Signature of employee: _____

Date signed: ____/____/20____

Name of employer representative: _____

Signature of employer representative: _____

Date signed: ____/____/20____

[If the employee is under 18 years of age - include:]

I agree that:

if, on termination of the employee's employment, the employee has not accrued an entitlement to all of a period of paid annual leave already taken under this agreement, then the employer may deduct from any money due to the employee on termination an amount equal to the amount that was paid to the employee in respect of any part of the period of annual leave taken in advance to which an entitlement has not been accrued.

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Name of parent/guardian: _____

Signature of parent/guardian: _____

Date signed: ____/____/20____

Schedule H—Agreement to Cash Out Annual Leave

Link to PDF copy of [Agreement to Cash Out Annual Leave](#).

Name of employee: _____

Name of employer: _____

The employer and employee agree to the employee cashing out a particular amount of the employee's accrued paid annual leave:

The amount of leave to be cashed out is: ____ hours/days

The payment to be made to the employee for the leave is: \$_____ subject to deduction of income tax/after deduction of income tax (strike out where not applicable)

The payment will be made to the employee on: ____/____/20____

Signature of employee: _____

Date signed: ____/____/20____

Name of employer
representative: _____

Signature of employer
representative: _____

Date signed: ____/____/20____

Include if the employee is under 18 years of age:

Name of parent/guardian: _____

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Signature of parent/guardian: _____

Date signed: ____/____/20____

[Schedule I—Part-day Public Holidays deleted by [PR747333](#) ppc 14Nov22]

[Schedule J—Award Flexibility During the COVID-19 Pandemic substituted by [PR720585](#); deleted by [PR742723](#) ppc 17Jun22]

Schedule I—Loaded Rate Arrangements

[Schedule K inserted by [PR733533](#) ppc 03Sep21; corrected by [PR733627](#); varied by [PR733534](#); corrected by [PR736600](#); Schedule K renumbered as Schedule J by [PR742723](#) ppc 17Jun22; varied by [PR740684](#), [PR745813](#); corrected by [PR746174](#); Schedule J renumbered as Schedule I by [PR747333](#) ppc 14Nov22; varied by [PR762117](#), [PR773893](#), [PR786547](#)]

I.1 Preamble

[I.1.1 corrected by [PR733627](#) ppc 07Sep21]

I.1.1 Schedule I provides for the payment of a percentage amount above an employee's ordinary hourly rate (**Loaded Rate**) in satisfaction of the requirement to pay overtime, penalty rates (except public holiday penalty rates) and the split shift allowance in clause 26.14(b)(i). In particular:

- (a) Schedule I provides for 6 different Loaded Rate percentages (see clause I.5.1).
- (b) Clause I.4 sets out the Loaded Rate Parameters—that is, the pattern of hours that may be worked in respect of each of the Loaded Rate percentages.
- (c) Loaded Rate Arrangements do not apply to certain categories of employees (see clause I.3).
- (d) The creation, variation and termination of Loaded Rate Arrangements is set out in clause I.2.
- (e) Disputes about the operation of a Loaded Rate Arrangement can be dealt with in accordance with clause I.8.

NOTE: Loaded Rate Arrangements under Schedule I only apply to full-time adult employees classified at Level 3 and above.

I.2 Loaded rate arrangement—creation and termination

I.2.1 Subject to the provisions of Schedule I, an employer may elect to pay a full-time employee classified at Level 3 or above, a Loaded Rate in satisfaction of the requirements of:

- (a) clause 26.14(b)(i)—Split shift allowance;
- (b) clause 28—Overtime but not clauses 28.2(d) to (f); and
- (c) clause 29—Penalty rates, with the exception of penalty rates in relation to public holidays.

NOTE: An employee's ordinary hourly rate is defined clause 2—Definitions.

- 1.2.2** If an employer elects to pay an employee a Loaded Rate, the employer must provide the employee with a written loaded rate arrangement in accordance with the form set out in Schedule J—Loaded Rate Arrangement Form.
- 1.2.3** The employer must keep a copy of the Loaded Rate Arrangement and any document terminating that arrangement as a time and wages record.
- 1.2.4** Subject to clause 39—Consultation about changes to rosters or hours of work, an employer may vary the Loaded Rate Arrangement by giving 2 weeks’ written notice of the issuing a new Loaded Rate Arrangement.
- 1.2.5** A Loaded Rate Arrangement may be terminated:
- (a) at any time by written agreement between the employee and the employer; or
 - (b) by the employer giving 2 weeks’ written notice.
- 1.2.6** A Loaded Rate Arrangement terminated in accordance with clause 1.2.5(b) ceases to have effect at the end of the notice period.

1.3 Loaded rate arrangements not to be applied to certain employees

- 1.3.1** Schedule I does not apply to part-time or casual employees or to employees:
- (a) classified at the introductory level, Level 1 or Level 2;
 - (b) paid in accordance with clause 18.4—Junior rates;
 - (c) paid in accordance with clause E.4—Supported wage rates;
 - (d) engaged in accordance with clause 15.3—Catering in remote locations; and
 - (e) rostered in accordance with clause 15.1(b)(vii) of this award.

1.4 Loaded rate parameters

- 1.4.1** A Loaded Rate is only in satisfaction of the payments set out at clause 1.2.1(a), (b) and (c) if all of the following rostering requirements are met (**Loaded Rate Parameters**):
- (a) the roster cycle must operate weekly commencing on a Monday;
 - (b) Monday to Friday: a maximum of 11.5 hours (excluding meal breaks) per day / shift rostered between 7:00am and 12:00am (midnight);
 - (c) Saturday: a maximum of 10 hours (excluding meal breaks);
 - (d) Sunday: a maximum of 10 hours (excluding meal breaks); and

- (e) if the period between shifts is 3 hours or less, a split shift allowance must be paid.

I.5 Loaded rates

[I.5.1 varied by [PR745813](#) ppc 02Oct22]

- I.5.1** The Loaded Rate Range of Days and Loaded Rate Maximum Weekly Hours applicable to the Loaded Rate Percentage as set out in the table below.

Loaded Rate Percentage (% of ordinary hourly rate)	Loaded Rate Range of Days	Loaded Rate Maximum Weekly Hours
110.20 (Levels 4-6)	Monday to Friday	40
110.30 (Level 3 only under J.5.2)	Monday to Friday	40
120.00	Monday to Friday	45
116.95	Monday to Saturday	40
123.40	Monday to Saturday	45
126.85	Monday to Sunday	40
131.05	Monday to Sunday	45

[I.5.2 varied by [PR733534](#), [PR740684](#), [PR745813](#); corrected by [PR746174](#); varied by [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

- I.5.2** The Loaded Rate in dollar value based on the Loaded Rate Percentage is set out below:

NOTE: The rates in the tables below are based on the minimum hourly rates in accordance with clause 18—Minimum rates. All-purpose allowances need to be added to minimum rates before the Loaded Rate Percentage is applied.

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	Loaded Rate Percentages						
	110.20%	110.30%	120.00%	116.95%	123.40%	126.85%	131.05%
	\$	\$	\$	\$	\$	\$	\$
Level 3	–	29.45	32.04	31.23	32.95	33.87	34.99
Level 4	30.99	–	33.74	32.89	34.70	35.67	36.85
Level 5	32.93	–	35.86	34.94	36.87	37.90	39.16
Level 6	33.81	–	36.82	35.88	37.86	38.92	40.21

[I.5.3 varied by [PR733534](#), [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

I.5.3 The Loaded Rate for casino gaming classifications in dollar value based on the Loaded Rate for casino gaming classifications in dollar value based on the Loaded Rate Percentages is set out below:

NOTE: The rates in the tables below are based on the minimum hourly rates in accordance with clause 18—Minimum rates. All-purpose allowances need to be added to minimum rates before the Loaded Rate Percentage is applied.

	Loaded Rate Percentages					
	110.20%	120.00%	116.95%	123.40%	126.85%	131.05%
	\$	\$	\$	\$	\$	\$
Level 3	30.99	33.74	32.89	34.70	35.67	36.85
Level 3A	32.44	35.33	34.43	36.33	37.34	38.58
Level 4	32.93	35.86	34.94	36.87	37.90	39.16
Level 5	33.91	36.92	35.99	37.97	39.03	40.32
Level 6	34.89	37.99	37.03	39.07	40.16	41.49

I.5.4 Unless modified by clauses I.2, I.4, and subject to clause I.5.5 a Loaded Rate Arrangement does not vary the application of the other terms of this award.

- I.5.5** The Loaded Rate Percentage will only apply to, and be in satisfaction of, work performed and the allowances specified within the Loaded Rate Parameters.

NOTE 1: An employee will be entitled to overtime in accordance with clause 28—Overtime for work which exceeds the daily and/or shift maximum hours, the Loaded Rate Range of Days or the Loaded Rate Maximum Weekly Hours each week.

NOTE 2: Under the [NES](#) (see section 62 of the [Act](#)) an employee may refuse to work additional hours if they are unreasonable. Section 62 sets out factors to be taken into account in determining whether the additional hours are reasonable or unreasonable.

NOTE 3: An employee will be entitled to the relevant penalty rates and applicable entitlements for work completed on, or other arrangements relating to a public holiday in accordance with clause 29—Penalty rates and clause 35—Public holidays.

NOTE 4: If an employee performs work beyond the scope of the Loaded Rates Parameters but does not exceed the daily and/or shift maximum hours, the Loaded Rate Range of Days or the Loaded Rate Maximum Weekly Hours each week, the employee will be entitled to the applicable penalty rate or allowance in accordance with this award.

[Example corrected by [PR736600](#); varied by [PR740684](#), [PR762117](#), [PR773893](#), [PR786547](#) ppc 01Jul25]

EXAMPLE: If the employee starts work at 6:00am on a Tuesday, the employer must pay the employee an additional amount of **\$4.22** in accordance with clause 29.2. If the employee has a split shift where the period between shifts exceeds 3 hours, the additional payment is **\$1.81**, being the difference between the split shift allowances in clause 26.14—Split shift allowance.

- I.5.6** The employer must keep a record of the starting and finishing times of work, and any unpaid breaks taken. This record must be signed by the employee or acknowledged as correct in writing (including by electronic means) by the employee, each pay period or roster cycle.

I.6 Base rate of pay for employees on a loaded rate arrangement

For the purposes of the [NES](#), the base rate of pay of an employee receiving a Loaded Rate under Schedule I is the employee's ordinary hourly rate and excludes any incentive-based payments, bonuses, loadings, monetary allowances, overtime and penalties.

I.7 Consultation

At least 7 days prior to initiating any of the provisions in Schedule I, the employer must consult with all employees affected by the proposed change and their representatives (if any).

I.8 Dispute settlement—consent arbitration

I.8.1 Any dispute regarding the operation of Schedule I may be referred to the Fair Work Commission in accordance with clause 40—Dispute resolution.

I.8.2 An employer who enters into a Loaded Rate Arrangement under Schedule I provides consent to a dispute arising from the arrangement being settled by the Fair Work Commission through arbitration in accordance with clause 40—Dispute resolution and section 739(4) of the [Act](#).

I.8.3 In arbitrating a dispute the Fair Work Commission may:

- (a)** terminate an agreement made under Schedule I if it determines that the employer failed to consult as required by clause I.7;
- (b)** require an employer to pay an employee the difference between what they were paid under the Loaded Rate Arrangement and what they would otherwise have received under this Award if the Fair Work Commission determines that the arrangement entered into under Schedule I was unfair to the employee; and
- (c)** terminate a Loaded Rate Arrangement if the Fair Work Commission determines that the arrangement entered into under Schedule I is unfair to the employee.

Schedule J—Loaded Rate Arrangement Form

[Schedule L inserted by [PR733533](#) ppc 03Sep21; corrected by [PR733627](#) ppc 07Sep21; Schedule L—Loaded Rate Arrangement Form renumbered as Schedule K by [PR742723](#) ppc 17Jun22; Schedule J renumbered as Schedule J by [PR747333](#) ppc 14Nov22]

Link to PDF copy of [Loaded Rate Arrangement form](#).

Name of employer: _____

Name of employee: _____

Employee Classification/Wage Level: _____

Loaded Rate Range of Days: _____

Loaded Rate Maximum Weekly Hours: _____

Loaded Rate Percentage: _____

Ordinary Hourly Rate: _____

Loaded Rate (ordinary hourly rate x loaded rates percentage): _____

Acknowledgement by Employer

The employer acknowledges that, by entering into this arrangement, the employee must be paid the employee Loaded Rate for all hours up to the Loaded Rate Maximum Weekly Hours each week.

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The employer acknowledges and agrees to roster the Loaded Rate Maximum Weekly Hours in accordance with the Loaded Rate Parameters defined in clause I.4.

The employer acknowledges additional payments will apply to work performed on days, or at times, beyond the scope of the Loaded Rate Parameters, or for allowances not specified in the Loaded Rate Parameters.

By entering into this arrangement, the employer consents to any dispute arising from this arrangement being settled by the Fair Work Commission through arbitration in accordance with clause 40—Dispute resolution and section 739(4) of the [Act](#).

Name of employer representative: _____

Signature of employer representative: _____

Date signed: ____/____/20____

[Schedule X—Additional Measures During the COVID-19 Pandemic varied by [PR720774](#), [PR723052](#), [PR728081](#), [PR736911](#); deleted by [PR746868](#) ppc 17Oct22]